

**Park County Board of County Commissioners
Regular Meeting
December 18, 2012**

A regular meeting of the Board of County Commissioners of Park County, Wyoming, was held on Tuesday, December 18, 2012. Present were Chairman Tim French, Commissioners Loren Grosskopf, Dave Burke, Joe Tilden, Bucky Hall and County Clerk, Jerri Torczon.

Chairman Tim French called the meeting to order and Commissioner Bucky Hall led the audience in the pledge of allegiance.

Chairman French spoke briefly regarding the school shooting tragedy in Connecticut and requested that everyone keep the families of the victims in their minds and hearts.

Update of Activities for Conservation Districts.

Ann Trosper, Watershed Coordinator and District Manager of the Powell-Clarks Fork Conservation District, and Steve Jones, Resource Management Coordinator of the Meeteetse Conservation District, came before the Board and presented updates of activities and projects, including Russian Olive removal, educational workshops, shelterbelt planning, public lands planning process and Total Maximum Daily Load (TMDL) and Sage Grouse Programs.

Northwest Wyoming Off-Highway Vehicle Alliance, Inc.

Dana Sander of the Northwest Wyoming Off-Highway Vehicle (OHV) Alliance came before the Board regarding a proposal to obtain a special use lease permit on approximately five sections of BLM land and Wyoming State Land at Red Lake, to be paid for with a Wyoming State Trails Off-Road Vehicle (ORV) grant. Peggy Ruble spoke as a private citizen requesting the OHV group communicate with mountain biking groups who also use the Red Lakes area. Sheriff Scott Steward informed the Board that the Sheriff's Office is also applying for a grant through the Wyoming State Trails Off-Road Vehicle Program for law enforcement efforts. Following a general discussion, it was moved by Commissioner Tilden, seconded by Commissioner Grosskopf and unanimously carried to approve the grant application for the State of Wyoming lease permit. Commissioner Grosskopf will work with the Alliance to develop a Memorandum of Understanding regarding the lease.

Approval – Third Party Administrator.

Tami Keehn, Grants Compliance Officer, presented the Third Party Administrator (TPA) or Administrative Services Only (ASO) Status Change for Regional Care, Inc. for the administration of any employee medical claims that may be incurred in New York. There is no fee for this service. It was moved by Commissioner Grosskopf, seconded by Commissioner Hall and unanimously carried to approve the Status Change and authorized the Chairman to sign.

Vouchers.

The vouchers were presented to the Board for consideration. It was moved by Commissioner Tilden, seconded by Commissioner Grosskopf and unanimously carried to approve the following vouchers for payment:

<u>Payee</u>	<u>Amount</u>
A-1 ELECTRIC, LC	\$36.12
ALDRICH'S - POWELL	\$71.27
APEX SOFTWARE	\$1,290.00
AT CONFERENCE	\$54.59
BARROWS, MARY MEYERS	\$1,330.50
BASIN MECHANICAL, INC.	\$80.00
BENNETT, M.D., THOMAS L.	\$1,580.00
BEST WESTERN RAMKOTA HOTEL	\$1,241.10
BIG HORN CO-OP MARKETING ASSN.	\$65.23
BIG HORN ENERGY, INC.	\$683.65
BIG HORN PAINT, INC.	\$220.71

BIG HORN RURAL ELECTRIC COMPANY	\$315.81
BIG HORN WHOLESALE, INC.	\$2,316.21
BLAKEMAN PROPANE, INC.	\$1,127.89
BOB BARKER COMPANY	\$43.18
BOONE'S MACHINE SHOP	\$100.00
BRAZELTON, LILLIAN	\$63.83
BRESNAN COMMUNICATIONS	\$159.96
BRUCE, ROY	\$1,439.28
BULLBERRY SYSTEMS, INC.	\$5,850.00
CAMPBELL'S REPAIR & COLLISION	\$332.76
CAROLINA SOFTWARE	\$212.48
CDW GOVERNMENT, INC.	\$1,138.29
CENTURYLINK	\$3,509.36
CODY ACE HARDWARE	\$481.17
CODY ENTERPRISE	\$2,925.53
CODY, CITY OF	\$1,250.00
CODY, CITY OF	\$2,191.69
COMPLETE WIRELESS TECHNOLOGIES	\$13.14
COPENHAVER KATH KITCHEN & KOLPITCKE LLC	\$400.00
COPENHAVER, ANN	\$25.00
CORRECTIONAL HEALTHCARE MGMT.,	\$32,806.32
COULTER CAR CARE CENTER	\$189.00
CRAMPTON, WILLIAM E.	\$189.81
CRUM ELECTRIC SUPPLY CO.	\$26.17
CUSTOM DELIVERY SERVICE, INC.	\$20.80
DARRAH LAW OFFICE, P.C.	\$1,170.00
DE HAAN ELECTRONICS	\$35.00
DELL MARKETING L.P., C/O DELL USA L.P.	\$3,227.28
DELUXE FOR BUSINESS	\$68.40
DOI/BLM	\$2,537.02
ELIAS, RONDA	\$274.92
ELLIOT RIVERS PUBLISHING CO	\$67.50
ENERGY WEST - WYOMING	\$5,607.33
ESRI (ENVIRONMENTAL SYS. RESEARCH INST)	\$11,700.00
FITZWATER, VICKIE	\$144.30
GALLS, LLC	\$30.06
GAMBLES-STORE 4234, INC.	\$76.90
GARLAND LIGHT & POWER CO.	\$867.92
GILL, PAUL	\$27.31
GILLETT, LINDA	\$154.01
GLOBALSTAR USA, INC.	\$26.59
GRAINGER	\$278.60
GRIFFIN, JANA KAY	\$25.00
HALL, THOMAS BUCKY	\$205.35
HALLMAN, EAGLER & HUNT, P.C.	\$660.00
HANSEN, SARAH N.	\$400.00
HANSON CHEMICAL INC.	\$12,895.20
HARVARD BUSINESS REVIEW	\$139.00
HOLIDAY INN EXPRESS & SUITES - CHEYENNE	\$89.00
HOLM, BLOUGH AND COMPANY	\$7,002.50
IVERSON SANITATION	\$50.00
KEEGAN & WINSLOW P.C.	\$2,346.65
KEELE SANITATION	\$957.00
KENCO SECURITY AND TECHNOLOGY	\$142.83
KRISJANSONS, BRIGITA S.	\$400.00
LAW OFFICE OF ALEX H. SITZ III	\$184.60
LEON UNIFORM COMPANY, INC.	\$193.50
LINTONS BIG R, INC.	\$978.08
MAJESTIC LUBE, INC.	\$115.90
MCCARTY, REED, & EARHART, ATTYS L.C.	\$1,820.00
MEETEETSE SENIOR CITIZENS	\$2,500.00
MEETEETSE VISITOR CENTER	\$5,000.00
MEETEETSE, TOWN OF	\$109.20
MERCK SHARP & DOHME CORP.	\$3,156.96
MICKELSON, JOSEPH D	\$186.48
MONTANA-DAKOTA UTILITIES CO.	\$640.47

MURPHY, ERIC	\$70.27
MY AUTO REPAIR	\$231.00
NACDEP	\$75.00
NATIONAL BUSINESS SYSTEMS	\$481.01
NATIONAL SHERIFFS' ASSOCIATION	\$100.00
NEMONT	\$46.39
NORTHWEST WY FAMILY PLANNING	\$768.00
OFFICE SHOP, THE	\$2,770.59
O'REILLY AUTO PARTS	\$31.33
OSBORNE, SHARON	\$563.16
PARK COUNTY ANIMAL SHELTER	\$1,000.00
PARK COUNTY PUBLIC HEALTH	\$30.00
PARK COUNTY SHERIFF	\$54.66
PENWELL, STEVE	\$67.16
PITNEY BOWES - RESERVE ACCOUNT	\$5,000.00
POLECAT PRINTERY	\$167.00
POSTMASTER, CODY WY	\$180.00
POWELL ACE HARDWARE, LLC	\$231.28
POWELL ELECTRIC	\$153.42
POWELL OFFICE SUPPLY, INC.	\$1,703.40
PRO-BUILD - CODY	\$155.92
PRODUCTION MACHINE CORP.	\$542.50
QUILL CORPORATION	\$301.23
R&P AUTO, INC.	\$110.42
RAMADA PLAZA RIVERSIDE	\$166.32
RANDY L. ROYAL, P.C.	\$56.25
RED EAGLE FOOD STORES	\$1,916.53
RIMROCK TIRE CO - CODY	\$98.30
RIMROCK TIRE CO - POWELL	\$247.90
ROCKY MOUNTAIN POWER	\$578.42
ROGERS SPORT CENTER	\$100.00
SANOFI PASTEUR, INC	\$624.79
SCHRADER METAL & DESIGN, INC.	\$5,220.00
SCISSORHANDS, INC.	\$5,000.00
SHERWIN-WILLIAMS STORE - CODY	\$98.48
SHOSHONE OFFICE SUPPLY, INC.	\$374.19
SIERRA DETENTION SYSTEMS	\$9,324.00
SKORIC, BRYAN	\$28.86
SMITH, KARI	\$27.86
STEVE'S ELECTRIC, INC.	\$104.95
STRUEMKE, WILLIAM K.	\$436.23
SUPERCIRCUITS, INC	\$2,852.33
SYSCO FOOD SERVICES OF MONTANA	\$1,871.65
TCT WEST, INC	\$6,377.88
TRACTOR & EQUIPMENT CO	\$3,834.16
TWO TOUGH GUYS SERVICES	\$415.00
TWOMEDICINE	\$1,522.50
VERIZON WIRELESS	\$141.37
VISA - #0050	\$807.81
VISA - #0076	\$347.80
VISA - #0084	\$1,250.50
VISA - #0092	\$746.42
VISA - #0100	\$286.04
VISA - #0118	\$970.67
VISA - #0142	\$202.80
VISA - #0151	\$547.20
VISA - #0159	\$549.97
VISA - #0167	\$227.71
VISA - #0169	\$581.77
VISA - #0225	\$942.71
WACDEP	\$10.00
WAYNE'S BOOT SHOP	\$100.00
WEST PAYMENT CENTER	\$617.36
WILLIAMS & SONS, LLC	\$675.00
WOODWORKER'S SUPPLY, INC.	\$15.93
WPCI CONSULTANTS, INC.	\$130.50

WURZEL, PATRICIA A	\$74.37
WYOMING 4-H FOUNDATION c/o J. GLADSON	\$90.00
WYOMING DEPT OF TRANS - ACCOUNTING	\$1,957.46
WYOMING DEPT OF WORKFORCE SERVICES	\$156.44
WYOMING SHERIFFS ASSOCIATION	\$300.00
WYOMING STATE BAR	\$106.00
WYOMING STATE PUBLIC DEFENDER-	\$1,200.00
YELLOWSTONE BEHAVIORAL HEALTH	\$154.25
TOTAL	\$199,572.13

Approval of Minutes.

The minutes of the regular meeting of December 11, 2012 were presented to the Board for consideration. It was moved by Commissioner Hall, seconded by Commissioner Grosskopf and unanimously carried to approve the minutes as presented.

Approval of Bonds.

Treasurer Barb Poley came before the Board and presented bonds for consideration. It was moved by Commissioner Hall, seconded by Commissioner Tilden and unanimously carried to approve bonds for Keith Murray, Commissioner for the Shoshone Project Joint Powers Board, in the amount of \$5,000.00; for Robert L. Smith, Treasurer of the Park County Museum Board, in the amount of \$10,000.00; for Annette S. Thorington, Treasurer of the City of Powell, in the amount of \$25,000.00; and for Marjorie A. White, Secretary/Treasurer for Willwood Irrigation District, in the amount of \$30,000.00.

Approval of Payroll.

Payroll for December 5, 2012, in the amount of \$72,901.25; for December 6, 2012, in the amount of \$388,387.23; and for December 6, 2012, in the amount of \$86.83 were presented to the Board for consideration. It was moved by Commissioner Burke, seconded by Commissioner Grosskopf and unanimously carried to approve payroll as presented.

Approval - Memorandum of Understanding Regarding Law Enforcement Center.

The Memorandum of Understanding with the City of Cody regarding the Law Enforcement Center was presented to the Board for consideration. It was moved by Commissioner Grosskopf, seconded by Commissioner Burke and unanimously carried to approve the Memorandum of Understanding and authorized the Chairman to sign.

Approval - Architectural and Planning Services Agreement.

Jennifer Lohrenz, Park County Fair Director, and Michael Demoney, Fair Board Member came before the Board and recommended Point Architects for the preparation of conceptual design work for the Multi-Purpose Building at the Park County Fairgrounds. Following a general discussion, it was moved by Commissioner Burke, seconded by Commissioner Grosskopf and unanimously carried to approve the Architectural and Planning Services Agreement for Conceptual Planning with Point Architects, in the amount of \$5,000.00, pending County Attorney review.

Approval - Proposal for Refuse Disposal for the City of Powell.

Commissioner Grosskopf reported that the City of Powell is requesting a formal written proposal for landfill fees, as they are accepting proposals from other agencies as well. Following a general discussion, it was moved by Commissioner Grosskopf and seconded by Commissioner Tilden to approve the proposal at \$90.00 per ton for municipal solid waste; \$90.00 per ton for general refuse and construction demolition; \$45.00 per ton for clean sheetrock; \$18.00 per ton for concrete, shingles and tree stumps; and \$125.00 per ton for tires. Roll was called on the motion with Commissioner Burke casting the only dissenting vote. Motion carried.

Recess for Lunch.

The meeting recessed for lunch and reconvened at 1:15 p.m.

Public Hearing – Application of the Cody Conservation District, in Cooperation with the Lakeview Irrigation District, to Stabilize Approximately 250 Feet of Bank in the South Fork of the Shoshone River, Just East of the Lakeview Irrigation Ditch Camp at 2387 Southfork Road, Located within Tract 58, Sec. 7, T50N R104W, 6th PM, Park County, Wyoming.

Chairman French opened the public hearing. Linda Gillett, Planning Director, presented the staff report, explained the project and answered questions of the Board. No public comments were received.

It was moved by Commissioner Tilden, seconded by Commissioner Grosskopf and unanimously carried to close the Public Hearing.

.Approval - Application of the Cody Conservation District, in Cooperation with the Lakeview Irrigation District, to Stabilize Approximately 250 Feet of Bank in the South Fork of the Shoshone River.

It was moved by Commissioner Hall, seconded by Commissioner Grosskopf and unanimously carried to approve **RESOLUTION NO. 2012-56**, APPROVAL OF FLOODPLAIN PERMIT #11-12 FOR CODY CONSERVATION DISTRICT AND LAKEVIEW IRRIGATION DISTRICT BAGION REVETMENT IN THE SOUTH FORK FLOODPLAIN.

Public Hearing - Application of Buckley Partnership to Amend the Existing Plat of Kosta Subdivision, Removing Lot 2, Located Northwest of the Intersection of Lane 8H & Road 5, within Lot 63-H, RS, T55N, R98W, 6th PM, Park County, Wyoming, in the General Rural Powell (GR-P) Zone.

Chairman French opened the public hearing. Becky Ross, Planner II presented the staff report, findings of fact, conclusions and recommendations. No public comments were received.

It was moved by Commissioner Tilden, seconded by Commissioner Grosskopf and unanimously carried to close the public hearing.

Approval - Application of Buckley Partnership to Amend the Existing Plat of Kosta Subdivision.

It was moved by Commissioner Grosskopf, seconded by Commissioner Tilden and unanimously carried to approve **RESOLUTION NO. 2012-57**, APPROVAL OF THE PARTIAL VACATION AND AMENDED PLAT OF THE KOSTA SUBDIVISION.

Executive Session.

It was moved by Commissioner Hall, seconded by Commissioner Tilden and unanimously carried to go into Executive Session, regarding matters confidential by law, pursuant to Wyoming Statute §16-45-405(a)(ix).

It was then moved by Commissioner Hall, seconded by Commissioner Tilden and unanimously carried to go out of Executive Session.

Presentation - Appreciation Plaque for Alan Siggins for 18 Years of Public Service on the Park County Planning and Zoning Commission.

Alan Siggins came before the Board and was presented an appreciation plaque for serving 18 years on the Park County Planning and Zoning Commission. The Board expressed their thanks to Mr. Siggins for his years of service.

Chairman French announced that a public reception for Alan Siggins and retiring Commissioner Dave Burke would immediately follow the meeting.

Adjournment.

It was moved by Commissioner Tilden, seconded by Commissioner Burke and unanimously carried to adjourn the meeting.

Tim A. French, Chairman

Loren Grosskopf, Vice Chairman

Joe Tilden, Commissioner

Dave Burke, Commissioner

Bucky Hall, Commissioner

Attest:

Jerri B. Torczon, County Clerk