

**Park County Board of County Commissioners
Regular Meeting
April 17, 2012**

A regular meeting of the Board of County Commissioners of Park County, Wyoming, was held on Tuesday, April 17, 2012. Present were Chairman Tim French, Commissioners Loren Grosskopf, Dave Burke, Joe Tilden, Bucky Hall and County Clerk, Jerri Torczon.

Chairman Tim French called the meeting to order and Commissioner Hall led the audience in the pledge of allegiance.

It was moved by Commissioner Hall, seconded by Commissioner Grosskopf and unanimously carried to go into Executive Session regarding matters confidential by law, pursuant to Wyoming Statutes §16-4-506(a)(iii).

Executive Session.

It was moved by Commissioner Hall, seconded by Commissioner Tilden and unanimously carried to go out of Executive Session.

Approval - Letter.

It was moved by Commissioner Hall, seconded by Commissioner Grosskopf and unanimously carried to direct County Attorney Bryan Skoric to draft a letter as proposed in Executive Session.

Continued Worksession - County Dispatch Services.

The Board went into a worksession in the Old Law Library with Scott Steward, Park County Sheriff; Mike Conners, Chief Information Officer; and Dennis Spargur, Superintendent of Buildings and Grounds regarding County Dispatch Services. After the worksession, the Board returned to the Commissioners' Meeting Room.

Approval of Minutes.

The minutes of the regular meeting of April 10, 2012 were presented to the Board for consideration. It was moved by Commissioner Tilden, seconded by Commissioner Hall and unanimously carried to approve the minutes as presented.

Approval of Vouchers.

The vouchers were presented to the Commissioners for their consideration. It was moved by Commissioner Burke and seconded by Commissioner Tilden to approve the vouchers, with the exception of \$600.00 for weed spraying at the Cody Shooting Complex. After a clarification that the \$600.00 was for spraying at the Sheriff's shooting range, Commissioner Burke withdrew his stipulation and moved to approve the vouchers as presented. Commissioner Tilden seconded the motion. Roll was called and it was unanimously carried to approve the following vouchers for payment:

<u>Payee</u>	<u>Amount</u>
ALDRICH LUMBER - POWELL	\$30.55
AT CONFERENCE	\$14.87
AUTOWORKS AUTO SALES, INC.	\$44.39
BANGERT, BRENDA	\$27.75
BIG HORN ENERGY, INC.	\$300.00
BIG HORN HORTICULTURAL, INC.	\$900.00
BIG HORN RURAL ELECTRIC COMPANY	\$371.40
BIG HORN WHOLESALE, INC.	\$1,765.22
BLAKEMAN PROPANE - CODY	\$1,203.09
BLATT, TIMOTHY J.	\$184.82
BLOEDORN LUMBER - CODY	\$34.42
BLOEDORN LUMBER - POWELL	\$78.88
BOB BARKER COMPANY	\$105.55
BOONES MACHINE	\$97.94

BOYER, JOYCE	\$245.22
BRAZELTON, LILLIAN	\$17.90
BRESNAN COMMUNICATIONS	\$159.96
BRUCO, INC.	\$298.31
CARING FOR POWELL ANIMALS	\$1,000.00
CAROLINA SOFTWARE	\$500.00
CC & G, INC.	\$38,050.39
CDW GOVERNMENT, INC.	\$542.59
CENTURYLINK	\$3,502.14
CENTURYLINK BUSINES SERVICES	\$5.16
CODY ACE HARDWARE	\$587.20
CODY ENTERPRISE	\$3,293.89
CODY, CITY OF	\$2,217.25
COMPUTER SOFTWARE ASSOCIATES, INC	\$3,664.27
CONNERS, MICHAEL	\$42.18
COOK MOVING & STORAGE	\$8,642.80
COPENHAVER, KATH, KITCHEN & KOLPITCKE	\$400.00
CORRECTIONAL HEALTHCARE MGMT. INC	\$15,833.17
COULTER CAR CARE CENTER	\$172.98
CRISIS INTERVENTION SERVICES	\$1,252.50
CRUM ELECTRIC SUPPLY CO.	\$654.09
CURBSIDE RECYCLING, INC.	\$259.50
CUSTOM DELIVERY SERVICE INC	\$122.41
DE HAAN ELECTRONICS	\$630.00
ELECTRICAL ALLY, INC.	\$1,651.41
ENERGY WEST - WYOMING	\$4,919.38
FAY, JUDI	\$60.00
FITZWATER, VICKIE	\$144.30
FLOYDS TRUCK CENTER	\$37.81
FOOD CLOSET, THE	\$650.00
FREEMAN, III, P.C., SOX B.	\$200.00
FREMONT MOTOR CODY, INC.	\$52.31
GALLS INCORPORATED	\$78.97
GARLAND LIGHT & POWER CO.	\$1,437.17
GLOBALSTAR USA, INC.	\$26.64
GRAINGER	\$249.99
HANSEN, SARAH N.	\$3,052.54
HANSEN, SARAH N.	\$400.00
HOLDINGS LITTLE AMERICA	\$77.00
HOLM, BLOUGH AND COMPANY	\$11,336.47
HONNEN EQUIPMENT CO.	\$132,549.00
HUNT, WILLIAM D. BO	\$37.98
INTERSTATE BRANDS CORPORATION	\$307.80
IVERSON SANITATION	\$95.00
JOHN E. REID AND ASSOCIATES, INC.	\$420.00
KEEGAN & WINSLOW P.C.	\$2,746.67
KEEHN, TAMI	\$252.53
KENCO SECURITY AND TECHNOLOGY	\$35.00
KRISJANSONS, BRIGITA S.	\$400.00
LEON UNIFORM COMPANY, INC.	\$193.50
LINTONS BIG R, INC.	\$589.34
LOEPER, JESSICA	\$4,200.00
MAJESTIC LUBE, INC.	\$201.25
MANNAHOUSE	\$1,775.00
MC CARTY, REED, & EARHART, ATTYS L.C.	\$3,280.00
McINTOSH OIL, INC.	\$2,853.24
MEDICAL CENTER PHARMACY	\$50.35
MEETEETSE, TOWN OF	\$103.61
MEINECKE ENGINEERING & LAND SURVEYING	\$2,203.00
MERRITT, SUNNY G	\$678.34
MICKELSON, JOSEPH D	\$186.48
MIDWEST FENCE COMPANY	\$35.00
MONTANA-DAKOTA UTILITIES CO.	\$122.28
MORRIS, SANDIE	\$23.31
MOTOR PARTS, INC.	\$523.86
MOTOROLA SOLUTIONS, INC	\$4,450.06

MURPHY, ERIC	\$54.95
NATIONAL BUSINESS SYSTEMS	\$2,000.00
NEMONT	\$46.34
NORTHWEST WY FAMILY PLANNING	\$812.08
OFFICE SHOP, THE	\$409.78
O'REILLY AUTO PARTS	\$15.49
OSBORNE, SHARON	\$5.50
PARK CO COURT SUPERVISED TRMT PROG	\$9,271.75
PARK COUNTY ANIMAL SHELTER	\$833.33
PARK COUNTY SCHOOL DISTRICT #1	\$750.00
PARKWAY PLAZA HOTEL & CONV. CENTRE	\$796.17
PAVEMENT MAINTENANCE, INC.	\$3,847.00
PENWELL, STEVE	\$64.94
PINE VALLEY ECO PRODUCTS, INC.	\$1,343.13
PITNEY BOWES - RESERVE ACCOUNT	\$4,200.00
PITNEY BOWES, INC. - A/R	\$96.00
PLANET HEADSET	\$769.00
PLSW, INC.	\$75.00
POLECAT PRINTERY	\$40.00
POSTMASTER, CODY WY	\$210.00
POWELL OFFICE SUPPLY, INC.	\$1,786.54
POWELL SENIOR CITIZENS AGO-GO, INC	\$12,500.00
POWELL TRIBUNE, INC.	\$599.95
POWELL VALLEY HARDWARE	\$12.99
PRO-BUILD - CODY	\$1,142.34
PSS WORLD MEDICAL INC	\$79.06
R & D WINDOW DESIGNS	\$1,822.68
R & P AUTO INC	\$102.74
RED EAGLE FOOD STORES	\$1,695.69
RED IRON REPAIR, INC	\$370.49
REED, DARLENE	\$57.72
RIMROCK TIRE CO - CODY	\$12.50
ROCKY MOUNTAIN POWER	\$679.16
ROCKY MOUNTAIN REPAIR	\$565.83
ROCKY MOUNTAIN SPORTS	\$15.99
ROCKY MOUNTAIN WINDSHEILD CO	\$335.00
ROTECH HEALTHCARE INC	\$75.00
SELBYS, INC.	\$86.53
SENITTE, BOB	\$57.50
SHERWIN-WILLIAMS STORE - CODY	\$57.64
SHOSHONE OFFICE SUPPLY, INC.	\$396.44
SIERRA DETENTION SYSTEMS	\$300.00
SIMPSON, WILLIAM L	\$335.00
SKYCASTERS, LLC	\$2,988.00
SPIRIT MOUNTAIN AVIATION, LLC	\$46.62
STROUPE PEST CONTROL, CO.	\$395.00
STRUEMKE, WILLIAM K.	\$309.28
SYSCO FOOD SERVICES OF MONTANA	\$860.79
TASER INTERNATIONAL	\$807.00
TCT WEST, INC	\$5,699.55
TESSCO INC	\$8,541.33
TORCZON, LEONARD	\$31.08
TRACTOR & EQUIPMENT CO	\$1,238.20
TWO MEDICINE	\$1,421.00
TWO TOUGH GUYS SERVICES	\$315.00
VERIZON WIRELESS	\$189.98
VISA - FIRST NATIONAL BANK & TRUST	\$2,468.83
W.A.C.O.	\$300.00
WEBSTER MOTORS, INC.	\$23.69
WEST PARK LONG TERM CARE CENTER	\$582.58
WEST PAYMENT CENTER	\$526.06
WILLIAMS & SONS, LLC	\$45.00
WOODWARD TRACTOR & RENTAL, INC	\$65.00
WOODWORKER'S SUPPLY, INC.	\$40.98
WPCI CONSULTANTS, INC.	\$144.00
WYOMING DEPARTMENT OF EMPLOYMENT	\$198.98

WYOMING DEPT OF AGRICULTURE	\$50.00
WYOMING DEPT OF TRANS - ACCOUNTING	\$638.89
WYOMING DIVISION OF VICTIM SERVICES	\$75.00
WYOMING DIVISION OF VICTIM SERVICES	\$100.00
WYOMING STATIONERY	\$2,116.10
YELLOWSTONE BEHAVIORAL HEALTH	\$11,250.00
YELLOWSTONE BEHAVIORAL HEALTH	\$179.90
TOTAL	\$360,314.47

Approval of Payroll.

Payroll for April 5, 2012 in the amount of \$73,749.86 and for April 12, 2012, in the amount of \$510,161.70 were presented to the Board for consideration. It was moved by Commissioner Tilden, seconded by Commissioner Grosskopf and unanimously carried to approve payroll as presented.

Approval - Out-of-State Travel Request.

County Clerk Jerri Torczon requested approval for out-of-state travel for Tami Keehn to attend Family Leave Medical Act (FMLA) Compliance Training in Billings, Montana on May 4, 2012. It was moved by Commissioner Hall, seconded by Tilden, and unanimously carried to approve the out-of-state travel request as presented.

Approval - Transfer of Vehicle Title.

County Clerk Jerri Torczon requested approval of the Board to transfer title of a 2008 Ford Explorer back to the State of Wyoming. The vehicle is used by the County's Task Force Officer assigned to the Division of Criminal Investigation. After a general discussion, it was moved by Commissioner Hall, seconded by Commissioner Grosskopf and unanimously carried to approve the transfer of the title to the State of Wyoming and authorized the Chairman to sign.

Approval - Wellness Incentive Payments.

Tami Keehn, Grants Compliance Officer, presented the Wellness Incentive Payments for Park County employees, totaling \$35,905.00 for seventy-one employees and thirty-one spouses. After a general discussion, it was moved by Commissioner Hall, seconded by Commissioner Grosskopf and unanimously carried to approve the payment of the Wellness Incentive Payments as presented.

Approval - Interagency Cooperative Fire Management Agreement.

Russ Wenke, County Fire Warden, came before the Board and presented the Interagency Cooperative Fire Management Agreement with the Wyoming State Forestry Division. After a general discussion, it was moved by Commissioner Hall, seconded by Commissioner Grosskopf and unanimously carried to approve the agreement and authorized the Chairman to sign.

Approval - U.S. Forest Service Cooperative Law Enforcement Annual Operating Plan and Financial Plan.

Sheriff Scott Steward came before the Board and presented the U.S. Forest Service Cooperative Law Enforcement Annual Operating Plan and Financial Plan for providing patrol on U.S. Forest Service roads for Fiscal Year 2012-2013, in the amount of \$9,900.00. After a general discussion, it was moved by Commissioner Burke, seconded by Commissioner Tilden and unanimously carried to approve the agreement and authorized the Chairman to sign.

Approval – Price Quote for Continued Inmate Healthcare Services in 2012-2013.

Sheriff Scott Steward presented the price quote for inmate medical services at the Park County Detention Center with Correctional Healthcare Companies (CHC), in the amount of \$196,837.92 annual. This quote represents a 3.6% increase over the previous year. It was moved by Commissioner Hall, seconded by Commissioner Tilden and unanimously carried to approve the price quote as presented and authorized the Chairman to sign.

Approval - Second Amendment to the Agreement for Inmate Health Care Services.

Sheriff Scott Steward presented the Second Amendment to the Agreement for Inmate Health Care Services. This amendment provides for a rebate to the County should the costs associated with healthcare services not exceed the cap amount for the contract year. After a general discussion, it was moved by Commissioner Grosskopf, seconded by Commissioner Burke and unanimously carried to approve the Second Amendment as presented and authorized the Chairman to sign.

Bid Award - Powell Landfill Truck Scale, Related Equipment and Construction Services.

Travis Hill, Assistant Solid Waste Manager, came before the Board and presented the recommendation for the bid award of the Powell Landfill Truck Scale, related equipment and construction services. It was moved by Commissioner Hall, seconded by Commissioner Grosskopf and unanimously carried to award the bid to Metler-Toledo, in the amount of \$68,502.00.

Right-of-way Easement to Pacific Corp.

Travis Hill, Assistant Solid Waste Manager, presented a right-of-way easement to PacificCorp near the sewer lagoons. After a general discussion, it was moved by Commissioner Burke, seconded by Commissioner Tilden and unanimously carried to approve the easement and authorized the Chairman to sign.

Approval - Temporary Assistance for Needy Families/Community Partnership Initiative (TANF/CPI) Quarterly Report.

Peggy Ruble, Executive Assistant, presented the Quarterly Report and Invoice for the Second Quarter for the Temporary Assistance for Needy Families/Community Partnership Initiative (TANF/CPI), in the amount of \$7,659.27, and reported that narratives had been received from the seven recipients. Recipients receiving grant money include the Boys & Girls Club of Park County, the Children's Resource Center, Crisis Intervention Services, Northwest Wyoming Family Planning, Powell Valley Healthcare, West Park Hospital Long Term Care Center and Yellowstone Behavioral Health Center. It was moved by Commissioner Tilden, seconded by Commissioner Grosskopf and unanimously carried to approve the Quarterly Report and Invoice.

Recess.

The meeting recessed for lunch and reconvened at 1:15 p.m.

Public Hearing – Consideration of the Application of Gary Hogeboom to Vacate and Amend Beartooth Valley Subdivision, Lots 5, 14, 15, 18, 19 & 20 within NE 1/4, Section 11, T57N, R102W, 6th PM, Park County, Wyoming, Northwesternly of Road 8VE, East of Little Rock Road in the General Rural 20-Acre (GR-20) Zoning District.

Chairman French opened the public hearing for the consideration of the application of Gary Hogeboom to Vacate and Amend a portion of Beartooth Valley Subdivision. Becky Ross, Planner II, presented the Staff Report and the Findings of Fact, Conclusions and Recommendations. No public comments were received. It was moved by Commissioner Hall, seconded by Commissioner Tilden and unanimously carried to close the public hearing.

Approval - Application of Gary Hogeboom to Vacate and Amend Beartooth Valley Subdivision, Lots 5, 14, 15, 18, 19 & 20 within NE 1/4, Section 11, T57N, R102W, 6th PM, Park County, Wyoming, Northwesternly of Road 8VE, East of Little Rock Road in the General Rural 20-Acre (GR-20) Zoning District.

It was moved by Commissioner Hall, seconded by Commissioner Tilden and unanimously carried to approve **RESOLUTION NO. 2012-18**, APPROVAL OF THE 2ND PARTIAL VACATION AND AMENDED PLAT OF THE BEARTOOTH VALLEY SUBDIVISION.

Discussion - Wyoming County Commissioners Association (WCCA) Newsletter.

A discussion was held regarding an article for the Wyoming County Commissioners Association (WCCA) Newsletter. Comments were made of what the article should include regarding Park County. County Clerk Jerri Torczon will draft the article for Commissioners' review prior to submission.

Spano Vanes Floodplain Permit Review, Southfork of the Shoshone River.

Linda Gillett, Planning Director, presented the staff report for the Spano Vanes Floodplain Permit Review. After a general discussion, it was moved by Commissioner Hall, seconded by Commissioner Burke and unanimously carried to approve **RESOLUTION NO. 2012-19, APPROVAL OF FLOODPLAIN PERMIT #6-12 FOR SPANO BARBS SOUTHFORK RIVER.**

Approval - Third-Party Administrator (TPA) for Administration of Health Insurance and approval of Prescription Benefit Manager (PBM).

Tami Keehn, Grants Compliance Officer, and Eric Deeg, Health Insurance Consultant (appearing by conference call), came before the Board and presented the Wellness Team's recommendation for the Third Party Administrator of the Health Insurance and Prescription Benefit Manager (PBM) for the County Employee's Health Insurance Plan. The Wellness Team has met with four different firms that submitted proposals for the Third Party Administrator. It was the recommendation of the Wellness Team to approve Regional Care, Inc. (RCI) as the Third Party Administrator and Partners Rx as the Prescription Benefit Manager (PBM). After a general discussion, it was moved by Commissioner Grosskopf, seconded by Commissioner Burke and unanimously carried to ratify the selection of Regional Care, Inc. as the Third Party Administrator and Partners Rx for the Prescription Benefit Manager, effective July 1, 2012, and to authorize Eric Deeg to negotiate the final run-out costs with Meritain and to prepare the necessary letters for the Chairman to sign. Meetings with employees will be held May 8, 9 and 10, 2012 for completion of new enrollment forms and explanation of the new insurance administrators.

Approval - Letter of Support for Wyoming Cultural Trust Fund Grant Application for Sentry Station Project, Heart Mountain Foundation.

Steve Leger, Executive Director of the Heart Mountain Foundation, came before the Board and requested approval of a letter of support for a Wyoming Cultural Trust Fund Grant Application for the Sentry Station Project. After a general discussion, it was moved by Commissioner Tilden, seconded by Commissioner Burke and unanimously carried to approve a letter of support for the Wyoming Cultural Trust Fund Grant application on behalf of the Heart Mountain Foundation.

Continued Discussion - Wyoming County Commissioners Association (WCCA) Newsletter.

The Board finalized the discussion on the Wyoming County Commissioner Association (WCCA) Newsletter article.

Adjournment.

It was moved by Commissioner Hall, seconded by Commissioner Burke and unanimously carried to adjourn the meeting.

Tim A. French, Chairman

Loren Grosskopf, Vice Chairman

Joe Tilden, Commissioner

Dave Burke, Commissioner

Bucky Hall, Commissioner

Attest:

Jerri B. Torczon, County Clerk