

**Park County Board of County Commissioners  
Regular Meeting  
August 21, 2012**

A regular meeting of the Board of County Commissioners of Park County, Wyoming, was held on Tuesday, August 21, 2012. Present were Chairman Tim French, Commissioners Loren Grosskopf, Dave Burke, Joe Tilden, Bucky Hall and County Clerk, Jerri Torczon.

Chairman Tim French called the meeting to order and Commissioner Bucky Hall led the audience in the pledge of allegiance.

**Executive Session.**

It was moved by Commissioner Tilden, seconded by Commissioner Grosskopf and unanimously carried to go into Executive Session regarding matters confidential by law, pursuant to Wyoming Statute §16-4-405(a)(ix) and regarding potential litigation, pursuant to Wyoming Statute §16-4-405(a)(iii).

Following the Executive Session, it was moved by Commissioner Hall, seconded by Commissioner Grosskopf and unanimously carried to go out of Executive Session.

**Discussion with Stephanie Bennett-Brown, Grant Writer.**

A discussion was held with Stephanie Bennett-Brown, the County's Grant Writer, regarding the direction of submitting grant applications, possible funding sources, timetables and the extension of the Grant Writer contract. Stephanie reported that last year the County's grant was directed more toward obtaining funding through federal grant programs. This next year, federal grant funding will be decreasing, creating a need to now look toward more privately funded grants. Stephanie has established a list of private organizations and corporations that have funded grants specifically in Wyoming. Each individual organization has their own set of rules and deadlines and may only fund grants in small amounts. It was the consensus of the Board that Stephanie look into as many grants as possible, both private and federal government funded. After a general discussion, it was moved by Commissioner Hall, seconded by Commissioner Burke and unanimously carried to extend the Grant Writer contract through June 30, 2013. It was the consensus of the Board that this matter be placed on the agenda for the next meeting to establish a timetable for submission of grants.

**Bid Opening - Tandem Axle Dump Truck.**

Greg Meinecke, County Engineer, came before the Board and opened bids for a Tandem Axle Dump Truck with sander and plow. Bids were received from Lariat for an International truck, from Tri-State for a Volvo truck and from Jack's Trucks for Western Star and Freightliner trucks. Bids will be reviewed and a recommendation will be made for award at the next meeting.

**Approval of Vouchers.**

The vouchers were presented to the Commissioners for their consideration. It was moved by Commissioner Tilden, seconded by Commissioner Grosskopf and unanimously carried to approve the following vouchers for payment:

<b><u>Payee</u></b>	<b><u>Amount</u></b>
A-1 ELECTRIC, LC	\$72.78
ARCMATE MANUFACTURING CORPORATION	\$233.83
ATCO INTERNATIONAL	\$176.00
BARRETT, TEECEE	\$19.98
BEAR CO., INC.	\$207.64
BEARTOOTH ELECTRIC COOP	\$85.07
BENNETT, M.D., THOMAS L.	\$3,160.00
BIG HORN ENERGY, INC.	\$150.00
BIG HORN GLASS	\$14.08
BIG HORN RURAL ELECTRIC COMPANY	\$445.81

BIG HORN WHOLESALE, INC.	\$2,289.55
BLAKEMAN PROPANE, INC.	\$1,208.40
BLATT, TIMOTHY J.	\$74.93
BLR-BUSINESS & LEGAL RESOURCES	\$397.00
BOB BARKER COMPANY	\$174.56
BOONE'S MACHINE SHOP	\$236.00
BRADFORD SUPPLY CO.	\$160.89
BRAZELTON, LILLIAN	\$169.83
BRESNAN COMMUNICATIONS	\$159.96
CAMPBELL'S REPAIR & COLLISION	\$707.66
CARQUEST OF CODY WY #3106	\$399.28
CDW GOVERNMENT, INC.	\$36.71
CENTURYLINK	\$3,426.49
CENTURYLINK BUSINES SERVICES	\$5.09
CLERK OF DISTRICT COURT - JURY FEES	\$2,772.50
CODY ACE HARDWARE	\$558.95
CODY ENTERPRISE	\$4,491.58
COPENHAVER KATH KITCHEN & KOLPITCKE LLC	\$400.00
COULTER CAR CARE CENTER	\$358.00
CRAMPTON, WILLIAM E.	\$269.18
CRISIS INTERVENTION SERVICES	\$1,252.50
CUSTOM DELIVERY SERVICE, INC.	\$14.10
DELL MARKETING L.P., C/O DELL USA L.P.	\$159.96
DOBBS, LARAE	\$86.58
EAGLE RECOVERY & TOWING	\$942.00
ELECTION SYS & SOFTWARE, INC	\$22,232.25
ENERGY WEST - WYOMING	\$1,111.92
ESCAPE REGISTRATION PAYMENTS	\$120.00
FORENSICS LIMITED, LLC	\$560.00
FREMONT BEVERAGES, INC.	\$25.50
GALLS INCORPORATED	\$15.68
GARY'S VACUUM & STAMPS	\$9.00
GILL, PAUL	\$15.12
GILLETT, LINDA	\$70.00
GRAINGER	\$126.80
HANSEN, SARAH N.	\$1,979.90
HANSEN, SARAH N.	\$400.00
HENY, JESSICA	\$73.26
INTERSTATE BRANDS CORPORATION	\$352.68
IVERSON SANITATION	\$50.00
J&S GREENHOUSE	\$104.91
K-B COMMERCIAL PRODUCTS	\$48.08
KEELE SANITATION	\$1,672.00
KRISJANSONS & MILES, P.C.	\$273.45
KRISJANSONS & MILES, P.C.	\$400.00
LEON UNIFORM COMPANY, INC.	\$384.72
LINTONS BIG R, INC.	\$211.94
LOEPER, JESSICA	\$255.00
MAJESTIC LUBE, INC.	\$168.85
McCUMBER LOCKSMITH SHOP	\$62.40
McINTOSH OIL, INC.	\$8,807.54
MERCK SHARP & DOHME CORP.	\$588.84
MONTANA-DAKOTA UTILITIES CO.	\$511.71
MORRIS, SANDIE	\$34.35
MOTOR PARTS, INC.	\$55.58
MOUNTAIN WEST SCREEN PRINTERS, INC	\$206.97
NATIONAL BUSINESS SYSTEMS	\$6,066.42
NORTHWEST WY FAMILY PLANNING	\$812.08
OFFICE SHOP, THE	\$44.93
OSBORNE, SHARON	\$94.35
PARK COUNTY SHERIFF	\$71.71
PARKWAY PLAZA HOTEL & CONV. CENTRE	\$140.00
PDR DISTRIBUTION , LLC	\$95.00
PLANET HEADSET	\$47.90
POWELL ACE HARDWARE, LLC	\$15.56

POWELL OFFICE SUPPLY, INC.	\$1,139.74
PRO-BUILD - CODY	\$2,527.91
R & D WINDOW DESIGNS	\$260.86
RED EAGLE FOOD STORES	\$2,410.33
RIMROCK TIRE CO - CODY	\$620.20
ROCKY MOUNTAIN POWER	\$1,194.09
ROCKY MOUNTAIN SPORTS	\$68.00
SAFARILAND, LLC	\$136.78
SANOFI PASTEUR, INC	\$8,462.75
SATCOM GLOBAL FZE	\$45.07
SHOSHONE OFFICE SUPPLY, INC.	\$219.98
SIERRA DETENTION SYSTEMS	\$1,665.75
ST VINCENT HEALTHCARE, INC.	\$710.52
STEVE'S ELECTRIC, INC.	\$62.59
STIMAC, KAREN	\$121.55
STRUEMKE, WILLIAM K.	\$57.72
SYSCO FOOD SERVICES OF MONTANA	\$2,378.40
TRACTOR & EQUIPMENT CO	\$3,957.47
TWOMEDICINE	\$1,421.00
VERIZON WIRELESS	\$115.17
VISA - #0050	\$437.68
VISA - #0076	\$710.09
VISA - #0084	\$10.40
VISA - #0126	\$262.08
VISA - #0142	\$1,383.59
VISA - #0151	\$585.50
VISA - #0169	\$435.59
VISA - #0191	\$64.90
W.A.C.O.	\$1,660.00
WAYNE'S BOOT SHOP	\$100.00
WEST PAC INDUSTRIES	\$361.74
WOODWARD TRACTOR & RENTAL, INC	\$57.75
WPCI CONSULTANTS, INC.	\$130.50
WURZEL, PATRICIA A	\$10.07
WYOMING - GUARDIAN AD LITEM PROGRAM	\$3,538.12
WYOMING DEPT OF TRANS - ACCOUNTING	\$99.68
WYOMING SOLID WASTE & RECYCLING ASSN	\$750.00
YELLOWSTONE BEHAVIORAL HEALTH	\$1,265.77
TOTAL	\$113,072.63

**Approval of Minutes.**

The minutes of the regular meeting of August 14, 2012 were presented to the Board for consideration. It was moved by Commissioner Burke, seconded by Commissioner Tilden and unanimously carried to approve the minutes.

**Approval of Payroll.**

Payroll for August 7, 2012, in the amount of \$714.85; for August 13, 2012, in the amount of \$1,714.71; and for August 16, 2012, in the amount of \$367,203.32 were presented to the Board for consideration. It was moved by Commissioner Grosskopf, seconded by Commissioner Burke and unanimously carried to approve payroll as presented.

**Approval of Bonds.**

Treasurer Barb Poley came before the Board and presented bonds for consideration. It was moved by Commissioner Tilden, seconded by Commissioner Hall and unanimously carried to approve the bonds for Klodette Stroh, Commissioner of the Shoshone Project Joint Powers Board, in the amount of \$1,000.00 and for S. Joseph Darrah, Treasurer for the Clarks Fork Irrigation District, in the amount of \$20,000.00.

**Reconsider Bids for Sheriff Vehicle Sale.**

County Clerk Jerri Torczon reported to the Board that Chicago Motors had not responded to the notice of award for the 2004 Chevrolet Minivan. After a general discussion, the Clerk was directed to award the bid to Webster Motors for \$900.00 as previously voted at the last meeting.

**Bid Award - Award Bid for Heavy Equipment.**

Greg Meinecke, County Engineer, came before the Board and presented the Public Works recommendation to award the bid for a Tandem Axle Tractor Truck to the low bidder, Tri-State, for the Volvo VHD, with optional equipment and trade-in. It was moved by Commissioner Tilden, seconded by Commissioner Hall and unanimously carried to award the bid to Tri-State as recommended, in the amount of \$83,981.36.

**Bid Award - Roll-Off Services at Clark and Powell Landfills.**

Tim Waddell, Solid Waste Manager, and Travis Hill, Assistant Solid Waste Manager, came before the Board and presented their recommendation to award the bid for Roll-Off Services at Clark and Powell Landfills. After a general discussion, it was moved by Commissioner Hall, seconded by Commissioner Grosskopf and unanimously carried to award the bid to Keele Sanitation for \$37.50 per 40-yard roll-off, and transportation costs of \$125.00 for Powell and \$145.00 for Clark.

**Approval - Letter to County Treasurer to Transfer Funds.**

A letter to the County Treasurer authorizing the transfer of funds from the General Fund to Park County Reserve Fund, pursuant to the Fiscal Year 2012-13 Budget Message, was presented to the Board for consideration. It was moved by Commissioner Grosskopf, seconded by Commissioner Tilden and unanimously carried to approve the letter authorizing the transfer of \$272,039.07 from the General Fund to the Park County Reserve Fund.

**Approval - Employee Flexible Benefits Plan Document and Summary Plan Description.**

Eric Deeg, Health Insurance Consultant with Wells Fargo Insurance Services, appeared telephonically and presented the Employee Flexible Benefits Plan Document and Summary Plan Description to the Board for their consideration. Mr. Deeg reported that no material changes were made to the plan. After a general discussion, it was moved by Commissioner Burke, seconded by Commissioner Hall and unanimously carried to approve the Employee Flexible Benefits Plan Document and Summary Plan Description.

**Confirmation of June 12 Decision to Utilize Title III Forest Reserve Funds for Hunter Creek Road.**

The confirmation to obligate Title III Forest Reserve Funds for Hunter Creek Road was presented to the Board. Peggy Ruble, Executive Assistant, reported that the proper advertising had been completed and no comments were received from the public. It was moved by Commissioner Tilden, seconded by Commissioner Hall and unanimously carried to obligate \$45,559.51 of Title III Forest Reserve Funds for Hunter Creek Road to provide access for Little Boulder and Boulder Basin Trailheads to enhance fire prevention and protection of human and natural resources.

**Recess.**

The meeting recessed for lunch and reconvened at 1:15 p.m.

**Public Hearing - Consideration of Application of 4 Bar S Ranch for a Special Use Permit and Site Plan for a Large Rock Products Mine Gravel Pit at 155 Road 31C.**

Commissioner French opened the Public Hearing to consider the application of 4 Bar S Ranch for a Special Use Permit and Site Plan for a Large Rock Products Mine Gravel Pit at 155 Road 31C. Becky Ross, Planner II, and Linda Gillett, County

Planner, came before the Board and presented the staff report, findings of fact, conclusions and recommendations regarding the Special Use Permit and reported that no public comments were received. After answering questions presented by the Board, it was moved by Commissioner Hall, seconded by Commissioner Tilden and unanimously carried to close the public hearing.

It was then moved by Commissioner Hall, seconded by Commissioner Tilden and unanimously carried to approve **RESOLUTION NO. 2012-35**, APPROVAL OF A SITE PLAN AND SPECIAL USE PERMIT TO ALLOW A 4-ACRE ROCK PRODUCTS MINE FOR 4 BAR S RANCH, with the modification that operation cannot occur March 15-May 31 from 6:00 p.m. to 8:00 a.m.

**Approval - Settlement Agreement with West Park Hospital and Powell Valley Health Care - Title 25.**

Chairman French announced that a settlement had been reached with West Park Hospital and Powell Valley Health Care regarding Title 25 (Involuntary Commitment) cases. It was moved by Commissioner Burke, seconded by Commissioner Tilden and unanimously carried to approve the agreement with West Park Hospital, in the amount of \$421,533.00. It was moved by Commissioner Grosskopf, seconded by Commissioner Tilden and unanimously carried to approve the agreement with Powell Valley Health Care, in the amount of \$290,000.00.

**Approval - Letter to County Treasurer to Transfer Funds.**

A letter to the County Treasurer authorizing the transfer of funds from the Park County Reserve Fund to the General Fund to allow for the payment of funds to West Park Hospital and Powell Valley Health Care was presented to the Board for consideration. It was moved by Commissioner Hall, seconded by Commissioner Grosskopf and unanimously carried to approve the letter as presented.

**Approval of Vouchers.**

Vouchers for the payment of Title 25 Agreements were presented to the Board for their consideration. It was moved by Commissioner Hall, seconded by Commissioner Grosskopf and unanimously carried to approve the following vouchers, with payment not being made until the agreements are signed:

POWELL VALLEY HEALTHCARE, INC.	\$290,000.00
WEST PARK HOSPITAL	\$421,533.00

**Robotics Team Demonstration.**

Members of the Robotics Team from Powell High School, and their advisor, Judith LaPlante, came before the Board and presented a demonstration of the robot that they built for competition. The team placed in the top 5% in the world competition last spring. The demonstration was enjoyed by all.

**Adjournment.**

It was moved by Commissioner Tilden, seconded by Commissioner Burke and unanimously carried to adjourn the meeting.

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Tim A. French, Chairman

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Loren Grosskopf, Vice Chairman

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Joe Tilden, Commissioner

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Dave Burke, Commissioner

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Bucky Hall, Commissioner

Attest:

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Jerri B. Torczon, County Clerk