

**Park County Board of County Commissioners  
Regular Meeting  
December 11, 2012**

A regular meeting of the Board of County Commissioners of Park County, Wyoming, was held on Tuesday, December 11, 2012. Present were Chairman Tim French, Commissioners Loren Grosskopf, Dave Burke, Joe Tilden, Bucky Hall and County Clerk, Jerri Torczon.

Chairman Tim French called the meeting to order and Commissioner Bucky Hall led the audience in the pledge of allegiance.

**Architectural Estimates for Fairgrounds Multi-Purpose Building.**

Jennifer Lohrenz, Park County Fair Director, and Michael Demoney, Park County Fair Board Member, came before the Board regarding the estimates for the conceptual design of the Fairgrounds Multi-Purpose Building. Following a general discussion, it was the consensus of the Commissioners to allow the Fair Board to select the firm of their choice from the three lowest estimates, ranging from \$4,250.00 to \$7,000.00. Dale Buckingham of Dale Buckingham Architects of Sheridan, Wyoming, requested that the Commissioners reconsider their recommendation and allow the Fair Board to consider his proposal at \$8,500.00. It was the consensus of the Commissioners to allow the Fair Board to select the firm of their choice from among the four lowest estimates, including Dale Buckingham Architects, and to return with a contract for the conceptual design work.

**Approval of Minutes.**

The minutes of the regular meeting of December 4, 2012 were presented to the Board for consideration. It was moved by Commissioner Tilden, seconded by Commissioner Burke and unanimously carried to approve the minutes as presented.

**Determination of Meeting Date of January 21 or January 22, 2013.**

Due to possible scheduling conflicts with the third meeting date in January, it was the consensus of the Board to schedule the meeting for January 22, 2013, but it will be a brief meeting, as the Board and Elected Officials will be traveling to Cheyenne on that date.

**Approval - Concurrence Letter for Town of Meeteetse's Safe Routes to School Project.**

It was moved by Commissioner Hall, seconded by Commissioner Tilden and unanimously carried to approve the Agency Concurrence letter for the Town of Meeteetse's Safe Routes to School Project for the Highlands Avenue Improvements Project.

**Discussion - City/County Law Enforcement Agreement.**

A discussion was held regarding the City/County Law Enforcement Agreement and the modifications being made to the agreement. Commissioner Grosskopf presented changes and updates that have been made since the last discussions. He has met with Sheriff Steward and the City of Cody in finalizing the agreement. Sheriff Steward spoke regarding some of the language and asked for modifications. Jenni Rosencranse, City Administrator with the City of Cody, also spoke and said the City would be fine with the modifications as requested. The agreement will be on the agenda for the next meeting, after the County Attorney's review.

**Public Hearing – Economic Development Infrastructure Community Development Block Grant (CDBG) Application for Crisis Intervention Services, Incorporated.**

Chairman French opened the public hearing for public input and comments on an Economic Development Infrastructure Community Development Block Grant (CDBG) application for the purpose of purchasing land and building a new office and shelter facility for Crisis Intervention Services, Incorporated. The grant request is not to exceed \$500,000.00. Lisa Peterman, Executive Director with Crisis Intervention

Services, presented updates to the plan design and spoke regarding the total project. Leah Bruscano, Director of Field Operations for the Wyoming Business Council, Northwest Region, spoke regarding the necessity for Park County to be involved, as the County will be considered the applicant for the grant.

Members of the Board stated that they received comments from Sean Birky regarding the price of the building and the amount of salaries. No other public comments were presented from the audience.

It was moved by Commissioner Burke, seconded by Commissioner Grosskopf and unanimously carried to close the public hearing. The Resolution of Support and Sub Agreement for the grant application will come before the Board in January.

**Approval of Bond.**

Treasurer Barb Poley came before the Board and presented a bond for their consideration. It was moved by Commissioner Tilden, seconded by Commissioner Burke and unanimously carried to approve the bond for David G. Hoffert, Secretary/Treasurer of the Clark Fire District, in the amount of \$2,500.00.

**Bid Award - Heavy Equipment and Pick-up.**

Greg Meinecke, County Engineer, came before the Board and presented the recommendations for award of the bids for a pick-up and a double drum vibratory roller. It was moved by Commissioner Tilden, seconded by Commissioner Hall and unanimously carried to award the bid for a 2013 Chevrolet 3/4 ton pick-up to Webster Chevrolet, in the amount of \$21,956.00 with trade-in.

It was moved by Commissioner Hall, seconded by Commissioner Grosskopf and unanimously carried to award the bid for a Bomag BW141 AF-4 (double drum vibratory roller) to Titan Machinery of Billings, Montana, in the amount of \$85,725.00.

**Authorization to Transfer Funds - US Forest Service Title III Funds.**

Greg Meinecke, County Engineer, came before the Board and requested that authorization be given to the Treasurer to transfer funds from the Secure Rural Schools Forest Reserve Account to the General Fund, to be used by the County Road and Bridge Department, in the amount of \$69,663.18, for the Sunlight Road (County Road 7GQ), as approved by the Board on September 17, 2012 and confirmed by the Board on November 20, 2012 following the required 45-day public comment period. It was moved by Commissioner Hall, seconded by Commissioner Burke and unanimously carried to approve the transfer of funds as requested. A letter will be prepared for the Treasurer to transfer the funds.

**Recess for Lunch.**

The meeting recessed for lunch and reconvened at 1:15 p.m.

**Approval – Stop-Loss Policy Acceptance Form and Amendment.**

Eric Deeg, Health Insurance Consultant with Wells Fargo Insurance Services, appeared telephonically, along with Tami Keehn, Grants Compliance Officer, who appeared in person and presented the Stop-Loss Policy Acceptance Form and Amendment with Companion Life Insurance Company. This document was previously approved and signed, however there was an error in the policy and this document includes the wording as recommended by the County Attorney. It was moved by Commissioner Grosskopf, seconded by Commissioner Tilden and unanimously carried to approve the policy as presented and authorized the Chairman to sign.

**Approval - Temporary Assistance for Needy Families/Community Partnership Initiative (TANF/CPI) Grant Award Agreement with Powell Valley Healthcare .**

Tami Keehn, Grants Compliance Officer, came before the Board and presented the Temporary Assistance for Needy Families/Community Partnership Initiative (TANF/CPI) Grant Award Agreement with Powell Valley Healthcare, in the

amount of \$2,926.00. It was moved by Commissioner Grosskopf, seconded by Commissioner Hall and unanimously carried to approve the agreement as presented.

**Continued Public Hearing to Review the Application of Brian Pfeifler for River Bank Stabilization (Root Wads/Fill) in the South Fork of the Shoshone River.**

Chairman French opened the continuation of the public hearing to review the application of Brian Pfeifler for River Bank Stabilization (Root Wads/Fill) in the South Fork of the Shoshone River, located at 3134 Southfork Road in Lot 1, Sec. 4 & Lot 1, Sec. 5, T49N, R105W, Park County, Wyoming. Linda Gillett, Planning Director, reported that the application is for stabilizing approximately 125' of riverbank and referred questions and comments to the applicant's representatives, including Roy Holm and Shane Trotter of Holm, Blough and Company. Also presenting comments were Cameron Boni and Al Schultz regarding materials to be used, as well as comments from Greg Meinecke, County Engineer, on the safety to the County bridge downstream of the root wad placement.

It was moved by Commissioner Hall, seconded by Commissioner Burke and unanimously carried to close the public hearing. Following a brief time, the applicant returned and stated that the rocks would be the only stabilization method used.

**Approval**

It was moved by Commissioner Hall, seconded by Commissioner Burke and unanimously carried to approve **RESOLUTION NO. 2012-55, APPROVAL OF FLOODPLAIN PERMIT #10-12 FOR LOG AND ROCK REVETMENT ON MARK & BRIAN PFEIFLER PROPERTY, SOUTH FORK OF SHOSHONE RIVER.**

**Public Health Monthly Update.**

Bill Crampton, Public Health Nurse Manager, came before the Board and presented the Public Health Monthly Update regarding immunization clinics, client contacts and revenue received.

**Interviews for County-Appointed Board Appointments.**

The Board conducted one interview for the Park County Fair Board and one interview for the Park County Planning & Zoning Commission.

**County Board Appointments.**

It was moved by Commissioner Tilden, seconded by Commissioner Burke and unanimously carried to reappoint Linda Brazelton to the Park County Fair Board.

It was moved by Commissioner Tilden, seconded by Commissioner Burke and unanimously carried to appoint Andy Childress and to reappoint Marie Fontaine to the Park County Planning & Zoning Commission.

**Liaison Reports.**

The Board gave brief updates on their individual liaison boards.

**Executive Session.**

It was moved by Commissioner Grosskopf, seconded by Commissioner Tilden and unanimously carried to go into Executive Session regarding personnel and matters confidential by law, pursuant to Wyoming Statute §16-4-405(a)(ii) and §16-4-405(a)(ix).

Following the Executive Session, it was moved by Commissioner Tilden, seconded by Commissioner Grosskopf and unanimously carried to go out of Executive Session.

**Adjournment.**

It was moved by Commissioner Hall, seconded by Commissioner Tilden and unanimously carried to adjourn the meeting.

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Tim A. French, Chairman

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Loren Grosskopf, Vice Chairman

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Joe Tilden, Commissioner

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Dave Burke, Commissioner

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Bucky Hall, Commissioner

Attest:

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Jerri B. Torczon, County Clerk