

**Park County Board of County Commissioners  
October 18, 2011  
Regular Meeting**

A regular meeting of the Board of County Commissioners of Park County, Wyoming, was held on Tuesday, October 18, 2011. Present were Chairman Bucky Hall, Commissioners Loren Grosskopf, Dave Burke, Joe Tilden, Tim French and County Clerk, Jerri Torczon.

Chairman Bucky Hall called the meeting to order and led the audience in the pledge of allegiance.

**Jim Mountain Road Update.**

Alex Gisoldi and Brad Holland of Wapiti Heights Subdivision came before the Board regarding the repair of Jim Mountain Road. The Board clarified that water diversion needs to be completed before the road can be totally repaired and the staff is currently working on estimates and obtaining permission from landowners for placement of culverts. The Board also clarified that they have committed to fixing the road at a cost of up to \$153,000.00 of Title III funds and that costs may exceed that number. Comments were also received from Pat Montgomery and Susan Brown, as well as Ron Neiters of Park County Road and Bridge Department and Mike Collier of the County Engineer's Office. No action was taken.

**Update – Park County Fairgrounds Buildings.**

Commissioner Burke, liaison with the Park County Fair Board, spoke regarding the progress made on the planning phase of the new building at the Park County Fairgrounds. Deborah Kelly also spoke regarding the planning and said that the building is currently projected to be 120' x 180', with a commercial kitchen and meeting rooms. The Board expressed that they wanted to move as quickly as possible and stated they would like a preliminary sketch of the building to be used at a joint meeting with the Fair Board and the Commissioners in the near future. No other action was taken.

**Health Insurance Committee Recommendations.**

Eric Deeg, Benefits Planning Consultant with Western States Insurance, came before the Board regarding the employee health insurance recommendations. Representing the Insurance Committee were Tami Keehn, Pam McMahan and Bob Senitte. Recommendations were to increase wellness incentives and Health Savings Account funding based on survey results conducted by the Insurance Committee. It was also recommended to offer employees \$10,000.00 of life insurance and Accidental Death and Dismemberment, at a cost of \$400.20 per month, which would also include an option for employees to purchase additional life insurance for themselves and their spouses. After a general discussion, it was moved by Commissioner Burke, seconded by Commissioner French and unanimously carried to add fifty (50) additional points to the H.E.A.L.T.H. Initiative Wellness Plan for employees and covered spouses to have a basic dental exam and cleaning once per year, to add fifty (50) additional points for employees and covered spouses to have a basic vision exam once per year, and to increase the financial incentive by \$100.00, for a total of up to \$400.00 per year for employees and up to \$400.00 per year for covered spouses.

It was then moved by Commissioner Grosskopf and seconded by Commissioner Burke to approve the purchase of \$10,000.00 in life insurance and Accidental Death and Dismemberment coverage for employees through Lincoln National, at an estimated cost of \$400.20 per month. Roll was called with Commissioner French casting the only dissenting vote. Motion carried.

**Powell-Clarks Fork Conservation District Activity Update.**

Ann Trosper, District Manager of the Powell-Clarks Fork Conservation District presented the 2011 activity update, which included information on Russian Olive removal project, irrigation projects, wildlife projects, workshops and education offered, water monitoring, funding sources and upcoming activities.

**Approval of Minutes.**

Minutes of the regular meeting of October 11, 2011 were presented to the Board for consideration. It was moved by Commissioner French, seconded by Commissioner Tilden and unanimously carried to approve the minutes as presented.

**Approval of Bills.**

The vouchers were presented to the Board for their consideration. It was moved by Commissioner Grosskopf, seconded by Commissioner Tilden, and unanimously carried to approve the following vouchers for payment:

<b><u>Payee</u></b>	<b><u>Amount</u></b>
AT CONFERENCE	\$38.62
ATKINSON, BARBARA	\$30.00
BEAR CO INC.	\$38.50
BEDUHN, NICK	\$400.00
BETTER BODY FITNESS	\$329.50
BIG HORN BASIN MENTAL HEALTH	\$500.00
BIG HORN COOP MARKETING ASSN	\$927.76
BIG HORN ENERGY, INC.	\$150.00
BIG HORN RURAL ELECTRIC COMPANY	\$340.42
BIG HORN WHOLESALE, INC.	\$2,893.90
BILLINGS GAZETTE, INC. - SUBSCRIPTIONS	\$87.90
BLACK BOX NETWORK SERVICES	\$832.50
BLATT, TIMOTHY J.	\$159.85
BOB BARKER COMPANY	\$319.60
BOONES MACHINE	\$73.00
BRESNAN COMMUNICATIONS	\$159.96
CARING FOR POWELL ANIMALS	\$1,000.00
CAROLINA SOFTWARE	\$500.00
CARROLL, DEBRA	\$431.80
CARSON PHD, STEPHEN L.	\$300.00
CDW GOVERNMENT, INC.	\$2,023.49
CENTURYLINK	\$4,367.02
CENTURYLINK BUSINES SERVICES	\$5.06
CODY ACE HARDWARE	\$127.08
CODY COUNTRY PRINTING	\$150.50
CODY ENTERPRISE	\$2,240.16
CODY, CITY OF	\$2,451.78
COMFORT INN – LARAMIE	\$269.97
COMFORT INN AT BUFFALO BILL	\$117.00
CONNERS, MICHAEL	\$122.21
COPENHAVER, KATH, KITCHEN & KOLPITCKE	\$400.00
CORRECTIONAL HEALTHCARE MGMT INC	\$15,833.17
COULTER CAR CARE CENTER	\$88.00
COWAN CONSTRUCTION, INC	\$20,758.50
CTS LANGUAGE LINK	\$0.85
DATA IMAGING SYSTEMS, INC	\$123.03
DELUXE FOR BUSINESS	\$58.96
EAGLE RECOVERY & TOWING	\$135.00
ENERGY WEST - WYOMING	\$2,064.32
FITZWATER, VICKIE	\$86.58
FOOD BASKET IGA	\$5.98
FORWARD CODY WYOMING INC.	\$4,000.00
FREEMAN, III, P.C., SOX B.	\$200.00
FREMONT MOTOR CODY, INC.	\$99.98
GALLS INCORPORATED	\$214.64
GARLAND LIGHT & POWER CO.	\$615.36
GARYS VACUUM & STAMPS	\$63.45
GENERATION X, INC.	\$2,215.00
GLOBALSTAR USA, INC.	\$18.94
GRAINGER	\$203.40
GROSSKOPF, LOREN M	\$437.20
GURESKI VENTURES, LLC	\$23.50

HOFFMAN DDS, K.A.	\$150.00
HOLM, BLOUGH AND COMPANY	\$5,710.00
INTERSTATE BRANDS CORPORATION	\$369.72
JOHN DEERE FINANCIAL	\$104.84
KEEGAN & WINSLOW P.C.	\$2,805.00
KEELE SANITATION	\$900.00
KENCO SECURITY AND TECHNOLOGY	\$563.97
KRISJANSONS, BRIGITA S.	\$400.00
LEON UNIFORM COMPANY, INC.	\$473.75
LIPPINCOTT WILLIAMS & WILKINS	\$17.10
LORAN, MELISSA	\$42.98
MAJESTIC LUBE, INC.	\$182.80
MC CARTY, REED, & EARHART, ATTYS L.C.	\$250.00
McCUMBER LOCKSMITH SHOP	\$25.25
MEEKER INS. AGENCY, INC.	\$50.00
MEETEETSE, TOWN OF	\$105.20
MERCK & CO, INC.	\$1,070.63
MICKELSON, JOSEPH D	\$213.12
MILES, SARAH N,	\$400.00
MONTANA-DAKOTA UTILITIES CO.	\$89.37
MOORE, LEONARD D.D.S.	\$600.00
MOTOROLA SOLUTIONS, INC	\$4,145.70
MURPHY, ERIC	\$239.76
MYERS, M.D., DALE R.	\$100.00
NATIONAL BUSINESS SYSTEMS, INC	\$4,186.29
NATIONAL DISTRICT ATTORNEYS ASSN	\$165.00
OFFICE SHOP, THE	\$60.53
PARK CO EMPLOYEE BENEFITS TRUST	\$310.64
PARK COUNTY ANIMAL SHELTER	\$833.33
PARK COUNTY TREASURER	\$1,197.83
PENWELL, STEVE	\$70.71
PINE VALLEY ECO PRODUCTS, INC.	\$1,642.04
PLAINS HOTEL	\$154.00
POWELL OFFICE SUPPLY, INC.	\$5,621.21
POWELL SENIOR CITIZENS AGO-GO, INC	\$12,500.00
POWELL VALLEY HARDWARE	\$35.85
PRO-BUILD – CODY	\$60.14
PSS WORLD MEDICAL INC	\$216.75
RED EAGLE FOOD STORES	\$996.40
RED IRON REPAIR, INC	\$250.49
ROCKY MOUNTAIN INFO NETWORK	\$100.00
ROCKY MOUNTAIN POWER	\$606.16
SAFARILAND, LLC	\$193.00
SAFETECH, INC	\$25,875.00
SATCOM GLOBAL FZE	\$67.05
SELBYS, INC.	\$161.74
SHOSHONE OFFICE SUPPLY, INC.	\$610.32
SIMPSON, WILLIAM L	\$400.00
SKORIC, BRYAN	\$144.30
SMITH, GENE	\$10.00
SMITH, J TRAVIS	\$400.00
STROUPE PEST CONTROL, CO.	\$190.00
SURVEY SUPPLY SERVICE CO.	\$333.66
SYSCO FOOD SERVICES OF MONTANA	\$1,187.23
TCT WEST, INC	\$12,221.63
TECHNICAL COWBOY	\$478.65
THUNDER MOUNTAIN FLEET SERVICES, INC.	\$50.14
TWO MEDICINE	\$1,421.00
ULTRAMAX	\$3,808.00
UPS STORE, THE	\$67.18
V.F.W.	\$71.00
VERIZON WIRELESS	\$114.87
WEST PARK HOSPITAL	\$157.75
WEST PAYMENT CENTER	\$486.62
WPCI CONSULTANTS, INC.	\$144.00
WURZEL, PATRICIA A	\$416.32

WY BOARD OF REG. FOR PE/PLS	\$115.00
WY DEPT OF HEALTH	\$12,957.13
WYOMING - STATE PUBLIC DEFENDER	\$4,753.12
WYOMING CLERK OF DISTRICT COURT ASSN	\$125.00
WYOMING DEPARTMENT OF EMPLOYMENT	\$194.24
WYOMING STATE BAR	\$1,412.50
YOUR APPLIANCE MAN, INC.	\$104.50
ZELLER, KARIN A	\$20.00
TOTAL	\$185,740.95

**Approval of Payroll.**

Payroll for September 29, 2011, in the amount of \$338,933.15; for October 3, 2011, in the amount of \$5,365.40; for October 5, 2011, in the amount of \$74,136.48; for October 13, 2011, in the amount of \$480,909.75; and for October 14, 2011, in the amount of \$422.56 were presented to Board for consideration. It was moved by Commissioner Tilden, seconded by Commissioner Grosskopf and unanimously carried to approve payroll as presented.

**Approval – Catering Permit for Road Grill, LLC.**

County Clerk Jerri Torczon presented a Catering Permit for Road Grill, LLC for October 21, 2011 to be used in conjunction with Northwest College Foundation Gala at the Choice Aviation Terminal in Cody. It was moved by Commissioner Grosskopf, seconded by Commissioner French and unanimously carried to approve the catering permit as presented.

**Letter to County Treasurer to Transfer funds from Library Construction Account.**

A letter was presented for Board consideration to be sent to the County Treasurer to transfer funds from the Library Construction Account. After a general discussion, it was the consensus of the Board that the letter was not necessary and no action was taken.

**Approval – Construction Contract for Phase 2 Electrical Project for Park County Fairgrounds.**

Dennis Spargur, Superintendent of Buildings and Grounds presented the construction contract with H&H Electric, LLC for design work for Phase 2 of the Electrical Project for the Park County Fairgrounds, in an amount not to exceed \$21,603.00. After a general discussion, it was moved by Commissioner Grosskopf, seconded by Commissioner Burke and unanimously carried to approve the construction contract as presented, and authorized the Chairman to sign.

**Resolution - Olivia Meadows**

Linda Gillett, County Planner, presented **RESOLUTION NO. 2011-49** Sketch Plan Approval of Olivia Meadows Minor Subdivision for signatures. The Resolution was approved at the October 4, 2011 County Commissioner meeting. After a general discussion, it was moved by Commissioner Tilden, seconded by Commissioner Grosskopf, and unanimously carried to sign the Resolution as presented.

**Recess and Convene as Board of Equalization.**

The meeting recessed and the Board convened as the County Board of Equalization. The agenda item for the Board of Equalization was to approve and sign the Findings of Fact and Conclusions of Law in the matter of the Tax Protest of Fred D. Reynolds, Jr., Docket No. 2010-01. It was moved by Commissioner Burke, seconded by Commissioner Tilden and unanimously carried to approve the Findings of Fact and Conclusions of Law as presented.

It was moved by Commissioner Grosskopf, seconded by Commissioner Burke and unanimously carried to adjourn as the Board of Equalization.

**Recess.**

The meeting recessed for lunch and reconvened at 1:15 p.m.

**Executive Session.**

It was moved by Commissioner Grosskopf, seconded by Commissioner Tilden, and unanimously carried to go into Executive Session regarding matters confidential by law, pursuant to Wyoming Statute §16-4-405(a)(ix).

It was then moved by Commissioner Grosskopf, seconded by Commissioner Tilden and unanimously carried to go out of Executive Session.

**Adjournment.**

There being no further business to come before the Board, it was moved by Commissioner Grosskopf, seconded by Commissioner Tilden and unanimously carried to adjourn the meeting.

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Bucky Hall, Chairman

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Dave Burke, Vice Chairman

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Loren Grosskopf, Commissioner

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Joe Tilden, Commissioner

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Tim French, Commissioner

Attest:

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Jerri B. Torczon, County Clerk