

**Park County Board of County Commissioners
Regular Meeting
January 17, 2012**

A regular meeting of the Board of County Commissioners of Park County, Wyoming, was held on Tuesday, January 17, 2012. Present were Chairman Tim French, Commissioners Loren Grosskopf, Dave Burke, Joe Tilden and Bucky Hall, and County Clerk Jerri Torczon.

Chairman Tim French called the meeting to order and Commissioner Joe Tilden led the audience in the pledge of allegiance.

Heart Mountain Wyoming Foundation - Presentation of Sentry Station Location within Park County's Right-of-Way and Entrance Plan.

Christy Fleming, Deputy Executive Director, and Steve Leger, Executive Director of the Heart Mountain Wyoming Foundation; Dan Laursen, Manager of the Heart Mountain Irrigation District; Cassity Bromley, Chief of Resources, of the Bighorn Canyon National Recreation Area; Tom Keohan, Historic Architect, of the National Park Service Intermountain Region; and John Keck, Wyoming-Montana State Coordinator of the National Park Service, came before the Board regarding the Heart Mountain Sentry Station Location within Park County's Right-of-Way and Entrance Plan. The Heart Mountain Wyoming Foundation would like to put the Sentry Station for the Heart Mountain Interpretive Learning Center as close as possible to the original historic site, but it would abut County Road 19 and be in the right-of-way. Christy Fleming stated that they are requesting that all the different agencies come together to complete the project and have budgeted \$12,000.00 for materials. She asked for Park County's involvement with covering the drain, for gravel for a parking turn-out and permission to put breakaway gates up at the entrance, to give the impression of entering a guarded, gated enclosure. A discussion was held regarding installation of pipe and covering the ditch. It was the consensus of the Board to do the gravel work, the pipe connection, road signage for "Interpretive Center," and some snow removal of the parking turn-out. Further design information would have to be provided before any break-away gates would be considered.

Funding Request - Spring Feline Spay/Neuter Clinic.

Mary Whitmore, Chairman of the Park County Animal Shelter, came before the Board and requested \$2,000.00 in funding for the Spring Feline Spay/Neuter Clinic. After a general discussion, it was moved by Commissioner Burke, seconded by Commissioner Hall and unanimously carried to authorize \$2,000.00 for the Spring Feline Spay/Neuter Clinic.

Approval of Minutes.

Minutes of the January 10, 2012 meeting were presented to the Board for consideration. After a general discussion, it was moved by Commissioner Burke, seconded by Commissioner Tilden and unanimously carried to approve the minutes as presented.

Discussion - Monthly Report and Requested Information for U.S. Department of Agriculture Rural Development Grant for the Park County Fairgrounds Building.

Stephanie Bennett-Brown, Park County Grant Writer, appeared telephonically and reported that she met with the U.S. Department of Agriculture (USDA) Rural Development Department regarding a grant for the Fairgrounds building. The USDA views the building as a recreational facility rather than a community facility and therefore grants cannot be obtained through that program. She reported that she is currently working on several foundation grants and stated that there may be funding sources through the Department of Health and Human Services. A joint meeting with the Fair Board in February will help in determining if the Fairgrounds improvements will be implemented using a phased approach. Such a determination would be essential in submitting grant applications.

Approval of Vouchers.

The vouchers were presented to the Commissioners for their consideration. It was moved by Commissioner Grosskopf, seconded by Commissioner Burke and unanimously carried to approve the following vouchers for payment:

<u>Payee</u>	<u>Amount</u>
ALDRICH LUMBER - CODY	\$2.28
ALDRICH LUMBER - POWELL	\$220.07
AT CONFERENCE	\$64.24
BEAR CO INC.	\$53.95
BEDUHN, NICK	\$400.00
BENNETT-BROWN, STEPHANIE L.	\$1,070.00
BIG HORN ENERGY, INC.	\$1,878.72
BIG HORN PAINT, INC.	\$98.32
BIG HORN RURAL ELECTRIC COMPANY	\$345.96
BIG HORN WHOLESALE, INC.	\$2,445.10
BLAKEMAN PROPANE - CODY	\$2,241.05
BLATT, TIMOTHY J.	\$79.92
BOONES MACHINE	\$52.00
BOOT BARN, INC.	\$100.00
BRESNAN COMMUNICATIONS	\$159.96
BRUCO, INC.	\$7,041.01
BURKE, DAVID	\$341.88
C & C WELDING, INC.	\$15.30
CARING FOR POWELL ANIMALS	\$1,000.00
CAROLINA SOFTWARE	\$500.00
CDW GOVERNMENT, INC.	\$2,088.19
CENTURYLINK	\$3,502.77
CHOICE AVIATION LLC	\$46.73
CODY ACE HARDWARE	\$402.34
CODY COUNCIL ON AGING	\$12,500.00
CODY ENTERPRISE	\$2,617.97
CODY WINNELSON CO.	\$149.00
CODY YELLOWSTONE AIR	\$5,000.00
CODY, CITY OF	\$2,228.97
COE PHARMACY	\$48.34
COMPUTER SOFTWARE ASSOCIATES, INC	\$137.00
CONNERS, MICHAEL	\$14.43
CONRAD, BECKY	\$18.60
COOK MOVING & STORAGE	\$8,587.25
COPENHAVER, KATH, KITCHEN & KOLPITCKE	\$400.00
COTE, MSW, LCSW, DAVID	\$25.00
CRUM ELECTRIC SUPPLY CO.	\$1,398.84
DE HAAN ELECTRONICS	\$610.00
DELL MARKETING L.P., C/O DELL USA L.P.	\$6,618.18
DERRIK WALTON & DARREN J RUESCH DDS	\$275.00
ELIAS, RONDA	\$128.00
ENERGY WEST - WYOMING	\$10,176.54
ESPOSITO, M.ED., LMST, CHRISTINE	\$25.00
FITZWATER, VICKIE	\$115.44
FORWARD CODY WYOMING INC.	\$4,000.00
FUEL DEPOT, INC.	\$5,929.16
GARLAND LIGHT & POWER CO.	\$1,555.26
GARYS VACUUM & STAMPS	\$21.45
GLOBALSTAR USA, INC.	\$26.39
GRAINGER	\$853.17
HANSON CHEMICAL INC.	\$2,189.99
HOFFMANN, KENNETH A. D.D.S.	\$280.00
HOLM, BLOUGH AND COMPANY	\$11,486.26
INTERSTATE BRANDS CORPORATION	\$380.16
IVERSON SANITATION	\$50.00
K-B COMMERCIAL PRODUCTS	\$64.27
KEEGAN & WINSLOW P.C.	\$5,101.64
KEELE SANITATION	\$1,418.00
KENCO SECURITY AND TECHNOLOGY	\$254.25

KRISJANSONS, BRIGITA S.	\$400.00
LEON UNIFORM COMPANY, INC.	\$402.75
MAJESTIC LUBE, INC.	\$141.85
MARQUIS AWARDS & SPECIALTIES, INC	\$12.62
MARSH, JOHN	\$428.00
MC CARTY, REED, & EARHART, ATTYS L.C.	\$1,330.00
MEDICAL CENTER PHARMACY	\$481.06
MEETEETSE, TOWN OF	\$103.61
MERCER, JOHN	\$17.97
MICKELSON, JOSEPH D	\$239.76
MICKELSON, PH.D., BRYAN	\$25.00
MILES, SARAH N,	\$1,682.80
MONTANA-DAKOTA UTILITIES CO.	\$313.60
MOORE, LEONARD D.D.S.	\$297.00
MOTOR PARTS, INC.	\$115.22
MOTOROLA SOLUTIONS, INC	\$151.30
MURPHY, ERIC	\$114.89
NAPA AUTO PARTS	\$57.77
NATIONAL BUSINESS SYSTEMS	\$2,000.00
NORTHWEST WY FAMILY PLANNING	\$812.08
OFFICE SHOP, THE	\$135.45
PARK COUNTY ANIMAL SHELTER	\$833.33
PARK COUNTY PUBLIC HEALTH	\$20.00
PENWELL, STEVE	\$125.71
PITNEY BOWES, INC. - A/R	\$316.13
POWELL DRUG, INC.	\$382.06
POWELL ELECTRIC, INC.	\$27.36
POWELL VALLEY HARDWARE	\$65.95
POWELL VALLEY HEALTHCARE, INC.	\$1,239.00
PRO-BUILD - CODY	\$3,692.13
R & D WINDOW DESIGNS	\$1,806.40
R & P AUTO INC	\$36.71
RED EAGLE FOOD STORES	\$1,558.46
REITER CONSTRUCTION LLC	\$250.00
ROCKY MOUNTAIN POWER	\$187.20
ROGERS SPORT CENTER	\$269.88
SAFEGUARD BUSINESS SYSTEMS, INC.	\$342.49
SEARS COMMERCIAL ONE	\$409.95
SHELL FLEET PLUS, INC.	\$49.06
SHOSHONE OFFICE SUPPLY, INC.	\$1,651.30
SMITH, J TRAVIS	\$540.00
STROUPE PEST CONTROL, CO.	\$95.00
SYSCO FOOD SERVICES OF MONTANA	\$1,684.65
TCT WEST, INC	\$5,661.61
TITAN MACHINERY	\$138.30
TRAVEL STATION & COOK TRAVEL STATION	\$3,858.00
TWO MEDICINE	\$1,421.00
TWO TOUGH GUYS SERVICES	\$290.00
UPS STORE, THE	\$71.59
VERIZON WIRELESS	\$187.38
VISA	\$356.41
VISA - FIRST NATIONAL BANK & TRUST	\$1,522.59
WELLS FARGO INS. SERVICES USA, INC.	\$5,000.00
WEST PAYMENT CENTER	\$526.06
WOODWARD TRACTOR & RENTAL, INC	\$367.13
WOODWORKER'S SUPPLY, INC.	\$738.79
WPCI CONSULTANTS, INC.	\$144.00
WURZEL, PATRICIA A	\$136.00
WYOMING DEPARTMENT OF EMPLOYMENT	\$156.35
WYOMING DEPARTMENT OF HEALTH	\$39,531.41
WYOMING DEPT. OF WORKFORCE SERVICES	\$2,060.00
WYOMING FIRE SAFETY, LC	\$162.00
TOTAL	\$196,007.47

Approval of Payroll.

Payrolls for January 5, 2012, in the amount of \$544,111.89, and in the amount of \$65,757.95; and payroll for January 6, 2012, in the amount of \$2,847.77, were presented to the Board for consideration. It was moved by Commissioner Tilden, seconded by Commissioner Grosskopf and unanimously carried to approve payroll as presented.

Approval - 24 Hour Liquor Sales.

County Clerk Jerri Torczon presented a request submitted by Heart Mountain Pub for extended hours of operation for a 24-hour period of time on January 28, 2012 for a band, and June 16, 2012 for Mule Days. After a general discussion, it was moved by Commissioner Hall, seconded by Commissioner Tilden and unanimously carried to approve the request as presented, allowing all liquor establishments licensed by the County to remain open the extended hours on January 28 and June 16, 2012.

Approval of Tax Rebate.

Treasurer Barb Poley came before the Board and presented a tax rebate for Marathon Oil Company, in the amount of \$23,052.00. It was moved by Commissioner Tilden, seconded by Commissioner Burke and unanimously carried to approve the rebate and pay it over a five-year period of time.

Approval of Bond.

Treasurer Barb Poley came before the Board and presented a bond for Chan Richard, Treasurer, of Riverside Cemetery District, in the amount of \$10,000.00. It was moved by Commissioner Tilden, seconded by Commissioner Grosskopf and unanimously carried to approve the bond as presented.

Approval - Letter of Support for State Funding Application for Cedar Mountain Center.

Ivan Kuderling, Director of Cedar Mountain Center, came before the Board and requested approval for a letter of support for their state funding application through the Wyoming Department of Health for substance abuse treatment. After a general discussion, it was moved by Commissioner Burke, seconded by Commissioner Tilden and unanimously carried to approve the letter of support as requested.

Approval - Grant Award Agreement – U.S. Department of Homeland Security Law Enforcement & Terrorism Prevention-Oriented Activities - Sheriff's Office.

Lieutenant Dave Patterson of the Park County Sheriff's Office came before the Board and presented the Grant Award Agreement for the U.S. Department of Homeland Security Law Enforcement & Terrorism Prevention-Oriented Activities. After a general discussion, it was moved by Commissioner Tilden, seconded by Commissioner Hall and unanimously carried to approve the grant award, in the amount of \$17,981.52, and authorized the Chairman to sign.

Approval - Grant Award Agreement - U.S. Department of Homeland Security Law Enforcement & Terrorism Prevention-Oriented Activities - County Coroner's Office.

Martin Knapp, Park County Homeland Security Coordinator, on behalf of County Coroner Tim Power, came before the Board and presented the Grant Award Agreement for the U.S. Department of Homeland Security Law Enforcement & Terrorism Prevention-Oriented Activities. After a general discussion, it was moved by Commissioner Burke, seconded by Commissioner Tilden and unanimously carried to approve the grant award, in the amount of \$6,167.13, and authorized the Chairman to sign.

Approval - Grant Award Agreement - State Homeland Security Grant Program.

Martin Knapp, Park County Homeland Security Coordinator, came before the Board and presented the Grant Award Agreement for the State Homeland Security Grant Program. After a general discussion, it was moved by Commissioner Grosskopf, seconded by Commissioner Tilden and unanimously carried to approve the grant award, in the amount of \$83,597.03, and authorized the Chairman to sign.

Approval - Certification - U.S. Forest Service Title III Funds for Jim Mountain Road Project.

Peggy Ruble, Executive Assistant, and Greg Meinecke, County Engineer presented the Certification for the U.S. Forest Service Title III Funds for the Jim Mountain Road Project, totaling \$96,412.12. After a general discussion, it was moved by Commissioner Burke, seconded by Commissioner Tilden and unanimously carried to approve the Certification as presented and authorized the Chairman to sign.

Approval - Sage Grouse Working Group Resolution.

A resolution supporting Commissioner Tilden as the local government representative on the Big Horn Basin Local Sage Grouse Working Group was presented to the Board for their consideration. It was moved by Commissioner Hall, seconded by Commissioner Grosskopf and unanimously carried to approve **RESOLUTION NO. 2012-02, SUPPORT OF COMMISSIONER TILDEN AS LOCAL GOVERNMENT REPRESENTATIVE TO THE BIG HORN BASIN SAGE GROUSE WORKING GROUP.**

Approval - Advertising for County Board Appointments.

Brenda Bangert, Commissioners' Secretary, came before the Board and requested that vacancy positions on the Park County Historic Preservation Commission, the Park County Predator Management Advisory Board, and the Park County Travel Council be advertised in the local newspapers, and presented a proposed advertising schedule. After a general discussion, it was moved by Commissioner Tilden, seconded by Commissioner Grosskopf and unanimously carried to advertise the vacant board positions and to approve the advertising schedule as presented.

Approval - Temporary Assistance for Needy Families/Community Partnership Initiative (TANF/CPI) Quarterly Reports.

Peggy Ruble, Executive Assistant, presented the Quarterly Report for the Temporary Assistance for Needy Families/Community Partnership Initiative (TANF/CPI) to the Board for their consideration. It was moved by Commissioner Hall, seconded by Commissioner Burke and unanimously carried to approve the report as requested and authorized the Chairman to sign.

Recess.

The meeting recessed for lunch and reconvened at 1:15 p.m.

Audit Worksession with County Officials and County Boards.

A worksession was held with Keri Wilson, Certified Public Accountant with Stine, Buss, Wolff, Wilson & Associates; County Officials; the Parks and Recreation Board; the Museum Board; the Weed and Pest Board; the Library Board; and the Fair Board. Keri Wilson presented the audit for Fiscal Year 2010-2011 and reviewed the document with each board and the Commissioners.

Worksession - County Engineer.

The Board conducted a worksession with Greg Meinecke, County Engineer, and Mike Collier, Project Manager, regarding various County projects.

Discussion – Northwest Wyoming Off-Highway Vehicle (OHV) Alliance.

A discussion was held regarding the Board's decision at the last meeting to support the Northwest Wyoming Off-Highway Vehicle Alliance in their efforts to increase or connect off-road vehicle trails in the Shoshone National Forest trail system. Concerns were raised by the Back Country Horsemen regarding motorized vehicles on isolated trails. Comments were received from Nic Patrick, John McGee, Terry Root, and Charles Drimal. The Board informed the audience why they voted on the issue at the last meeting. No action was taken.

Executive Session.

It was moved by Commissioner Grosskopf, seconded by Commissioner Tilden and unanimously carried to go into Executive Session regarding matters confidential by law, pursuant to Wyoming Statute §16-4-405(a)(ix). Chairman French recused himself from the meeting and Vice-Chairman Grosskopf continued the meeting. It was moved by Commissioner Hall, seconded by Commissioner Grosskopf and unanimously carried to go out of Executive Session.

Proposal.

It was moved by Commissioner Hall, seconded by Commissioner Grosskopf and unanimously carried to approve the proposal made in Executive Session. Chairman French returned to the meeting.

Approval - Status Inquiry - Northern American Specialty Insurance Company.

A Status Inquiry from Northern American Specialty Insurance Company regarding the Park County Complex, Phase II improvements, was presented to the Board for consideration. It was moved by Commissioner Burke, seconded by Commissioner Hall and unanimously carried to approve the inquiry and authorize the Chairman to sign.

Adjournment.

It was moved by Commissioner Grosskopf, seconded by Commissioner Hall and unanimously carried to adjourn the meeting.

Tim A. French, Chairman

Loren Grosskopf, Vice Chairman

Joe Tilden, Commissioner

Dave Burke, Commissioner

Bucky Hall, Commissioner

Attest:

Jerri B. Torczon, County Clerk