

**Park County Board of County Commissioners  
Regular Meeting  
August 7, 2012**

A regular meeting of the Board of County Commissioners of Park County, Wyoming, was held on Tuesday, August 7, 2012. Present were Chairman Tim French, Commissioners Loren Grosskopf, Dave Burke, Joe Tilden and Bucky Hall, and County Clerk, Jerri Torczon.

Chairman Tim French called the meeting to order and Commissioner Bucky Hall led the audience in the pledge of allegiance.

Chairman French informed the audience that flags will be flown at half-staff for the rest of the week in honor of the victims of the tragedy in Oak Creek, Wisconsin.

**Set Mill Levies**

Brian Henderson, Chief Appraiser Analyst with the Park County Assessor's Office, presented the proposed Park County mill levies for Fiscal Year 2012-13. Chairman Tim French read the total proposed mill levies as follows:

<b>Taxing Entity</b>	<b>Mill Set</b>
State School Found. (12 Mills)	12.000
County School (6 Mills)	6.000
General County	10.329
County Library	1.683
County Fair	0.232
County Museum	0.197
County Recreation	0.135
<b>Total County</b>	<b>12.000</b>
Cody Fire (# 2)	3.000
Powell Fire (# 1)	3.000
Meeteetse Fire	2.207
Clark Fire	3.000
Deaver/Frannie Fire (#5)	3.000
Cody City	5.000
Powell City	5.000
Meeteetse City	5.000
Frannie City	8.000
Northwest College	4.000
College Board Option	1.000
West Park Hospital	3.000
Powell Valley Hospital	3.000
Cody Cemetery (Riverside)	3.000
Powell Cemetery (Crown Hill)	1.197
Meeteetse Cemetery	0.537
Clark Cemetery (Bennett Butte)	1.092
Deaver/Frannie Cemetery	1.362
Park County Weed & Pest	1.000
Meeteetse Museum	1.000
Meeteetse Conservation Dist.	1.000
School District #1 (Powell)	25.000
Board Ed. Services (BOCES)	0.500
Board Ed. Services (BOCES)	0.250
Recreation	1.000
<b>Total School District #1</b>	<b>26.750</b>
School District #6 (Cody)	25.000
Recreation	1.000
<b>Total School District #6</b>	<b>26.000</b>
School District #16 (Meeteetse)	25.000
Board Ed. Services (BOCES)	0.022
Recreation	1.000
<b>Total School District #16</b>	<b>26.022</b>
School Dist.#31 (B.H.#1 Cowley)	25.000
Recreation	1.000
<b>Total School District #31 (B.H.#1)</b>	<b>26.000</b>
School Dist.#32 (B.H.#2 Lovell)	25.000
Board Ed. Services (BOCES)	0.500
Board Ed. Services (BOCES)	0.500

Recreation	1.000
<b>Total School District #32 (B.H.#2)</b>	<b>27.000</b>
School Dist. #34 (B.H.#4 Basin)	25.000
Board Ed. Services (BOCES)	0.500
Recreation	1.000
<b>Total School District #34 (B.H.#4)</b>	<b>26.500</b>

**Irrigation District Assessments.**

County Clerk Jerri Torczon presented the Irrigation District Assessments for the Board's consideration. Chairman Tim French read the Irrigation District Assessments as follows:

<b>District</b>	<b>Assessment Type</b>	<b>Amount</b>
Clarks Fork	Operation & Maintenance (\$150.00 minimum)	\$5.00/acre
Cody Canal	Operation and Maintenance (\$97.50 minimum)	\$19.00/acre
Deaver	Operation & Maintenance – Land Classified 1 & 4, Inclusive	\$22.50/acre
	Construction Levy – Lands Classified 1 to 4, Inclusive	\$0.45/acre
	Rehabilitation & Betterment – Land Classified 1& 4, Inclusive	\$2.00/acre
Greybull Valley	Upper Sunshine Operation & Maintenance	\$4.60/acre ft
	Lower Sunshine – Operation & Maintenance	\$2.80/acre ft
	Greybull Valley Dam & Reservoir – Operation & Maintenance	\$3.88/acre ft
	Greybull Valley Dam & Reservoir - Construction Assessment	\$11.00/acre ft
Heart Mountain	Construction Assessment – First Class Land	\$2.24/acre
	Construction Assessment – Second Class	\$2.04/acre
	Construction Assessment – Third Class	\$1.69/acre
	Construction Assessment – Fourth Class	\$1.01/acre
	Operations & Maintenance	\$12.50/acre
	Rehabilitation & Betterment	\$3.75/acre
	System Improvements	\$5.00/acre
	Additional Minimum Charge per property	\$150.00 per
Lakeview	Operation & Maintenance Assessment	\$16.00/acre
	(\$80.00 minimum per landowner with five acres or less)	
	(\$160.00 minimum per landowner with five to ten acres)	
	(All parcels over ten acres - \$16.00 per acre)	
Shoshone	Operation and Maintenance	\$17.10/acre
	Tunnel Repair	\$1.00/acre
Willwood	Operation & Maintenance	\$22.43/acre
	Rehabilitation & Betterment Repayment	\$2.00/acre
	Maintenance of Dam	\$0.57/acre
	System Rehabilitation and Upgrade	3.00/acre
	Equipment Depreciation Account	\$2.00/acre

After a general discussion, it was moved by Commissioner Hall, seconded by Commissioner Tilden and unanimously carried to approve the Mill Levies and Certify the Irrigation District Assessments as stated.

**Approval - Changes to Job Descriptions.**

Greg Meinecke, County Engineer, came before the Board and requested changes in two job descriptions. After a general discussion, it was moved by Commissioner Burke, seconded by Commissioner Grosskopf and unanimously carried to change the job description and title of the Project Manager to Staff Engineer; and to change the job descriptions for Traffic Control Technician I and II to Traffic Control Technician.

**Discussion - Title II Funding, Secure Rural Schools Community Self-Determination Act.**

Terry Root, District Ranger, Wapiti Ranger District, Shoshone National Forest, came before the Board regarding the Title II Funding, Secure Rural Schools and Community Self-Determination Act. Mr. Root reported that funding for Title II has been approved by the Federal Government for this year and the Forest Service has advertised for requests for projects to be approved by the Shoshone Resource Advisory Committee. It is anticipated that Park County will be able to allocate approximately \$60,000.00 for projects that will benefit the resources on the national forest. It was the consensus of the Board to place this on the agenda for the next meeting after further information is reviewed.

**Discussion - Comments on Yellowstone National Park Winter Use Plan Supplemental Draft Environmental Impact Statement.**

A discussion was held regarding the submittal of comments on the Yellowstone National Park Winter Use Plan Supplemental Draft Environmental Impact Statement. Comments are due by August 20, 2012. It was the consensus of the Board that Chairman French, Commissioner Grosskopf and James F. Davis, Deputy County Attorney, will prepare the comments for the Board to review.

**Request and Update - Public Health.**

Bill Crampton, Public Health Nurse Manager, came before the Board and presented a format he will be using to update the Board periodically on the activities of the Public Health Department. Mr. Crampton also requested the addition of a temporary employee in the Powell Office. It was the consensus of the Board that the temporary position be filled. Mr. Crampton also requested a promotion for a staff person at the Powell Office, due to the performance of additional duties. After a general discussion, it was moved by Commissioner Hall, seconded by Commissioner Tilden and unanimously carried to approve the promotion of staff in the Powell Office from Office Assistant II to Office Assistant III.

**Approval of Vouchers.**

The vouchers were presented to the Commissioners for their consideration. It was moved by Commissioner Tilden, seconded by Commissioner Hall and unanimously carried to approve the following vouchers for payment:

<u>Payee</u>	<u>Amount</u>
2 M COMPANY, INC.	\$127.00
A-1 ELECTRIC, LC	\$4,238.59
ADVANTAGE SOFTWARE, INC.	\$635.00
ALBERTSONS PURCHASE ADV. CARD	\$42.32
ALDRICH'S - POWELL	\$115.11
AMERICAN PLANNING ASSOCIATION	\$260.00
AMERICAN WELDING & GAS, INC.	\$26.06
AT&T MOBILITY	\$2,033.98
BAILEY, NANCY L	\$83.88
BARRETT, TEECEE	\$38.49
BARROWS, MARY MEYERS	\$15.00
BEAR CO., INC.	\$4,319.50
BEARTOOTH ELECTRIC COOP	\$96.84
BEARTOOTH PLUMBING & HEATING	\$1,667.33
BEDNARZ, CAROL	\$74.67
BENNETT, M.D., THOMAS L.	\$3,160.00
BIG HORN CARPET ONE, INC.	\$4,108.00
BIG HORN ENERGY, INC.	\$2,940.37
BIG HORN PAINT, INC.	\$159.92
BIG HORN ROOFING, INC.	\$83.80

BIG HORN WHOLESALE, INC.	\$2,114.94
BLAKEMAN PROPANE, INC.	\$650.87
BLATT, TIMOTHY J.	\$174.83
BOB BARKER COMPANY	\$397.04
BRADFORD SUPPLY CO.	\$35.14
BRAZELTON, LILLIAN	\$58.83
BRESNAN COMMUNICATIONS	\$519.39
BRUCE, ROY	\$125.38
C & C WELDING, INC.	\$131.27
CAMPBELL'S REPAIR & COLLISION	\$30.99
CARQUEST OF CODY WY #3106	\$448.14
CARQUEST OF POWELL	\$582.43
CDW GOVERNMENT, INC.	\$1,696.67
CENTURYLINK	\$5,926.22
CENTURYLINK BUSINES SERVICES	\$6.37
CHOICE AVIATION, LLC	\$1,226.07
CHRISTIE, LOGAN	\$28.86
CODY ACE HARDWARE	\$1,049.28
CODY ENTERPRISE	\$1,712.11
CODY WINNELSON CO.	\$102.22
CODY, CITY OF	\$26,887.23
COLORADO CUSTOMWARE USER GROUP, INC.	\$150.00
COPENHAVER KATH KITCHEN & KOLPITCKE LLC	\$570.00
CORRECTIONAL HEALTHCARE MANAGEMENT, INC.	\$16,403.16
COULTER CAR CARE CENTER	\$96.50
COZZENS, MOLLY	\$20.00
CRUM ELECTRIC SUPPLY CO.	\$251.84
DAIGLE, SHERRY L.	\$82.00
DE HAAN ELECTRONICS	\$831.50
DECORATING IDEAS, INC.	\$2,589.65
DEHAAN, JESSICA	\$5.00
DELL MARKETING L.P., C/O DELL USA L.P.	\$2,226.23
DELUXE FOR BUSINESS	\$44.28
DICK JONES TRUCKING	\$11,473.19
DIVERSIFIED INSPECTIONS / ITL, INC.	\$885.00
EAGLE RECOVERY & TOWING	\$159.00
ELECTION SYS & SOFTWARE, INC	\$19,114.33
ENERGY WEST - WYOMING	\$623.11
ENGINEERING ASSOCIATES	\$32.50
FASTENAL	\$14.25
FED EX	\$48.83
FITZWATER, VICKIE	\$86.58
FLACK, TOM	\$75.00
FONTAINE, MARIE A	\$75.00
FORENSICS LIMITED, LLC	\$280.00
FREEMAN, III, P.C., SOX B.	\$3,843.75
FREMONT COUNTY PUBLIC HEALTH	\$122.00
FREMONT MOTOR CODY, INC.	\$681.26
FROST, SANDRA M.	\$322.99
FUEL DEPOT, INC.	\$7,764.41
GAMBLES-STORE 4234, INC.	\$54.22
GARLAND LIGHT & POWER CO.	\$645.81
GILL, PAUL	\$58.39
GLASSMASTERS	\$60.00
GOODYEAR PRINTING	\$20.25
GRADIENT MOUNTAIN SPORTS	\$523.84

GRAINGER	\$1,366.64
GURESKI VENTURES, LLC	\$125.00
H & H ELECTRIC, LLC	\$5,703.09
HALLMAN, EAGLER & HUNT, P.C.	\$1,820.00
HANSON CHEMICAL INC.	\$856.98
HEART MTN FARM SUPPLY	\$93.79
HELGOTH, ERIC	\$62.00
HOLM, BLOUGH AND COMPANY	\$13,354.64
HONNEN EQUIPMENT CO.	\$43.21
HOWARD, FRED L	\$92.76
INTERMOUNTAIN TRAFFIC SAFETY, INC	\$118.95
INTERSTATE BRANDS CORPORATION	\$439.74
IVERSON SANITATION	\$390.00
J&S GREENHOUSE	\$76.00
JACKS TRUCK & EQUIPMENT, INC.	\$487.07
KEEHN, TAMI	\$267.51
KEELE SANITATION	\$900.00
KENCO SECURITY AND TECHNOLOGY	\$254.25
KOREM CORPORATION	\$2,970.00
KRISJANSONS & MILES, P.C.	\$314.05
KUIPERS, TARA	\$125.49
LAW OFFICE OF ALEX H. SITZ III	\$110.00
LEON UNIFORM COMPANY, INC.	\$380.50
LETS TALK CELLULAR	\$240.00
LINTONS BIG R, INC.	\$738.89
LOCAL GOVT. LIABILITY POOL	\$5,000.00
LOEPER, JESSICA	\$5,075.00
LYLE SIGNS, INC.	\$2,520.61
MAJESTIC LUBE, INC.	\$125.80
MATIELLA, VALERIE	\$33.86
MATRIX	\$845.04
MATTHEW BENDER & CO., INC.	\$1,386.48
McCUMBER LOCKSMITH SHOP	\$65.49
McINTOSH OIL, INC.	\$14,001.41
MEETEETSE, TOWN OF	\$110.84
MERCK SHARP & DOHME CORP.	\$2,862.44
MESSENGER & OVERFIELD, P.C.	\$279.29
MICKELSON, JOSEPH D	\$186.48
MONTANA-DAKOTA UTILITIES CO.	\$615.39
MORRIS, SANDIE	\$40.83
MOTOR PARTS, INC.	\$350.99
MOTOROLA SOLUTIONS, INC	\$465.00
MURDOCK OIL, INC.	\$18,362.48
MURPHY, ERIC	\$54.95
NAPA AUTO PARTS	\$344.37
NATIONAL BUSINESS SYSTEMS	\$568.22
NEMONT	\$48.16
NORCO, INC.	\$377.00
NORTHERN GARDENS, LLC	\$61.95
NORTHWEST RURAL WATER DISTRICT	\$72.00
NW SHUTTLE/PENNINGTON CNTY SHERIFF'S OFF	\$250.00
OFFICE SHOP, THE	\$3,729.06
OLSON FENCING, INC.	\$4,968.00
PAINTER OUTPOST	\$31.36
PARK CO EMPLOYEE BENEFITS TRUST	\$76.50
PARK COUNTY WEED & PEST CONTROL	\$61.38

PENWELL, STEVE	\$122.66
PERRINE, BARBARA	\$51.61
PINE VALLEY ECO PRODUCTS, INC.	\$1,679.08
PITNEY BOWES - RESERVE ACCOUNT	\$10,000.00
PITNEY BOWES, INC. - A/R	\$96.00
POWELL ACE HARDWARE, LLC	\$109.68
POWELL OFFICE SUPPLY, INC.	\$113.38
POWELL TRIBUNE, INC.	\$2,727.71
POWELL, CITY OF	\$6,962.84
PRESTON, LYNELL K	\$22.20
PRO-BUILD - CODY	\$12.14
PROCESS POWER & CONTROL, INC.	\$3,876.00
PRODUCTION MACHINE CORP.	\$36.50
RAMEY, VIRGINIA L.	\$6.05
RED BARN	\$210.53
REDWOOD BIOTECH, INC.	\$581.70
REED, DARLENE	\$28.86
RENNER, COLLEEN	\$26.64
RILEY, PHD, LLC, THEO A	\$180.00
RIMROCK TIRE CO - CODY	\$1,517.18
ROCKY MOUNTAIN INFO NETWORK	\$125.00
ROCKY MOUNTAIN POWER	\$333.88
ROOP, KELSEY	\$854.86
SANOFI PASTEUR, INC	\$1,054.35
SATCOM GLOBAL FZE	\$45.07
SCHRADER METAL & DESIGN, INC.	\$781.72
SELBYS, INC.	\$49.98
SHELL FLEET PLUS, INC.	\$155.76
SHOSHONE OFFICE SUPPLY, INC.	\$748.50
SIERRA DETENTION SYSTEMS	\$3,144.06
SIGGINS, ALAN	\$108.30
SPIRIT MOUNTAIN AVIATION, LLC	\$275.40
STERLING EDUCATION SERVICES, INC.	\$279.00
STROHS INDUSTRIAL LUBRICATION	\$200.00
SYSCO FOOD SERVICES OF MONTANA	\$2,912.12
TCT WEST, INC	\$5,632.99
THOS. Y. PICKETT & CO., INC.	\$1,100.00
TITAN MACHINERY	\$3,375.79
TRACTOR & EQUIPMENT CO	\$158.99
TRIPLE L SALES	\$768.86
TYLER TECHNOLOGIES, INC.	\$525.04
UPS STORE, THE	\$39.22
VERIZON WIRELESS	\$594.70
VISIONARY COMMUNICATIONS INC	\$78.00
W.A.R.M. PROPERTY INSURANCE POOL	\$773.00
WAL MART COMMUNITY/GEMB	\$1,079.36
WATERWORKS IRRIGATION	\$58.70
WCTA	\$44.00
WEBSTER MOTORS, INC.	\$54.96
WELLS FARGO INSURANCE SERVICES USA, INC.	\$2,500.00
WEST PAYMENT CENTER	\$636.31
WESTERN EMULSIONS INC	\$405,191.68
WILD WEST CONSTRUCTION	\$5,400.00
WILLIAMS & SONS, LLC	\$295.00
WOODWARD TRACTOR & RENTAL, INC	\$45.00
WOODWORKER'S SUPPLY, INC.	\$84.10

WURZEL, PATRICIA A	\$231.57
WY OFFICE OF STATE LAND & INVESTMENT	\$47,447.80
WYOMING COUNTY ASSESSORS ASSOCIATION	\$280.00
WYOMING COUNTY COMMISSIONERS ASSN	\$17,089.00
WYOMING DEPT. OF WORKFORCE SERVICES	\$8,657.67
WYOMING INFORMATION TECHNOLOGY DIV	\$8.01
WYOMING LAW ENFORCEMENT ACADEMY	\$568.00
WYOMING STATE PUBLIC DEFENDER-	\$1,200.00
YELLOWSTONE REGIONAL AIRPORT	\$810.00
Total	\$776,821.46

**Approval of Payroll.**

Payroll for July 19, 2012, in the amount of \$522,047.52; for July 20, 2012, in the amount of \$2,311.72; for August 2, 2012, in the amount of \$546,396.35; and for August 6, 2012, in the amount of \$73,307.73 were presented to the Board for consideration. It was moved by Commissioner Grosskopf, seconded by Commissioner Burke and unanimously carried to approve payroll as presented.

**Approval of Minutes**

The minutes of the special meeting of July 16, 2012, and the regular meeting of July 17, 2012, the minutes of the Board of Equalization of July 19, 2012 and of August 2, 2012 were presented to the Board for consideration. It was moved by Commissioner Tilden, seconded by Commissioner Grosskopf and unanimously carried to approve the minutes as presented.

**Approval - Catering Permit for the Irma Hotel.**

County Clerk Jerri Torczon presented a Catering Permit Application for CIH Corp., dba The Irma, for an event for the University of Wyoming at the Bobcat Ranch on August 13, 2012. It was moved by Commissioner Grosskopf, seconded by Commissioner Tilden and unanimously carried to approve the Catering Permit as presented.

**Approval - Notice of 1% Sales & Use Tax Ballot Proposition.**

Deputy County Attorney James F. Davis came before the Board and presented the Notice of 1% Sales & Use Tax Ballot Proposition. The notice was prepared pursuant to Wyoming Statute for the purpose of placing the issue on the ballot in the General Election. It was moved by Commissioner Burke, seconded by Commissioner Grosskopf and unanimously carried to approve the Notice as presented.

**Approval - Malt Beverage Permit for K Bar Z Guest Ranch.**

County Clerk Jerri Torczon presented a 24-hour Malt Beverage Permit Application for K Bar Z Guest Ranch for the K Bar Z BBQ and Dance to be held on August 11, 2012. It was moved by Commissioner Tilden, seconded by Commissioner Grosskopf and unanimously carried to approve the Malt Beverage permit as presented.

**Approval - Catering Permit for LaVina Package Liquor.**

County Clerk Jerri Torczon presented a Catering Permit Application for LaVina Package Liquor for the Gillett/Taylor Wedding at the Heart Mountain Club House on August 31, 2012. It was moved by Commissioner Burke, seconded by Commissioner Hall and unanimously carried to approve the Catering Permit as presented.

**Approval - Loan Reimbursement Request for Landfill Loan #CW-124.**

Tami Keehn, Grants Compliance Officer, came before the Board and presented the Loan Reimbursement Request for Landfill Loan #CW-124, in the amount of \$158,509.25, for the Landfill Closures in Meeteetse, Powell and Clark. It

was moved by Commissioner Hall, seconded by Commissioner Burke and unanimously carried to approve the request as presented and authorized the Chairman to sign.

**Approval - Memorandum of Understanding with University of Wyoming Extension and Salary Contribution Agreement with University of Wyoming for 4-H Employee.**

Tara Kuipers, University of Wyoming/Northwest Area Community Development Educator, came before the Board and presented the Memorandum of Understanding with the University of Wyoming Extension and the Salary Contribution Agreement with the University of Wyoming for 4-H Employee. After a general discussion, it was moved by Commissioner Hall, seconded by Commissioner Tilden and unanimously carried to approve the Memorandum of Understanding and the Salary Contribution Agreement as presented and authorized the Chairman to sign.

**Approval - Third Amendment to the Agreement for Inmate Health Care Services at Park County, Wyoming.**

Tod Larson, Detention Administrator, came before the Board and presented the Third Amendment to the Agreement for Inmate Health Care Services at Park County, Wyoming. It was moved by Commissioner Hall, seconded by commissioner Grosskopf and unanimously carried to approve the Amendment to the Agreement as presented and authorized the Chairman to sign.

**Approval - U.S. Department of Justice Equitable Sharing Agreement and Certification with Sheriff's Office.**

Sheriff Scott Steward came before the Board and presented the Equitable Sharing Agreement and Certification with the Park County Sheriff's Office and the U.S. Department of Justice. Sheriff Steward reported that this agreement is for the reporting of funds in the amount of \$4,331.17 that the County has from seizing money related to uncontrolled substances. It was moved by Commissioner Grosskopf, seconded by Commissioner Hall and unanimously carried to approve the Agreement and Certification as presented and authorized the Chairman to sign.

**Recess.**

The meeting recessed for lunch and reconvened at 1:15 p.m.

**Executive Session.**

It was moved by Commissioner Grosskopf, seconded by Commissioner Tilden and unanimously carried to go into Executive Session regarding matters confidential by law, pursuant to Wyoming Statute §16-4-405(a)(ix) and regarding potential litigation, pursuant to Wyoming Statute §16-4-405(a)(iii).

It was then moved by Commissioner Burke, seconded by Commissioner Tilden and unanimously carried to go out of Executive Session.

**Adjournment.**

It was moved by Commissioner Burke, seconded by Commissioner Hall and unanimously carried to adjourn the meeting.

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Tim A. French, Chairman

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Loren Grosskopf, Vice Chairman

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Joe Tilden, Commissioner

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Dave Burke, Commissioner

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Bucky Hall, Commissioner

Attest:

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Jerri B. Torczon, County Clerk