

**Park County Board of County Commissioners  
November 1, 2011  
Regular Meeting**

A regular meeting of the Board of County Commissioners of Park County, Wyoming, was held on Tuesday, November 1, 2011. Present were Chairman Bucky Hall, Commissioners Loren Grosskopf, Dave Burke, Joe Tilden, Tim French and County Clerk, Jerri Torczon.

Chairman Bucky Hall called the meeting to order and led the audience in the pledge of allegiance.

**Cody Shooting Complex Alcoholic Beverages Policy.**

George Dillman, President of the Cody Shooting Complex came before the Board and presented the written alcoholic beverages policy for the Cody Shooting Complex. Bryan Skoric, Park County Attorney, stated that the County's lease with the Cody Shooting Complex does not prohibit alcohol use, the lease holders do have the required insurance under the lease agreement, they are not violating any law and the matter does not require any action. After a general discussion, no action was taken.

**Emergency Powers and Duties of Board.**

County Attorney Bryan Skoric and Deputy County Attorney James F. Davis came before the Board regarding an opinion on emergency powers and duties of the Board should unforeseen circumstances arise, where several members of the Board would not be able to fulfill their prescribed duties. The question arose after discussions regarding the mock disaster training to be held in November. A discussion was held regarding various hypothetical situations, the Emergency Management Council and chain of command.

**Discussion – U.S. Forest Service Cooperating Agency Memorandum of Understanding for Shoshone Forest Plan Revision and Environmental Impact Statement.**

Commissioner Burke presented an update on a telephone conference he participated in with the Forest Service Cooperators and the Memorandum of Understanding regarding the Shoshone Forest Plan Revision and Environmental Impact Statement. It was the consensus of the Board to obtain more information from the Executive Committee of the Cooperators and to put the Memorandum of Understanding on the Agenda for November 15, 2011.

**Bid Opening - Park County Landfill Metal Salvaging Services.**

Tim Waddell, Solid Waste Manager, and Travis Hill, Assistant Solid Waste Manager, came before the Board and conducted the bid opening for the Park County Regional Landfill Metal Salvaging Services. Bids were received from Regional Recycling of Cody; Schnitzer Steel of Billings, Montana; Wyoming Steel Services of Cody; and Walt's Auto Recycling of Pocatello, Idaho. Staff requested time to review the bids and present a recommendation to the Board at the next meeting.

**Request for Letter of Support - Northwest Rural Water District.**

Dossie Overfield, Manager of Northwest Rural Water District, and Cody Schatz, P.E. of Engineering Associates, came before the Board and requested a letter of support for the Mineral Royalty Grant from the Office of State Lands & Investments, in the amount of \$2,685,171.00, for Northwest Rural Water District North End Health and Safety Upgrade Project. After a general discussion, it was moved by Commissioner Burke, seconded by Commissioner French and unanimously carried to approve the letter of support for the project.

**Approval of Minutes.**

Minutes of the regular meeting of October 18, 2011 were presented to the Board for consideration. It was moved by Commissioner Tilden, seconded by Commissioner Grosskopf and unanimously carried to approve the minutes as presented.

**Approval of Bills.**

The vouchers were presented to the Board for their consideration. It was moved by Commissioner Tilden, seconded by Commissioner Grosskopf, and unanimously carried to approve the following vouchers for payment:

<b><u>Payee</u></b>	<b><u>Amount</u></b>
ALBERTSONS PURCHASE ADV. CARD	\$204.17
ALCOPRO, INC.	\$235.00
ALDRICH LUMBER - POWELL	\$38.54
AMERICAN WELDING & GAS INC	\$141.93
API SYSTEMS INTEGRATORS	\$467.88
ART SAND & STEELE	\$890.00
AT&T MOBILITY	\$2,138.89
BAILEY, NANCY L	\$83.88
BARROWS, MARY MEYERS	\$78.00
BEAR CO INC.	\$29.50
BECK CONSULTING	\$2,000.00
BEDNARZ, CAROL	\$30.00
BELL, KEITH	\$87.50
BENNETT, M.D., THOMAS L.	\$3,440.00
BIG HORN BASIN MENTAL HEALTH	\$500.00
BIG HORN ENERGY, INC.	\$4,487.27
BIG HORN WHOLESALE, INC.	\$1,399.66
BLOEDORN LUMBER - POWELL	\$431.46
BOB BARKER COMPANY	\$796.36
BRAZELTON, LILLIAN	\$59.94
BRESNAN COMMUNICATIONS	\$382.80
BRUCO, INC.	\$15,278.58
CARQUEST OF CODY WY #3106	\$1,765.95
CARQUEST OF POWELL	\$1,010.72
CDW GOVERNMENT, INC.	\$1,198.08
CENTURYLINK	\$2,384.10
CODY ACE HARDWARE	\$436.54
CODY COUNCIL ON AGING	\$12,500.00
CODY ENTERPRISE	\$283.40
CODY FAMILY & CSMTIC DENTISTRY	\$100.15
CODY, CITY OF	\$18,822.44
COMPUTER SOFTWARE ASSOCIATES, INC	\$2,697.44
CONNERS, MICHAEL	\$150.00
COP WYOMING, LLC	\$41,932.81
COPENHAVER, KATH, KITCHEN & KOLPITCKE	\$300.00
COULTER CAR CARE CENTER	\$39.50
CRUM ELECTRIC SUPPLY CO.	\$700.04
DE HAAN ELECTRONICS	\$1,773.20
DELL MARKETING L.P., C/O DELL USA L.P.	\$5,540.96
DELUXE FOR BUSINESS	\$195.30
DERRIK WALTON DDS & DARREN J RUESCH DDS	\$293.00
ECOSYSTEM RESEARCH GROUP, LLC	\$41,657.16
ELIAS, RONDA	\$297.83
ENERGY WEST - WYOMING	\$494.62
ENGINEERING ASSOCIATES	\$4,624.75
FASTENAL	\$54.86
FONTAINE, MARIE A	\$75.00
FREEMAN, III, P.C., SOX B.	\$1,231.25
FREMONT BEVERAGES, INC.	\$49.00
FROST, SANDRA M.	\$168.85
FUEL DEPOT, INC.	\$5,862.56
GALLS INCORPORATED	\$274.49

GAMBLES-STORE 4234, INC.	\$8.90
GARLAND LIGHT & POWER CO.	\$59.71
GATES, SHARON	\$292.28
GLOBAL EQUIPMENT COMPANY	\$133.17
GOODYEAR PRINTING	\$695.05
GRAINGER	\$509.15
HANSERS TRANSMISSION	\$140.00
HANSON CHEMICAL INC.	\$785.71
HARRIS TRKING & CONST., INC.	\$9,037.44
HENY, JESSICA	\$93.58
HOLDER, BOBBIE JO	\$8.23
HONNEN EQUIPMENT CO.	\$3,213.02
HOWARD, FRED L	\$92.76
HUNTER, DIXIE	\$10.40
INTERSTATE BATTERIES	\$296.85
INTERSTATE BRANDS CORPORATION	\$158.91
INTERSTATE TIRE SERV. INC	\$521.00
JACKS TRUCK & EQUIPMENT, INC.	\$175.37
JAMIESON, M.D., CHARLES E	\$1,500.00
JOHN DEERE FINANCIAL	\$2,322.56
JOHNSTON, ARTHUR L.	\$100.00
JOHNSTON, JOYCE	\$140.42
KEEFER, ELIZABETH	\$46.09
KEEHN, TAMI	\$442.89
KEELE SANITATION	\$702.00
KENCO SECURITY AND TECHNOLOGY	\$471.17
KUIPERS, TARA	\$350.76
LANDERS, JAMES W. D.D.S.	\$150.00
LEON UNIFORM COMPANY, INC.	\$645.50
LINCOLN FINANCIAL GROUP	\$396.41
LINTONS BIG R, INC.	\$736.78
LOCKWOOD, MILFORD	\$228.98
LOVERA, CHRIS	\$41.59
MAJERUS, MARK	\$38.00
MAJESTIC LUBE, INC.	\$106.90
MARION COUNTY JAIL/LAW ENFORCEMENT CTR	\$712.50
MATTHEW BENDER & CO., INC.	\$183.52
McCUMBER LOCKSMITH SHOP	\$6.25
McINTOSH OIL, INC.	\$17,293.69
MEDIBADGE, INC.	\$52.55
MERCK & CO, INC.	\$790.57
METTLER-TOLEDO, INC	\$1,288.11
MEYER, PAT	\$8.00
MID-AMERICAN RESEARCH CHEMICAL	\$1,295.24
MILES, SARAH N,	\$786.32
MKK CONSULTING ENGINEERS, INC	\$601.25
MONTANA-DAKOTA UTILITIES CO.	\$91.25
MOORE MEDICAL, LLC	\$992.90
MOORE, LEONARD D.D.S.	\$276.00
MOTOR PARTS, INC.	\$103.24
MURDOCH OIL, INC.	\$14,280.44
MURPHY, KATHERINE	\$476.19
NAPA AUTO PARTS	\$51.98
NORCO INC	\$10.20
NORTHLAND AUTOMOTIVE	\$4,448.41
NORTHWEST RURAL WATER DISTRICT	\$72.00
OFFICE SHOP, THE	\$1,647.75
OSBORNE, SHARON	\$130.98
PARK COUNTY 4-H COUNCIL	\$2,508.83
PARK COUNTY TITLE	\$1,000.00
PERRINE, BARBARA	\$112.44
PETERBILT OF WYOMING	\$436.36
PEYTON, MICHAEL C.	\$745.00
POWELL ELECTRIC, INC.	\$240.00
POWELL OFFICE SUPPLY, INC.	\$844.25
POWELL TRIBUNE, INC.	\$705.65

POWELL VALLEY HARDWARE	\$726.95
POWELL, CITY OF	\$1,442.73
PRESTON, LYNELL K	\$21.09
PRO-BUILD - CODY	\$249.38
PROGRESSIVE FARMER	\$44.00
RED BARN	\$131.00
RENNER, COLLEEN	\$27.75
ROCKY MOUNTAIN POWER	\$749.01
ROOP, KELSEY	\$154.29
ROTECH HEALTHCARE INC	\$12.50
ROVENNA SIGNS & DESIGN	\$160.00
S & S AUDIO-VIDEO, INC.	\$98.33
SANDERS PLUMBNG & HEATNG, INC.	\$983.00
SCHLENKER, DAVID	\$54.95
SELBYS, INC.	\$181.62
SHELL FLEET PLUS, INC.	\$742.44
SHOSHONE OFFICE SUPPLY, INC.	\$287.14
SIGGINS, ALAN	\$108.30
SMITH, J TRAVIS	\$1,660.00
SNOW KING RESORT, INC.	\$3,031.09
STROHS INDUSTRIAL LUBRICATION	\$470.00
SYSCO FOOD SERVICES OF MONTANA	\$1,967.63
THOS. Y. PICKETT & CO., INC.	\$1,100.00
TITAN MACHINERY	\$2,065.18
TORCZON, JERRI B.	\$72.15
TRACTOR & EQUIPMENT CO	\$11,571.43
TRAVEL STATION & COOK TRAVEL STATION	\$1,687.95
UW COOPERATIVE EXTENSION SER.	\$50.00
VERIZON WIRELESS	\$447.03
VISA - FIRST NATIONAL BANK & TRUST	\$7,190.56
VISIONARY COMMUNICATIONS INC	\$78.00
WACDEP	\$10.00
WADDELL, TIM	\$46.87
WAL MART COMMUNITY/GEMB	\$1,045.31
WELCH FAMILY DENTISTRY	\$150.00
WESTERN STATES INS - BOZEMAN	\$2,500.00
WOODWARD TRACTOR & RENTAL, INC	\$267.50
WOODWORKER'S SUPPLY, INC.	\$158.41
WURZEL, PATRICIA A	\$169.30
WY STATE LAND & INVESTVESTMENT BOARD	\$92,774.35
WYOMING DEPT. OF HEALTH/PBL HLTH LB	\$20.00
WYOMING DEPT. OF WORKFORCE SERVICES	\$3,749.11
WYOMING FIRE SAFETY, LLC	\$2,306.00
WYOMING INFORMATION TECHNOLOGY DIV	\$8.45
YELLOWSTONE BEHAVIORAL HEALTH	\$11,250.00
YELLOWSTONE REGIONAL AIRPORT	<u>\$31,359.75</u>

TOTAL \$440,339.36

**Approval of Payroll.**

Payroll for October 27, 2011, in the amount of \$353,960.08 was presented to the Board for consideration. It was moved by Commissioner Burke, seconded by Commissioner French and unanimously carried to approve payroll as presented.

**Approval of Bonds**

Treasurer Barb Poley came before the Board and presented bonds for J.A. Beavers, Treasurer of Crown Hill Cemetery District #1, in the amount of \$14,000.00, and for Marshall Dominick, Treasurer of Cody Canal District, in the amount of \$1,000.00. It was moved by Commissioner Tilden, seconded by Commissioner Grosskopf and unanimously carried to approve the bonds as presented.

**Approval of Tax Rebates.**

Treasurer Barb Poley presented tax rebates for Marathon Oil, in the amounts of \$20,704.74 and \$91,966.67, and for Merit Energy, in the amount of \$26,317.85.

After a general discussion, it was moved by Commissioner Grosskopf, seconded by Commissioner Tilden and unanimously carried to approve the rebates as presented and to pay them out over a five year period of time.

**Approval - American Recovery & Reinvestment Act – State Energy Program (ARRA-SEP) Facility Energy Efficiency Grant – Final Call Agreement with Wyoming Business Council & State Energy Office.**

Dennis Spargur, Superintendent of Buildings and Grounds, came before the Board and presented the Final Call Agreement with the Wyoming Business Council & State Energy Office regarding the ARRA/SEP Facility Energy Efficiency Grant for lighting improvements at the Park County Complex. After a general discussion, it was moved by Commissioner Grosskopf, seconded by Commissioner Burke and unanimously carried to approve the agreement and authorized the Chairman to sign.

**Request to Advertise for Upcoming Board Appointments.**

Peggy Ruble, Executive Assistant, and Brenda Bangert, Commissioner's Secretary, came before the Board and requested permission to advertise for upcoming board appointments. After a general discussion, it was moved by Commissioner Tilden, seconded by Commissioner Grosskopf and unanimously carried to authorize the advertisement for upcoming Board appointments and to interview applicants on December 13, 2011 and December 20, 2011.

**Recess.**

The meeting recessed for lunch and reconvened at 1:15 p.m.

**Mariposa Ranch Floodplain Permit Review.**

Linda Gillett, County Planner, presented the staff report on the Mariposa Ranch Floodplain Permit Review. After a general discussion, it was moved by Commissioner Tilden, seconded by Commissioner Grosskopf and unanimously carried to approve **RESOLUTION NO. 2011-50**, APPROVAL OF FLOODPLAIN PERMIT #10-11 FOR MARIPOSA RANCH FILL (ROCK PLACEMENT) IN ISHAWOOA CREEK FLOODPLAIN.

**Valley Ranch – Deer Creek Revetment Floodplain Permit Review.**

Linda Gillett, County Planner, presented the staff report on the Valley Ranch Deer Creek Revetment Floodplain Permit Review. After a general discussion, it was moved by Commissioner French, seconded by Commissioner Tilden and unanimously carried to approve **RESOLUTION NO. 2011-51**, APPROVAL OF FLOODPLAIN PERMIT #9-11 FOR VALLEY RANCH DEER CREEK REVETMENT/FILL.

**Valley Ranch – South Fork Revetment Floodplain Permit Review.**

Linda Gillett, County Planner, presented the staff report on the Valley Ranch South Fork Revetment Floodplain Permit Review. After a general discussion, it was moved by Commissioner Burke, seconded by Commissioner Grosskopf and unanimously carried to approve **RESOLUTION NO. 2011-52**, APPROVAL OF FLOODPLAIN PERMIT #8-11 FOR VALLEY RANCH SOUTH FORK REVETMENT/FILL.

**J. Nichols Patrick Floodplain Permit Review.**

Linda Gillett, County Planner, presented the staff report on the J. Nichols Patrick Floodplain Permit Review. After a general discussion, it was moved by Commissioner Burke, seconded by Commissioner Tilden and unanimously carried to approve **RESOLUTION NO. 2011-53**, APPROVAL OF FLOODPLAIN PERMIT #11-11 FOR PATRICK REVETMENT IN THE SOUTH FORK FLOODPLAIN, and require that J. Nichols Patrick obtain any other necessary permits required.

**Plumb Simple Subdivision SS – 208 Final Plat Review.**

Becky Conrad, Planner II, came before the Board and presented the staff report for the Plumb SS – 208 Final Plat Review. Commissioner French recused himself during the discussion of this agenda item. After a general discussion, it was moved by Commissioner Tilden, seconded by Commissioner Grosskopf and unanimously carried to approve **RESOLUTION NO. 2011-54, APPROVAL OF SKETCH PLAN OF PLUMB SS-208.** Commissioner French rejoined the meeting.

**Executive Session.**

It was moved by Commissioner Grosskopf, seconded by Commissioner Burke and unanimously carried to go into Executive Session regarding matters confidential by law, pursuant to Wyoming Statute §16-4-405(a)(ix).

It was moved by Commissioner Tilden, seconded by Commissioner Burke and unanimously carried to go out of Executive Session.

**Adjournment.**

It was moved by Commissioner Tilden, seconded by Commissioner French and unanimously carried to adjourn the meeting.

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Bucky Hall, Chairman

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Dave Burke, Vice Chairman

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Loren Grosskopf, Commissioner

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Joe Tilden, Commissioner

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Tim French, Commissioner

Attest:  
  
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Jerri B. Torczon, County Clerk