

**Park County Board of County Commissioners
October 4, 2011
Regular Meeting**

A regular meeting of the Board of County Commissioners of Park County, Wyoming, was held on Tuesday, October 4, 2011. Present were Chairman Bucky Hall, Commissioners Loren Grosskopf, Dave Burke, Joe Tilden, Tim French and County Clerk, Jerri Torczon.

Chairman Bucky Hall called the meeting to order and led the audience in the pledge of allegiance.

Petition - County Road XUX.

Jim Beukelman, resident of County Road XUX (Squaw Creek Road) came before the Board and presented a petition with thirty-four (34) signatures of residents who live on County Road XUX requesting the County administer Magnesium Chloride on 2.2 miles of the road for dust abatement. After a general discussion regarding pros and cons of Magnesium Chloride, it was the consensus of the Board to direct staff to look into the various alternatives for dust abatement and/or road improvements.

Construction Request – Park County Libraray.

Frances Clymer, Director of Park County Library System, came before the Board and requested funds from the Library Construction Account for the construction of a security gate for the Bistro when it is closed, due to vandalism and inappropriate behavior on evenings and weekends. The amount left in the construction account is \$14,297.33. Ms. Clymer presented an estimate from Grothouse Construction, in the amount of \$6,156.00 for the security gate. After a general discussion, it was moved by Commissioner Tilden, seconded by Commissioner Burke and unanimously carried to authorize \$3,000.00 for the construction of the security gate and to allocate the remainder of the funds, totaling \$11,297.33 for window replacement.

Discussion – Regulatory Issues of Kovach Special Use Permit.

A discussion was held with Tom and Marilee Kovach regarding regulatory issues with their special use permit for a salvage yard and major commercial business in Powell. Issues of concern were vehicles parked on public rights-of-way, exceeding the limit of the number of vehicles in the salvage yard and other violations of the conditions of the special use permit. After a general discussion, it was the consensus of the Board to allow until October 28th for the removal of vehicles on the street and placing them behind a fence. Tom and Marilee Kovach shall also apply for an amendment to the special use permit to allow for additional vehicles behind the fence.

Public Hearing – Liquor License Transfer.

Chairman Bucky Hall opened the public hearing regarding the transfer of a restaurant liquor license from HTEP-Ranch, dba UXU Ranch, to David Gill, dba UXU Ranch. County Clerk Jerri Torczon informed the Board that the applicant, David Gill, had withdrawn the liquor license transfer application, as he intends to apply for a full retail liquor license. It was moved by Commissioner Grosskopf, seconded by Commissioner French and unanimously carried to close the public hearing.

Approval of Bills.

The vouchers were presented to the Commissioners for their consideration. It was moved by Commissioner Burke, seconded by Commissioner Tilden and unanimously carried to approve the following vouchers for payment:

<u>Payee</u>	<u>Amount</u>
ADAMSON POLICE PRODUCTS	\$1,695.00
ALBERTSONS PURCHASE ADV. CARD	\$170.77
AMERICAN PLANNING ASSOCIATION	\$437.00

AMERICAN WELDING & GAS INC	\$91.32
ASCE MEMBERSHIP	\$15.00
AT&T MOBILITY	\$2,033.59
BAILEY, NANCY L	\$83.88
BARROWS, MARY MEYERS	\$104.00
BEAR CO INC.	\$2,925.28
BENNETT, M.D., THOMAS L.	\$1,720.00
BETTY MILLS COMPANY, INC.	\$529.20
BIG HORN COOP MARKETING ASSN	\$500.00
BIG HORN ENERGY, INC.	\$112.50
BIG HORN PAINT, INC.	\$28.79
BIG HORN TIRE RECYCLING	\$7,743.75
BIG HORN WHOLESALE, INC.	\$1,855.54
BISHOP, MARION	\$104.35
BLACK BOX NETWORK SERVICES	\$450.00
BLOEDORN LUMBER - CODY	\$75.52
BOYER, JOYCE	\$406.32
BRESNAN COMMUNICATIONS	\$382.80
BROWN, DAVE	\$139.59
BURKE, DAVID	\$233.10
C & C WELDING, INC.	\$122.53
CAMPBELLS REPAIR & COLLISION	\$139.46
CAROLINA SOFTWARE	\$202.00
CARQUEST OF CODY WY #3106	\$1,255.03
CARQUEST OF POWELL	\$1,511.33
CDW GOVERNMENT, INC.	\$975.36
CENTURYLINK	\$3,103.77
CHOICE AVIATION LLC	\$3,210.14
CODY ACE HARDWARE	\$443.12
CODY ENTERPRISE	\$201.70
CODY NEWSTAND	\$24.90
CODY, CITY OF	\$23,203.90
COMFORT INN AT BUFFALO BILL	\$117.00
COP WYOMING, LLC	\$145,269.80
COULTER CAR CARE CENTER	\$108.48
DAVIS, JAMES F.	\$24.05
DEBIX, INC.	\$135.00
DIPILLA, ANTHONY	\$100.00
ELIAS, RONDA	\$285.16
ENERGY LABORATORIES, INC	\$85.00
ENERGY WEST - WYOMING	\$252.42
FASTENAL	\$21.81
FED EX	\$21.43
FIELD SERVICES & WEED CONTROL, LLC	\$4,729.86
FLACK, TOM	\$75.00
FREMONT BEVERAGES, INC.	\$38.00
FROST, SANDRA M.	\$340.22
FUEL DEPOT, INC.	\$5,893.92
GATES, SHARON	\$297.97
GENERAL CREDIT FORMS, INC.	\$44.25
GILLETT, LINDA	\$92.13
GLASSMASTERS	\$390.00
HANSEN M.D., JEFF	\$53.86
HANSON CHEMICAL INC.	\$523.84
HEART MTN FARM SUPPLY	\$40.92
HONNEN EQUIPMENT CO.	\$1,853.28
HOWARD, FRED L	\$92.76
INBERG-MILLER ENGINEERS, CORP.	\$1,764.60
INTERSTATE BRANDS CORPORATION	\$278.36
INTERSTATE TIRE SERV. INC	\$80.00
IVERSON SANITATION	\$125.00
JACKS TRUCK & EQUIPMENT, INC.	\$1,530.83
JAMIESON, M.D., CHARLES E	\$3,000.00
JL ENGINEERING, LLC	\$2,912.46
JOHN DEERE FINANCIAL	\$311.12

KEEFER, ELIZABETH	\$90.83
KEEHN, TAMI	\$417.36
KRISJANSONS & MILES, P.C.	\$956.10
KUIPERS, TARA	\$310.06
LANDFILL SERVICE CORPORATION	\$8,180.00
LEON UNIFORM COMPANY, INC.	\$117.25
LINDENTHAL, PATRA	\$58.50
LINTONS BIG R, INC.	\$724.22
LOEPER, JESSICA	\$4,615.00
MAGILL, ANDY	\$17.00
MAJESTIC LUBE, INC.	\$117.40
MATRIX	\$1,003.28
McINTOSH OIL, INC.	\$14,747.11
MEDIBADGE, INC.	\$87.75
MERCK & CO, INC.	\$1,226.04
MERRITT, SUNNY G	\$65.49
MILES, SARAH N,	\$1,094.32
MINER, JULIE	\$19.51
MONTANA RADIATOR WORKS, INC.	\$83.00
MONTANA-DAKOTA UTILITIES CO.	\$31.73
MOTOR PARTS, INC.	\$80.70
MOTOROLA SOLUTIONS, INC	\$586.26
MOUNTAIN WEST COMPUTER	\$149.95
MURDOCK OIL, INC.	\$24,128.20
MURPHY, ERIC	\$54.95
MURPHY, KATHERINE	\$396.31
MYRICK, KELLY R	\$99.99
NACCTFO TREASURER	\$60.00
NAPA AUTO PARTS	\$261.66
NEMONT	\$53.78
NORCO INC	\$10.54
NORTHWEST RURAL WATER DISTRICT	\$76.50
OFFICE SHOP, THE	\$1,597.54
OLSEN, KATIE	\$109.91
OSBORNE, SHARON	\$36.97
PARK COUNTY HEALTH COALITION	\$25.00
PARK COUNTY TREASURER	\$199.76
PAVEMENT MAINTENANCE, INC.	\$24,857.00
PERRINE, BARBARA	\$118.33
PISTACHIO ALLEY PHOTOGRAPHY	\$122.00
PITNEY BOWES GLOBAL	\$2,743.56
PITNEY BOWES, INC. - A/R	\$346.25
POLEY, BARBARA	\$251.97
POTTER, JASON	\$499.06
POWELL OFFICE SUPPLY, INC.	\$355.23
POWELL TRIBUNE, INC.	\$927.13
POWELL VALLEY HARDWARE	\$15.76
POWELL VALLEY RECYCLING	\$4,000.00
POWELL, CITY OF	\$1,484.13
PRESTON, LYNELL K	\$22.20
PRO-BUILD - CODY	\$64.25
PRODUCTION MACHINE CORP.	\$338.46
PROFESSIONAL HEALTH SERVICES, INC.	\$659.52
RED BARN	\$78.52
RENNER, COLLEEN	\$447.30
RIMROCK TIRE CO - CODY	\$461.06
ROCKY MOUNTAIN POWER	\$753.54
ROCKY MOUNTAIN REPAIR	\$902.89
ROCKY MOUNTAIN SPORTS	\$99.98
ROOP, KELSEY	\$550.56
RUBLE, PEGGY A.	\$41.93
SANOFI PASTEUR, INC	\$10,483.82
SCHLENKER, DAVID	\$54.95
SELBYS, INC.	\$34.29
SHOSHONE OFFICE SUPPLY, INC.	\$1,673.25

SIGGINS, ALAN	\$108.30
SKORIC, BRYAN	\$189.81
SWEET, DARRELL R. & RICHELLE C.	\$2,186.58
SYSCO FOOD SERVICES OF MONTANA	\$1,118.56
TESSCO INC	\$370.18
THOS. Y. PICKETT & CO., INC.	\$1,100.00
TIME-2-SHINE CLEANING	\$996.00
TITAN MACHINERY	\$89.79
TRACTOR & EQUIPMENT CO	\$180.12
TRI STATE TRUCK & EQUIP, INC	\$36.22
UNIVERSITY OF WY - AG RESOURCE	\$55.00
VERIZON WIRELESS	\$486.09
VISA - FIRST NATIONAL BANK & TRUST	\$5,603.11
VISIONARY COMMUNICATIONS INC	\$78.00
W.A.R.M. PROPERTY INSURANCE POOL	\$769.00
WAL MART COMMUNITY/GEMB	\$1,257.00
WESTERN STATES INS - BOZEMAN	\$2,500.00
WURZEL, PATRICIA A	\$25.00
WYOMING DEPT OF TRANSPORTATION	\$3,097.69
WYOMING INFORMATION TECHNOLOGY	\$3.85
YELLOWSTONE AUTOMOTIVE	\$138.75
TOTAL	\$361,785.03

Approval – Right-of-way Certificate – Railway Street Vacation.

Mike Collier, Project Manager, came before the Board and presented the Right-of-way Certificate for Railway Street Vacation in Ralston. After a general discussion, it was moved by Commissioner French, seconded by Commissioner Grosskopf and unanimously carried to approve the Right-of-way Certificate and authorized the Chairman to sign.

Approval – Quitclaim Deed – Railway Street Vacation.

Mike Collier, Project Manager, came before the Board and presented the Quitclaim Deed to Alan O. Lynn and Charlotte L. Lynn for the Railway Street Vacation in Ralston. After a general discussion, it was moved by Commissioner Grosskopf, seconded by Commissioner Tilden, and unanimously carried to approve the Quitclaim Deed and authorized the Chairman to sign.

Approval - Second Amendment of Special Use Permit-100 for Canyon Concrete Sand and Gravel.

Linda Gillett, County Planner, came before the Board and presented a second amendment of Special Use Permit-100 for Canyon Concrete Sand and Gravel, based on the order of the Fifth Judicial District Court, Park County, Wyoming. After a general discussion, it was moved by Commissioner French, seconded by Commissioner Grosskopf and unanimously carried to approve **RESOLUTION NO. 2011-43, SECOND AMENDMENT OF SPECIAL USE PERMIT-100 FOR CANYON CONCRETE SAND & GRAVEL, LTD, LLC, LARGE ROCK PRODUCTS MINE AND CRUSHER.**

Bid Award - Heavy Equipment.

Greg Meineicke, County Engineer, came before the Board and recommended the approval of the bid award for a backhoe loader. After a general discussion, it was moved by Commissioner Burke, seconded by Commissioner Tilden and unanimously carried to award the bid for a John Deere 410J to Honnen Equipment of Casper, Wyoming, in the amount of \$88,867.00.

Approval – U.S. Department of Homeland Security Emergency Management Performance Grant.

Mart Knapp, Park County Homeland Security Coordinator, came before the Board and presented the U.S. Department of Homeland Security Emergency Management Performance Grant, in the amount of \$29,042.00. After a general discussion, it was moved by Commissioner Tilden, seconded by Commissioner Grosskopf, and unanimously carried to approve the grant as presented.

Approval - Resolution Adopting the Updated Park County Multi-Jurisdictional Multi-Hazard Mitigation Plan.

Mart Knapp, Park County Homeland Security Coordinator, came before the Board requesting approval of the 2011 Park County Multi-Jurisdictional Multi-Hazard Mitigation Plan. It was moved by Commissioner Burke, seconded by Commissioner Grosskopf and unanimously carried to approve **RESOLUTION NO. 2011-44, ADOPTING THE UPDATED PARK COUNTY MULTI-JURISDICTIONAL MULTI-HAZARD MITIGATION PLAN.**

Approval – Phase 2 Electrical Proposal for Fairgrounds.

Dennis Spargur, Superintendent of Buildings and Grounds, came before the Board and presented the proposal from H&H Electric for Phase 2 of the electrical upgrades at the Park County Fairgrounds. The proposal presented has no increase in hourly fees from Phase I, but does have a small increase in travel costs, from \$18,700.00 to \$21,603.00. After a general discussion, it was moved by Commissioner French, seconded by Commissioner Burke and unanimously carried to approve the proposal as presented.

Approval – Renewal Fee Amendment to Administrative Services Agreement with Meritain Health, Inc.

Tami Keehn, Grants Compliance Officer with the County Clerk's Office, came before the Board and presented the Renewal Fee Amendment to the Administrative Services Agreement with Meritain Health, Inc. After a general discussion, it was moved by Commissioner Burke, seconded by Commissioner Grosskopf, and unanimously carried to approve the agreement as presented.

Approval - Monthly Aggregate Accommodation Agreement.

Tami Keehn, Grants Compliance Officer, presented the Monthly Aggregate Accommodation Agreement with Meritain Health, Inc. This is a yearly agreement and no changes were made from the previous plan year. After a general discussion, it was moved by Commissioner French, seconded by Commissioner Tilden and unanimously carried to approve the agreement as presented.

Nominations - Local Governmental Liability Pool.

Open board positions for the Local Governmental Liability Pool were put before the Board for nominations. It was moved by Commissioner Burke, seconded by Commissioner French and unanimously carried to nominate Ron Crook for the special district position and current board member Brad Basse, Hot Springs County Commissioner, for the county commissioner position.

Recess.

The meeting recessed for lunch and reconvened at 1:15 p.m.

Request for Letter of Support – West Park Hospital.

Ruth Manley, Clinical Director of Dialysis for West Park Hospital, came before the Board and requested a letter of support for their Mineral Royalty Grant from the Office of State Lands & Investments for the West Park Hospital District Dialysis Expansion Project. The total projected costs of the project are estimated to be \$900,000.00. It was moved by Commissioner Burke, seconded by Commissioner

Grosskopf and unanimously carried to submit a letter of support for the project and commended Ms. Manley for her efforts with the development and expansion of the Dialysis program at the hospital.

Approval - Faith Lutheran Simple Subdivision Final Plat Approval.

Becky Conrad, Planner II, presented the staff report, findings of fact, conclusions and recommendations for the Faith Lutheran Simple Subdivision Final Plat Approval and reported that no public comments had been received. It was moved by Commissioner French, seconded by Commissioner Grosskopf and unanimously carried to approve **RESOLUTION NO. 2011-45**, FINAL PLAT APPROVAL OF FAITH LUTHERAN SS-205.

Approval - Hackler Simple Subdivision Final Plat Approval.

Becky Conrad, Planner II, presented the staff report, findings of fact, conclusions and recommendations for the Hackler Simple Subdivision and reported that no public comments had been received. It was moved by Commissioner Grosskopf, seconded by Commissioner Burke and unanimously carried to approve **RESOLUTION NO. 2011-46**, FINAL PLAT APPROVAL OF HACKLER SIMPLE SUBDIVISION-203.

Approval - VA Simple Subdivision Final Plat Approval.

Becky Conrad, Planner II, presented the staff report, findings of fact, conclusions and recommendations for the VA Simple Subdivision and reported that no public comments had been received. It was moved by Commissioner Burke, seconded by Commissioner Grosskopf and unanimously carried to approve **RESOLUTION NO. 2011-47**, FINAL PLAT APPROVAL OF VA SS-202.

Approval - Bilyeu Simple Subdivision Final Plat Approval.

Becky Conrad, Planner II, presented the staff report, findings of fact, conclusions and recommendations for the Bilyeu Simple Subdivision and reported that no public comments had been received. It was moved by Commissioner Tilden, seconded by Commissioner Grosskopf and unanimously carried to approve **RESOLUTION NO. 2011-48**, FINAL PLAT APPROVAL OF BILYEU SS-206.

Executive Session.

It was moved by Commissioner Grosskopf, seconded by Commissioner French, and unanimously carried to go into executive session. pursuant to Wyoming Statute §16-4-405(a)(ii) and Wyoming Statute §.16-4-405(a)(iii), matters confidential by law.

It was moved by Commissioner French, seconded by Commissioner Grosskopf and unanimously carried to go out of executive session.

Continued Public Hearing – Application of Walter William Brantz for a Minor Subdivision – Olivia Meadows Minor Subdivision.

Chairman Bucky Hall opened the public hearing regarding the application of Walter William Brantz, W & K & Co., for a minor subdivision for single family residential use consisting of three lots of 5.02 acres, 13.04 acres, and 14.14 acres, located within Lot 49N (RS) T55N R99W, 6th PM, Park County, Wyoming, a General Rural-Powell (GR-P) Zoning District. Comments were received from William Brantz; Joey Darrah of Darrah, Darrah and Brown law firm; from Jack Morey of Meinecke Engineering; James F. Davis, Deputy Park County Attorney; and Linda Gillett, County Planner. After a general discussion, it was moved by Commissioner Tilden and seconded by Commissioner Grosskopf to approve **RESOLUTION NO. 2011-49** Sketch Plan Approval of Olivia Meadows Minor Subdivision - 11. Roll was called with Commissioner Burke casting the only dissenting vote. Motion carried.

Adjournment.

It was moved by Commissioner Tilden, seconded by Commissioner Burke and unanimously carried to adjourn the meeting.

Bucky Hall, Chairman

Dave Burke, Vice Chairman

Loren Grosskopf, Commissioner

Joe Tilden, Commissioner

Tim French, Commissioner

Attest:

Jerri B. Torczon, County Clerk