

**Park County Board of County Commissioners  
January 3, 2012  
Regular Meeting**

A regular meeting of the Board of County Commissioners of Park County, Wyoming, was held on Tuesday, January 3, 2012. Present were Chairman Bucky Hall, Commissioners Loren Grosskopf, Dave Burke, Joe Tilden, Tim French and County Clerk, Jerri Torczon.

Chairman Bucky Hall called the meeting to order and Commissioner Joe Tilden led the audience in the pledge of allegiance.

**Appoint Chairman and Vice-Chairman.**

It was moved by Commissioner Grosskopf, seconded by Commissioner Burke and unanimously carried to appoint Commissioner French as Chairman.

It was moved by Commissioner Tilden, seconded by Commissioner Burke and unanimously carried to appoint Commissioner Grosskopf as Vice-Chairman.

**Designate Official Newspapers.**

It was moved by Commissioner Tilden, seconded by Commissioner Grosskopf and unanimously carried to designate the Cody Enterprise and the Powell Tribune as the Official Newspapers for 2012.

**Designation of Liaisons to County Boards, Committees, Federal Agencies**

A general discussion was held regarding which boards, committees and agencies the Commissioners had an interest in serving as liaison. It was the consensus to designate the Liaisons for 2012 as follows:

<b>Board</b>	<b>Appointed Liaison</b>
<i>County-Appointed Boards:</i>	
Yellowstone Regional Airport Board	Bucky Hall
Buffalo Bill Dam Visitors Center Board	Loren Grosskopf
Park County Fair Board	Dave Burke
Park County Historic Preservation Commission	Joe Tilden
Park County Library Board	Bucky Hall
Park County Museum Board	Tim French
Park County Parks & Recreation Board	Loren Grosskopf
Park County Planning & Zoning Commission	Dave Burke
Park County Public Health (Officer)	Joe Tilden
Park County Travel Council	Bucky Hall
Park County Weed & Pest District Board	Tim French
Meeteetse Local Planning Area Advisory Board	Joe Tilden
Park County Predator Management Advisory Board	Joe Tilden
Cody Yellowstone Air Service Organization	Bucky Hall
<i>County Committee Appointments:</i>	
Basin Authority Joint Powers Board	Joe Tilden
Big Horn Basin Transportation Committee	Bucky Hall
Cody Shooting Complex	Tim French
Yellowstone Country Assistance Network	Pending
Park County Drug Court	Bucky Hall
Forward Cody	Loren Grosskopf
Park County Health Insurance Committee	Dave Burke and Loren Grosskopf
Meeteetse Economic Development Alliance	Joe Tilden
Urban Systems/Cody	Loren Grosskopf
Urban Systems/Powell	Tim French
Wyoming County Commissioners Association Board	Bucky Hall
<i>Federal Cooperating Agency Appointments:</i>	
USFS – Shoshone Forest Plan Revision	Dave Burke and Loren Grosskopf
NPS – Yellowstone National Park Winter Use	Tim French
BLM – Resource Management Plan	Tim French and Joe Tilden

**Financial Disclosure Statements.**

Chairman Tim French, Commissioners Hall, Grosskopf, Burke, and Tilden, Treasurer Barb Poley and Clerk Jerri Torczon presented Financial Disclosure Forms for the financial institutions designated as depositories for 2012. The forms will be kept on file in the Clerk's Office, along with Sheriff Scott Steward's disclosure.

**Discussion of Issues for 2012.**

Commissioners gave a brief review of issues they feel will need to be addressed in 2012, such as the Park County Fairgrounds electrical upgrades and building replacement, bridge repair, landfill closures, and possible diminishing state and federal funding.

**Health Wellness Leadership Recommendations.**

Tami Keehn, Grants Compliance Officer, appeared before the Board regarding Health Wellness Leadership Recommendations. Eric Deeg, Health Insurance Consultant, appeared telephonically. Tami requested Commissioners' approval of a letter to be mailed to Park County employees regarding the introduction of the Health Initiative Program. Tami also requested that the Commissioners review a survey regarding Wellness Leadership and reported on the Wellness Fair for County employees that will be held January 11th, 12th and 13th for blood draws and health screenings. It was the consensus of the Board to approve the letter, with revisions, and to have the Chairman sign the letter.

**Bid Opening - Bridge Widening Over Frannie Canal, Lane 5 Road 11.**

Mike Collier, Project Manager, and Rob Croft of Engineering Associates opened bids for the Bridge Widening Over the Frannie Canal at Lane 5 and Road 11. Bids were received from Diamond Point Construction of Buffalo, Wyoming, in the amount of \$66,950.00; from CC&G of Lander, Wyoming, in the amount of \$58,697.25; from EHC of Deaver, Wyoming, in the amount of \$63,184.72; and from Yellowstone Landscaping of Cowley, Wyoming, in the amount of \$61,760.00. Mike Collier requested time to review the bids prior to approval.

**Public Hearing - Retail Liquor License Application - UXU Lodge.**

Chairman French opened the public hearing on the Retail Liquor License Application for Gill Holdings, LLC, dba UXU Ranch, located at 1710 Yellowstone Highway, Wapiti, Wyoming. County Clerk Jerri Torczon reported that the proper advertising had been completed, and no written comments were received. There were oral comments from the audience. It was moved by Commissioner Tilden, seconded by Commissioner Burke, and unanimously carried to close the public hearing.

**Approval - Retail Liquor License Application - UXU Lodge.**

It was then moved by Commissioner Burke, seconded by Commissioner Tilden and unanimously carried to approve the Retail Liquor License for Gill Holdings, LLC, dba UXU Lodge.

**Approval of Minutes.**

The minutes of the regular meeting of December 20, 2011 were presented to the Board for consideration. It was moved by Commissioner Grosskopf, seconded by Commissioner Tilden and unanimously carried to approve the minutes as presented.

**Bid Opening - 2012 Landfill Track Loader.**

Tim Waddell, Solid Waste Manager, and Travis Hill, Assistant Solid Waste Manager, came before the Board and opened bids for a Landfill Track Loader. Bids were received from T&E for a Caterpillar 963D, in the amount of \$283,380.00 and from Honnen Equipment for a John Deere 755 IK, in the amount of \$329,869.00. Bids will be reviewed and a recommendation will be presented to the Board at a later date.

**Approval of Vouchers.**

The vouchers were presented to the Commissioners for their consideration. It was moved by Commissioner Grosskopf, seconded by Commissioner Hall and unanimously carried to approve the following vouchers for payment:

<b>Payee</b>	<b>Amount</b>
ALBERTSONS PURCHASE ADV. CARD	\$207.51
AMERICAN WELDING & GAS INC	\$62.30
AT&T MOBILITY	\$2,244.54
BASIN EQUIPMENT REPAIR	\$210.00
BATTERIES AND BUTTER	\$558.28
BEAR CO INC.	\$30.00
BIG HORN ENERGY, INC.	\$101.92
BIG HORN GALLERIES	\$201.20
BIG HORN GLASS	\$28.84
BIG HORN PAINT, INC.	\$25.58
BIG HORN REDI-MIX, INC.	\$125.00
BIG HORN ROOFING INC	\$17,105.00
BIG HORN WHOLESALE, INC.	\$1,976.91
BIG VALLEY BEARING & SUPP. INC	\$72.08
BLACK BOX NETWORK SERVICES	\$135.00
BOB BARKER COMPANY	\$522.06
BRAZELTON, LILLIAN	\$29.97
BRESNAN COMMUNICATIONS	\$382.80
BUCKSTITCH CANVAS	\$80.00
CARQUEST OF CODY WY #3106	\$965.90
CARQUEST OF POWELL	\$753.32
CDW GOVERNMENT, INC.	\$73.70
CENTURYLINK	\$2,383.90
CHOICE AVIATION LLC	\$493.73
CODY ACE HARDWARE	\$362.80
CODY ENTERPRISE	\$629.25
CODY, CITY OF	\$18,095.31
CONSOLIDATED PLASTICS CO., INC	\$138.38
COPENHAVER, KATH, KITCHEN & KOLPITCKE	\$80.00
COULTER CAR CARE CENTER	\$88.50
CRISIS INTERVENTION SERVICES	\$4,752.50
CRUM ELECTRIC SUPPLY CO.	\$671.55
CTA ARCHITECTS ENGINEERS	\$704.15
ELIAS, RONDA	\$91.58
ENERGY WEST - WYOMING	\$1,088.02
ENGINEERING ASSOCIATES	\$924.95
FED EX	\$24.43
FLACK, TOM	\$75.00
FONTAINE, MARIE A	\$75.00
FREEMAN, III, P.C., SOX B.	\$200.00
FRENCH, TIM A	\$133.20
FROST, SANDRA M.	\$330.78
GALLS INCORPORATED	\$55.25
GARYS VACUUM & STAMPS	\$81.85
GATES, SHARON	\$174.62
GLASSMASTERS	\$60.00
GRAINGER	\$4.71
GRANT WRITING USA	\$1,020.00
HALLMAN, EAGLER & HUNT, P.C.	\$2,750.00
HILL FAMILY DENTISTRY PC	\$150.00
HONNEN EQUIPMENT CO.	\$88,957.68
HOUSEL LAW FIRM LLC	\$755.00
HOWARD, FRED L	\$92.76
INTERSTATE BRANDS CORPORATION	\$349.44
INTERSTATE TIRE SERV. INC	\$255.00
I STATE TRUCK CENTER	\$41,550.00
IVERSON SANITATION	\$50.00
J.C. REPAIR, INC.	\$201.00
JACKS TRUCK & EQUIPMENT, INC.	\$401.83

KEEFER, ELIZABETH	\$67.18
KUIPERS, TARA	\$88.80
L.N. CURTIS & SONS	\$134.82
LEON UNIFORM COMPANY, INC.	\$191.50
LOBSTEIN, HARRIET	\$5.00
MAJESTIC LUBE, INC.	\$138.35
MATRIX	\$950.02
McCUMBER LOCKSMITH SHOP	\$45.50
McINTOSH OIL, INC.	\$17,505.17
MEETEETSE VISITOR CENTER	\$5.00
MERCK & CO, INC.	\$790.57
MILES, SARAH N,	\$1,011.44
MONTANA-DAKOTA UTILITIES CO.	\$765.56
MOTOR PARTS, INC.	\$86.56
MURDOCH OIL, INC.	\$35,120.19
MURPHY, KATHERINE	\$109.89
N.A.D.A. APPRAISAL GUIDES	\$383.00
NATIONAL BUSINESS FURNITURE	\$393.00
NATIONAL BUSINESS SYSTEMS	\$432.22
NATIONAL TACTICAL OFFICERS ASSN.	\$150.00
NEMONT	\$46.98
NORCO INC	\$10.20
NORTHWEST RURAL WATER DISTRICT	\$69.00
OFFICE SHOP, THE	\$201.13
OSBORNE, SHARON	\$112.95
PARK CO EMPLOYEE BENEFITS TRUST	\$105.90
PARK COUNTY GLASS, INC.	\$150.00
PARK COUNTY SHERIFF	\$52.84
PAVEMENT MAINTENANCE, INC.	\$17,700.00
PITNEY BOWES GLOBAL	\$2,743.56
PITNEY BOWES, INC. - A/R	\$328.04
POWELL DRUG, INC.	\$4.00
POWELL OFFICE SUPPLY, INC.	\$954.67
POWELL SENIOR CITIZENS AGO-GO, INC	\$12,500.00
POWELL TRIBUNE, INC.	\$218.96
POWELL VALLEY HARDWARE	\$12.28
POWELL, CITY OF	\$1,319.53
PRESTON, LYNELL K	\$23.31
PRO-BUILD - CODY	\$368.15
PRODUCTION MACHINE CORP.	\$124.37
RAMADA PLAZA RIVERSIDE	\$103.00
RED BARN	\$138.75
RED IRON REPAIR, INC	\$353.74
RIMROCK TIRE CO - CODY	\$55.80
RIMROCK TIRE CO - POWELL	\$503.80
ROCKY MOUNTAIN POWER	\$1,281.61
ROCKY MOUNTAIN SPORTS	\$207.45
ROGERS SPORT CENTER	\$20,420.00
ROOP, KELSEY	\$213.68
S & S AUDIO-VIDEO, INC.	\$55.46
SATCOM GLOBAL FZE	\$44.91
SHOSHONE OFFICE SUPPLY, INC.	\$968.33
SIGGINS, ALAN	\$108.30
STROHS INDUSTRIAL LUBRICATION	\$470.00
STRUEMKE, WILLIAM K.	\$83.19
SYSCO FOOD SERVICES OF MONTANA	\$489.31
TRACTOR & EQUIPMENT CO	\$856.92
UMPHLETT, PATTI	\$45.76
UNIV. OF WY - ANIMAL SCIENCE DEPT.	\$5.95
UPS STORE, THE	\$11.81
VERIZON WIRELESS	\$374.63
VISA - FIRST NATIONAL BANK & TRUST	\$2,086.39
VISIONARY COMMUNICATIONS INC	\$78.00
WAL MART COMMUNITY/GEMB	\$1,631.54
WEST PAYMENT CENTER	\$66.25
WOODWARD TRACTOR & RENTAL, INC	\$4.32
WOODWORKER'S SUPPLY, INC.	\$26.50

WURZEL, PATRICIA A	\$117.69
WYOMING COUNTY & PROS. ATTORNEY ASSN	\$400.00
WYOMING FIRE SAFETY, LC	\$427.00
WYOMING INFORMATION TECHNOLOGY DIV	\$4.23
WYOMING TECHNOLOGY TRANSFER CENTER	\$45.00
YELLOWSTONE LANDSCAPING INC	\$15,460.75
YELLOWSTONE REGIONAL AIRPORT	\$31,359.75
ZONE 4 MAGAZINE	\$40.00
TOTAL	\$368,053.54

**Approval of Payroll.**

Payroll for December 22, 2011, in the amount of \$347,037.15 was presented to the Board for consideration. It was moved by Commissioner Tilden, seconded by Commissioner Grosskopf and unanimously carried to approve payroll as presented.

**Approval - Third Amended Promissory Note with Wyoming State Loan & Investment Board for Park County Landfill Expansion Project.**

The Third Amended Promissory Note with the Wyoming State Loan and Investment Board for Park County Landfill Expansion Project, establishing a new schedule for the repayment of the principal in the amount of \$781,979.18, plus interest, was presented to the Board for their consideration. The first payment will be due September 15, 2012. It was moved by Commissioner Burke, seconded by Commissioner Hall and unanimously carried to approve the promissory note and authorized the Chair to sign.

**Approval - Release of Real Estate Mortgage for Park County Fire Protection District No. 1.**

James F. Davis, Deputy County Attorney, presented the Release of Real Estate Mortgage for Park County Fire Protection District No. 1. Park County was the sponsoring agency for a Community Development Block Grant for the construction of the Powell Fire Hall and the Fire Protection District has complied with conditions of the grant. After a general discussion, it was moved by Commissioner Hall, seconded by Commissioner Grosskopf and unanimously carried to approve the Release of Real Estate Mortgage and authorized the Chair to sign.

**Executive Session.**

It was moved by Commissioner Tilden, seconded by Commissioner Grosskopf and unanimously carried to go into Executive Session regarding matters confidential by law, pursuant to Wyoming Statute §16-4-405 (a)(ix).

It was moved by Commissioner Burke, seconded by Commissioner Tilden and unanimously carried to go out of Executive Session.

**Proposal.**

Chairman French recused himself from the meeting. It was moved by Commissioner Burke, seconded by Commissioner Tilden and unanimously carried to approve the proposal presented in Executive Session and to give the Vice-Chairman authority to sign. Chairman French returned to the meeting.

**Approval of Bonds.**

Treasurer Barb Poley came before the Board and presented bonds for Stefanie Bell, Treasurer of Park County School District #6, in the amount of \$25,000.00; for Dossie Overfield, School Board Chairman for Park County School District #6, in the amount of \$10,000.00; for Lora L. Startin, Secretary-Treasurer for Shoshone Irrigation District, in the amount of \$5,000.00; for Larry D. Parker, Treasurer, Powell Hospital District, in the amount of \$10,000.00; and for Annette S. Thorington, Treasurer for the City of Powell, in the amount of \$25,000.00. It was moved by Commissioner Hall, seconded by Commissioner Tilden and unanimously carried to approve the bonds as presented.

**Recess.**

The meeting recessed for lunch and reconvened at 1:15 p.m.

**Search & Rescue Building.**

Sheriff Scott Steward came before the Board and discussed the necessity for a new Search and Rescue Building to house all the equipment in one centralized location. This would entail disposing of the properties in Powell and Cody, utilizing the money from those sales and obtaining a different property. Sheriff Steward stated that currently there are not enough lockers for volunteers and one location would give Search and Rescue a faster response time. Sheriff Steward requested that the Commissioners begin thinking about identifying a location and a new facility with room to expand for completion within three years. He said the current location in Cody is great, but there is no room to expand. He said that other funding sources could be obtained, besides the sale of existing property, including private donations, and suggested possibly setting aside \$50,000.00 per year. No action was taken.

**West Park Hospital Modernization Project**

Doug McMillan, Chief Executive Officer and Joel Hunt, Community Relations Coordinator of West Park Hospital, appeared before the Board and presented a review of the modernization project at the hospital, the completion of new facilities, new projects and physician recruitment.

**Bid Award - Bridge Widening Over Frannie Canal.**

Mike Collier, Project Manager, came before the Board and presented his recommendation for the bid award for the Bridge Widening Over the Frannie Canal. It was moved by Commissioner Hall, seconded by Commissioner Tilden and unanimously carried to award the bid to CCG of Lander, Wyoming, in the amount of \$58,697.25 and authorized the Chairman to sign the contract documents when they become available.

**Approval - Schneider Subdivision Amended Plat Review.**

Becky Conrad, Planner II, came before the Board and presented the staff report for the Schneider Subdivision Amended Plat Review. After a general discussion, it was moved by Commissioner Hall, seconded by Commissioner Burke and unanimously carried to approve **RESOLUTION NO. 2012-01, APPROVAL OF THE PARTIAL VACATION AND AMENDED PLAT OF THE SCHNEIDER SUBDIVISION.**

**Executive Session.**

It was moved by Commissioner Burke, seconded by Commissioner Grosskopf, and unanimously carried to go into Executive Session regarding matters confidential by law, pursuant to Wyoming Statute §16-4-405 (a)(ix).

It was moved by Commissioner Tilden, seconded by Commissioner Hall and unanimously carried to go out of Executive Session.

**Adjourn.**

It was moved by Commissioner Hall, seconded by Commissioner Tilden and unanimously carried to adjourn the meeting.

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Tim A. French, Chairman

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Loren Grosskopf, Vice-Chairman

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Dave Burke, Commissioner

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Joe Tilden, Commissioner

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Bucky Hall, Commissioner

Attest:  
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Jerri B. Torczon, County Clerk