

**Park County Board of County Commissioners
Regular Meeting
July 17, 2012**

A regular meeting of the Board of County Commissioners of Park County, Wyoming, was held on Tuesday, July 17, 2012. Present were Chairman Tim French, Commissioners Loren Grosskopf, Dave Burke, Joe Tilden, Bucky Hall and County Clerk, Jerri Torczon.

Chairman Tim French called the meeting to order and Commissioner Bucky Hall led the audience in the pledge of allegiance.

Approval - Changes to Job Descriptions.

Mike Garza, Superintendent of Buildings and Grounds, came before the Board and presented revisions/additions of job descriptions in the Buildings and Grounds Department to allow employees to advance with increased skills and abilities. After a general discussion, it was moved by Commissioner Tilden, seconded by Commissioner Burke and unanimously carried to incorporate the job descriptions for Building Maintenance Technician I, Building Maintenance Technician II, Building Maintenance Technician III and Custodian I.

Request for Agricultural Exemption to Fire Restriction Resolution No. 2012-29.

Kelly Spiering and Tom Churchill came before the Board and requested an Agricultural Exemption to the Fire Restriction Resolution No. 2012-29. Both gentlemen explained the necessity to burn fields or ditches in order for them to operate their farms. Tim Waddell, Solid Waste Manager, also stated that the landfills conduct controlled burns for the brush piles. Following a general discussion, it was moved by Commissioner Hall and seconded by Commissioner Tilden to approve **RESOLUTION NO. 2012-31, AMENDING RESOLUTION #2012-29 ADDING AGRICULTURAL EXCEPTION TO PARTIAL CLOSURE TO USE ESTABLISHING FIRE RESTRICTIONS FOR PARK COUNTY.** Roll was called on the motion with Commissioner Burke casting the only dissenting vote. Motion carried.

Approval - Fiscal Year 2012-13 County Budget.

The Park County Fiscal Year 2012-13 Budget was brought before the Board for their consideration. It was moved by Commissioner Grosskopf, seconded by Commissioner Tilden and unanimously carried to approve **RESOLUTION NO. 2012-32, A RESOLUTION PROVIDING FOR THE ANNUAL APPROPRIATION OF MONEY FOR THE MAINTENANCE AND OPERATION OF PARK COUNTY, WYOMING FOR THE FISCAL YEAR ENDING JUNE 30, 2013.**

It was then moved by Commissioner Burke, seconded by Commissioner Tilden and unanimously carried to approve **RESOLUTION 2012-33, A RESOLUTION TO PROVIDE INCOME NECESSARY TO FINANCE PARK COUNTY, WYOMING FOR FISCAL YEAR 2012-13.**

A general discussion was held regarding the request made by Dale Jensvold to chip seal Road 6, between Lane 9 and Lane 10. It was the consensus of the Board to respond in writing to Mr. Jensvold's written letter presented to the Board at the Public Hearing on the Fiscal Year 2012-13 Budget held on July 16, 2012.

Approval of Vouchers.

The vouchers were presented to the Board for consideration. It was moved by Commissioner Burke, seconded by Commissioner Tilden and unanimously carried to approve the following vouchers for payment

<u>Payee</u>	<u>Amount</u>
2 M COMPANY, INC.	\$370.74
ABSAROKA DOOR	\$234.00
ALDRICH'S - CODY	\$238.29
ALDRICH'S - POWELL	\$30.69
ALLIANT INSURANCE SERVICES, INC	\$6,550.00
ANTLER INN	\$110.00

AT&T MOBILITY	\$55.31
BASIN MECHANICAL, INC.	\$202.42
BENNETT, M.D., THOMAS L.	\$4,920.00
BENNETT-BROWN, STEPHANIE L.	\$410.00
BIG HORN ENERGY, INC.	\$2,663.95
BIG HORN GLASS	\$210.08
BIG HORN PAINT, INC.	\$207.83
BIG HORN REDI-MIX, INC.	\$2,906.00
BIG HORN RURAL ELECTRIC COMPANY	\$405.75
BIG HORN WHOLESALE, INC.	\$1,996.87
BLOEDORN LUMBER - POWELL	\$273.80
BOB BARKER COMPANY	\$350.38
BOBCAT OF THE BIG HORN BASIN, INC.	\$31.70
BOONE'S MACHINE SHOP	\$907.37
BRADFORD SUPPLY CO.	\$54.35
BRAZELTON, LILLIAN	\$168.17
BRESNAN COMMUNICATIONS	\$359.43
C & C WELDING, INC.	\$137.87
CAMPBELL'S REPAIR & COLLISION	\$89.46
CAREERTRACK	\$199.00
CAROLINA SOFTWARE	\$806.72
CARQUEST OF CODY WY #3106	\$40.22
CBS CONSTRUCTORS	\$38,526.00
CDW GOVERNMENT, INC.	\$906.04
CENTURYLINK	\$2,460.75
CENTURYLINK.	\$650.00
CIVIC RESEARCH INSTITUTE, INC.	\$179.95
CODY ACE HARDWARE	\$544.60
CODY ENTERPRISE	\$3,856.29
CODY PRECAST & SEPTIC	\$180.00
CODY, CITY OF	\$26,843.39
COMMERCIAL LAUNDRY SALES, INC.	\$861.12
COPENHAVER KATH KITCHEN & KOLPITCKE LLC	\$670.00
COPENHAVER KATH KITCHEN & KOLPITCKE LLC	\$400.00
CORRECTIONAL HEALTHCARE MGMT., INC.	\$32,806.32
COULTER CAR CARE CENTER	\$308.50
CRAMPTON, WILLIAM E.	\$282.50
CRISIS INTERVENTION SERVICES	\$1,252.50
CRUM ELECTRIC SUPPLY CO.	\$68.14
CURBSIDE RECYCLING, INC.	\$139.50
CUSTOM DELIVERY SERVICE, INC.	\$14.06
DAYS INN HOT SPRINGS CONV. CTR.	\$77.00
DE HAAN ELECTRONICS	\$861.00
DELUXE FOR BUSINESS	\$101.95
DESERT MOUNTAIN CORPORATION	\$15,448.86
ELECTION SYS & SOFTWARE, INC	\$3,951.22
ELECTRICAL ALLY, INC.	\$655.03
ELIAS, RONDA	\$419.78
EMEDCO, INC.	\$2,006.51
ENERGY WEST - WYOMING	\$1,552.26
FED EX	\$49.06
FUEL DEPOT, INC.	\$6,881.41
GAMBLES-STORE 4234, INC.	\$465.94
GARLAND LIGHT & POWER CO.	\$655.56
GARY'S VACUUM & STAMPS	\$345.70
GILL, PAUL	\$115.28
GLOBALSTAR USA, INC.	\$53.18
GOODYEAR PRINTING	\$244.00
HAL LEE PLUMBING & HEATING, LLC	\$164.50
HALLMAN, EAGLER & HUNT, P.C.	\$140.00
HANSEN, SARAH N.	\$400.00
HANSEN, SARAH N.	\$2,296.94
HENDERSON, BRIAN	\$22.94
HENY, JESSICA	\$56.06
HOLDER, BOBBIE JO	\$300.00
HONNEN EQUIPMENT CO.	\$875.00

HOUSEL LAW FIRM, LLC	\$490.00
INTERSTATE BRANDS CORPORATION	\$428.76
IVERSON SANITATION	\$100.00
JOHN DEERE FINANCIAL	\$59.77
KEEGAN & WINSLOW P.C.	\$650.00
KEEHN, TAMI	\$490.07
KEELE SANITATION	\$1,081.00
KENCO SECURITY AND TECHNOLOGY	\$254.25
KINCHELOE PLUMBING & HEATING	\$51.23
KRISJANSONS, BRIGITA S.	\$400.00
LAW OFFICE OF ALEX H. SITZ III	\$241.10
LETS TALK CELLULAR	\$460.00
LINTONS BIG R, INC.	\$7,427.05
LOCAL GOVT. LIABILITY POOL	\$85,897.00
LOEPER, JESSICA	\$520.00
MAJESTIC LUBE, INC.	\$359.60
MATRIX	\$983.68
MATTHEW BENDER & CO., INC.	\$729.01
MCCARTY, REED, & EARHART, ATTYS L.C.	\$3,275.88
McCUMBER LOCKSMITH SHOP	\$19.99
MEETEETSE, TOWN OF	\$109.20
METTLER-TOLEDO, LLC.	\$400.00
MEYER, PAT	\$208.13
MICKELSON, JOSEPH D	\$239.76
MILLS, LETHA	\$450.00
MONTANA-DAKOTA UTILITIES CO.	\$4,722.61
MOTOR PARTS, INC.	\$183.98
MOUNTAIN WEST COMPUTER	\$9.99
MOUNTAIN WEST SCREEN PRINTERS, INC	\$32.00
NALA HEADQUARTERS	\$125.00
NAPA AUTO PARTS	\$8.73
NATIONAL BUSINESS SYSTEMS	\$2,000.00
NEMONT	\$46.63
NORTHERN GARDENS, LLC	\$314.42
NORTHWEST WY FAMILY PLANNING	\$812.08
OFFICE SHOP, THE	\$2.00
OSBORNE, SHARON	\$20.14
PARK CO COURT SUPERVISED TREATMENT PROG	\$9,271.75
PARK CO EMPLOYEE BENEFITS TRUST	\$76.50
PARK COUNTY TREASURER	\$123.60
PARK COUNTY WEED & PEST CONTROL	\$111.11
PENWELL, STEVE	\$122.66
PILCH ENGINEERING INC., PC	\$4,086.00
PINE VALLEY ECO PRODUCTS, INC.	\$1,679.16
PITNEY BOWES, INC. - A/R	\$449.58
POWELL ACE HARDWARE, LLC	\$404.32
POWELL LOCKS & SECURITY	\$45.00
POWELL OFFICE SUPPLY, INC.	\$688.91
POWELL SENIOR CITIZENS AGO-GO, INC	\$12,500.00
POWELL TRIBUNE, INC.	\$18.85
POWELL VALLEY HEALTHCARE, INC.	\$1,652.00
POWELL, CITY OF	\$4,079.60
PRESTON, LYNELL K	\$23.31
PRO-BUILD - CODY	\$799.25
QUILL CORPORATION-	\$116.22
R&P AUTO, INC.	\$34.14
RED BARN	\$240.89
RED EAGLE FOOD STORES	\$1,712.56
REED, DARLENE	\$334.42
RENO COLLISION CENTER, INC	\$760.35
RILEY, PHD, LLC, THEO A	\$202.50
RIMROCK TIRE CO - CODY	\$854.65
RIMROCK TIRE CO - POWELL	\$2,574.35
ROCKY MOUNTAIN POWER	\$1,323.68
ROGERS, LINDA	\$25.00

ROSS, BECKY	\$10.00
SCHRADER METAL & DESIGN, INC.	\$1,495.56
SHELL FLEET PLUS, INC.	\$149.12
SHOSHONE OFFICE SUPPLY, INC.	\$364.02
SPAN PUBLISHING, INC.	\$152.10
STROUPE PEST CONTROL, CO.	\$230.00
SYSCO FOOD SERVICES OF MONTANA	\$2,627.85
TCT WEST, INC	\$5,636.97
THOS. Y. PICKETT & CO., INC.	\$1,100.00
TRACTOR & EQUIPMENT CO	\$4,155.42
TRIPLE L SALES	\$49.55
TWO TOUGH GUYS SERVICES	\$340.00
TWOMEDICINE	\$1,421.00
TYLER TECHNOLOGIES, INC.	\$137.00
UPS STORE, THE	\$115.81
VERIZON WIRELESS	\$636.26
VISA - #0151	\$62.20
VISA - #0167	\$24.94
VISA - #0169	\$228.31
VISA - FIRST NATIONAL BANK & TRUST	\$1,797.74
W.A.R.M. PROPERTY INSURANCE POOL	\$147,234.21
WAL MART COMMUNITY/GEMB	\$397.92
WAYNE'S BOOT SHOP	\$100.00
WELLS FARGO INSURANCE SERVICES USA, INC.	\$2,500.00
WEST PARK LONG TERM CARE CENTER	\$2,731.04
WHITE INK, LLC	\$283.75
WILLIAMS & SONS, LLC	\$202.00
WOLFE COMMUNICATIONS	\$2,328.52
WOODWARD TRACTOR & RENTAL, INC	\$534.92
WPCI CONSULTANTS, INC.	\$144.00
WYOMING BEHAVIORAL INSTITUTE	\$7,535.00
WYOMING DEPT OF TRANS - ACCOUNTING	\$74.14
WYOMING DEPT OF WORKFORCE SERVICES	\$189.50
WYOMING SECRETARY OF STATE.	\$10.00
WYOMING STATE PUBLIC DEFENDER-	\$1,200.00
YELLOWSTONE BEHAVIORAL HEALTH	\$1,306.33
TOTAL	\$519,437.84

Approval of Minutes.

The minutes of the regular meeting of July 10, 2012 were presented to the Board for their consideration. It was moved by Commissioner Grosskopf, seconded by Commissioner Hall and unanimously carried to approve the minutes as presented.

Approval of Payroll.

Payroll for July 5, 2012, in the amount of \$72,880.70; for July 5, 2012, in the amount of \$348,527.99; and for July 11, 2012, in the amount of \$8,143.94 were presented to the board for consideration. It was moved by Commissioner Hall, seconded by Commissioner Tilden, and unanimously carried to approve payroll as presented.

Approval - 24 Hour Malt Beverage Permit for Outpost Restaurant.

County Clerk Jerri Torczon presented an application for a 24-Hour Malt Beverage Permit for Outpost Restaurant for the Beartooth Rally on July 21, 2012. It was moved by Commissioner Hall, seconded by Commissioner Burke and unanimously carried to approve the permit as presented.

Approval - Catering Permit for Road Grill, LLC.

County Clerk Jerri Torczon presented an application for a Catering Permit for RoadGrill, LLC dba the Terrace for the Mefford Wedding at Painter's Outpost, located at 4 VanDyke Road, Cody, Wyoming on July 28, 2012. It was moved by Commissioner Tilden, seconded by Commissioner Hall and unanimously carried to approve the catering permit as presented.

Approval - Payment of Wellness Incentives.

Tami Keehn, Grants Compliance Officer, came before the Board and requested approval of the payment of Wellness Incentives for County Employees. After a general discussion, it was moved by Commissioner Grosskopf, seconded by Commissioner Burke and unanimously carried to approve payment of the Park County Wellness Incentives, in the amount of \$21,880.00.

Approval - Guardians Ad Litem Memorandum of Understanding with State of Wyoming.

The Memorandum of Understanding (MOU) with the State of Wyoming for the Guardians Ad Litem program was presented to the Board for consideration. It was moved by Commissioner Burke, seconded by Commissioner Grosskopf and unanimously carried to approve the MOU as presented and authorized the Chairman to sign.

Approval - Request to Shoshone Cooperating Agency Coalition for Park County Representation on Forest Plan Revision Process.

A discussion was held regarding a request to the Executive Committee of the Shoshone Cooperating Agency Coalition to add a fourth person to the Executive Committee. After a general discussion, it was moved by Commissioner Tilden, seconded by Commissioner Hall and unanimously carried to send a request to the Executive Committee to add Loren Grosskopf from Park County.

Approval - Temporary Assistance for Needy Families/Community Partnership Initiative (TANF/CPI) Quarterly Reports.

Peggy Ruble, Executive Assistant, came before the Board and presented the third quarter report for the Temporary Assistance for Needy Families/Community Partnership Initiative (TANF/CPI) Grant. Funds from the grant go to seven agencies in Park County, including the Boys and Girls Club of Park County, the Children's Resource Center, Crisis Intervention Services, Northwest Wyoming Family Planning, Powell Valley Healthcare, West Park Hospital Long Term Care Center and Yellowstone Behavioral Health Center. After a general discussion, it was moved by Commissioner Tilden, seconded by Commissioner Burke and unanimously carried to approve the third quarter report for the TANF/CPI Grant, to request funds in the amount of \$21,313.27 and authorized the Chairman to sign.

Recess.

The meeting recessed for lunch and reconvened at 1:15 p.m.

Public Hearing – Proposed Amendments to the 2010 Park County Development Standards and Regulations.

Chairman French opened the Public Hearing on the Proposed Amendments to the 2010 Park County Development Standards and Regulations. Linda Gillett, County Planner, presented the Staff Report for Commissioners highlighting the changes to the regulations. No public comments were received. It was moved by Commissioner Hall, seconded by Commissioner Burke and unanimously carried to close the Public Hearing.

Approval - Proposed Amendments to the 2010 Park County Development Standards and Regulations.

It was moved by Commissioner Burke, seconded by Commissioner Tilden and unanimously carried to approve **RESOLUTION NO. 2012-34, APPROVAL OF THE AMENDED 2010 PARK COUNTY DEVELOPMENT STANDARDS AND REGULATIONS.**

Adjournment.

It was moved by Commissioner Burke, seconded by Commissioner Tilden and unanimously carried to adjourn the meeting.

Tim A. French, Chairman

Loren Grosskopf, Vice Chairman

Joe Tilden, Commissioner

Dave Burke, Commissioner

Bucky Hall, Commissioner

Attest:

Jerri B. Torczon, County Clerk