

**Park County Board of County Commissioners
March 15, 2011
Regular Meeting**

A regular meeting of the Board of County Commissioners of Park County, Wyoming, was held on Tuesday, March 15, 2011. Present were Chairman Bucky Hall, Commissioners Loren Grosskopf, Dave Burke, Joe Tilden, Tim French and County Clerk, Jerri Torczon.

Chairman Bucky Hall called the meeting to order and led the audience in the pledge of allegiance.

Update and Discussion – U.S. Forest Service – Shoshone National Forest Plan Revision.

Commissioner Burke, the County Liaison with the U.S. Forest Service, presented an update on the Shoshone National Forest Plan. Commissioner Burke attended the Cooperators' meeting in Thermopolis on March 3, 2011. The Shoshone National Forest Service is currently operating under a 1982 rule because subsequent rules were struck down in the courts. Work is underway to adopt a 2012 rule, to run in conjunction with the National Forest Service Plan. Joe Alexander, Forest Supervisor, is trying to keep the Shoshone Forest plan separate from the national plan. There is a meeting on March 24, 2011 in Cheyenne on the National Forest Plan, and a meeting on April 7, 2011 on the Shoshone Forest Plan. The 2012 rule will not address oil and gas, or travel management. After the rule is adopted, they will address the travel management plan and review motorized management.

Commissioner French stated that now is the time for cooperators to comment on what they want in the plan and said that the Forest Service is supposed to work with the cooperators to develop the plan. Commissioner French stated that if views are not expressed now, the Forest Service may cut roads in half or limit use in the forest boundaries. It is the responsibility of the cooperators to state up front how they want the forest plan. Commissioner French stated that 87% of the Shoshone National Forest in Park County is now considered wilderness.

Commissioner Burke said that Joe Alexander is looking for comments by March 18, 2011 prior to the April 7th meeting. The Commissioners discussed items they would like to have addressed in the plan and instructed the Clerk to draft bullet points for their consideration later in the meeting.

Approval of Minutes.

The draft minutes of the regular meeting held March 8, 2011 were presented to the Board for consideration. After a general discussion, it was moved by Commissioner Grosskopf, seconded by Commissioner Tilden and unanimously carried to approve the minutes as presented, with noted changes.

Approval of Payroll.

Payrolls for March 3, 2011 totaling \$469,814.61 and for March 4, 2011 totaling \$72,877.29 were presented to the Commissioners for their consideration. It was moved by Commissioner Grosskopf, seconded by Commissioner Burke and unanimously carried to approve payrolls as presented.

Approval of Bills.

The vouchers were presented to the Commissioners for their consideration. It was moved by Commissioner French, seconded by Commissioner Tilden and unanimously carried to approve the following vouchers for payment:

<u>Payee</u>	<u>Amount</u>
ALDRICH LUMBER - POWELL	\$8.89
ALLTEL COMMUNICATIONS LLC	\$1,419.16
AMERICAN WELDING & GAS INC	\$104.80
AT CONFERENCE	\$49.08

BARROWS, MARY MEYERS	\$1,923.25
BEAR CO INC.	\$1,745.36
BEARTOOTH ELECTRIC COOP	\$117.39
BEDUHN, NICK	\$800.00
BELL, KEITH	\$40.00
BENNETT, M.D., THOMAS L.	\$5,060.00
BEST WESTERN RAMKOTA HOTEL	\$216.95
BIG HORN ENERGY, INC.	\$535.60
BIG HORN GALLERIES	\$500.60
BIG HORN RURAL ELECTRIC COMPANY	\$344.98
BIG HORN TIRE RECYCLING	\$9,463.75
BIG HORN WHOLESALE, INC.	\$3,120.59
BILLINGS CLINIC	\$196.00
BLAIRS MARKET	\$12.60
BLAKEMAN PROPANE - CODY	\$1,499.40
BLOEDORN LUMBER - CODY	\$3.49
BLR	\$216.00
BOONES MACHINE	\$1,540.00
BOYER, JOYCE	\$438.84
BOYS & GIRLS CLUB OF PARK CO	\$10,000.00
BRESNAN COMMUNICATIONS	\$202.65
BRUCO, INC.	\$2,961.82
BULLBERRY SYSTEMS, INC.	\$2,750.00
CAMPBELLS REPAIR & COLLISION	\$29.00
CARING FOR POWELL ANIMALS	\$1,000.00
CARQUEST OF POWELL	\$122.26
CASPER STAR-TRIBUNE	\$642.75
CDW GOVERNMENT, INC.	\$3,257.57
CHOICE AVIATION LLC	\$21.00
CHURCH, RONDA	\$131.07
CODY ACE HARDWARE	\$404.18
CODY ENTERPRISE	\$9,142.17
CODY, CITY OF	\$22,647.27
COE PHARMACY	\$5.00
COPENHAVER, KATH, KITCHEN & KOLPITCKE	\$400.00
CORRECTIONAL HEALTHCARE MANAGEMENT INC	\$15,733.17
COULTER CAR CARE CENTER	\$146.50
CRISIS INTERVENTION SERVICES	\$4,757.08
CRUM ELECTRIC SUPPLY CO.	\$186.57
DATA IMAGING SYSTEMS, INC	\$271.41
DE HAAN ELECTRONICS	\$1,129.00
DELL MARKETING CORP.	\$797.65
DERRIK WALTON DDS & DARREN J RUESCH DDS	\$141.00
ENERGY WEST - WYOMING	\$10,316.27
ESSENTIAL LEARNING	\$597.24
ETSCORN, FRANK T	\$6.12
FARM INSURANCE BROKERAGE	\$50.00
FITZWATER, VICKIE	\$79.56
FOOD BASKET IGA	\$16.33
FORWARD CODY WYOMING INC.	\$5,000.00
FROST, SANDRA M.	\$167.89
FUEL DEPOT, INC.	\$4,664.37
GARLAND LIGHT & POWER CO.	\$1,688.97
GASES PLUS	\$19.98
GATES, SHARON	\$190.73
GILLETT, LINDA	\$11.16
GINEST, MEL D.D.S.	\$200.00
GROSSKOPF, LOREN M	\$335.17
HOFFMANN, KENNETH A. D.D.S.	\$120.00
HOLDER, BOBBIE JO	\$75.50
HOLDINGS LITTLE AMERICA	\$184.00
HOLM, BLOUGH AND COMPANY	\$7,302.50
HOWARD, KATHERINE D.	\$26.52
HUNT, AVA	\$17.91
INTERSTATE BRANDS CORPORATION	\$255.44

IVERSON SANITATION	\$50.00
KEEFER, ELIZABETH	\$75.48
KEEGAN & WINSLOW P.C.	\$916.66
KENCO SECURITY AND TECHNOLOGY	\$254.25
KRISJANSONS, BRIGITA S.	\$577.91
KUIPERS, TARA	\$48.96
LEON UNIFORM COMPANY, INC.	\$481.70
LINTONS BIG R, INC.	\$1,222.40
LOCKUP USA PRODUCTIONS	\$52.50
MAJESTIC LUBE, INC.	\$43.45
MATRIX	\$1,005.01
McCUMBER LOCKSMITH SHOP	\$1,125.85
McINTOSH OIL, INC.	\$101.17
MEDICAL CENTER PHARMACY	\$239.66
MEETEETSE, TOWN OF	\$100.70
MICKELSON, JOSEPH D	\$171.36
MILES, SARAH N,	\$704.19
MONTANA-DAKOTA UTILITIES CO.	\$370.40
MOORE, LEONARD D.D.S.	\$945.00
MORENO, NANCY	\$78.54
MOTOR PARTS, INC.	\$125.26
MOTOROLA	\$4,174.00
MURPHY, KATHERINE	\$419.16
N.A.D.A. APPRAISAL GUIDES	\$36.00
NATIONAL BUSINESS SYSTEMS, INC	\$5,362.38
NEMONT	\$46.48
NORTHWEST RURAL WATER DISTRICT	\$71.55
NORTHWEST WY FAMILY PLANNING	\$816.67
NUTRITION ACTION	\$10.00
OFFICE SHOP, THE	\$1,779.83
PAMIDA, INC.	\$194.39
PARK CO EMPLOYEE BENEFITS TRUST	\$150.70
PARK COUNTY ANIMAL SHELTER	\$1,000.00
PENWELL, STEVE	\$96.97
PETERSON DDS, DAVID	\$200.00
PITET, PATRICK G.	\$150.00
PITNEY BOWES GLOBAL	\$1,409.01
PITNEY BOWES, INC. - A/R	\$967.15
POLECAT PRINTERY	\$65.00
POSTMASTER, CODY WY	\$132.00
POWELL DRUG, INC.	\$514.52
POWELL HIGH SCHOOL SENIOR BASH	\$500.00
POWELL OFFICE SUPPLY, INC.	\$109.34
POWELL VALLEY HARDWARE	\$28.69
PRO-BUILD - CODY	\$28.76
PROFORCE LAW ENFORCEMENT	\$822.90
PSS WORLD MEDICAL INC	\$640.07
QUALITY PROPANE SERVICE INC	\$36.99
QUILL	\$422.63
QWEST	\$4,506.62
RED EAGLE FOOD STORES	\$1,081.12
RIMROCK TIRE CO - POWELL	\$9.95
ROCKY MOUNTAIN POWER	\$187.77
ROCKY MOUNTAIN SPORTS	\$53.98
ROVENNA SIGNS & DESIGN	\$308.00
SCHLENKER, DAVID	\$54.95
SHOSHONE OFFICE SUPPLY, INC.	\$1,639.16
SIMPSON, WILLIAM L	\$400.00
SMITH, J TRAVIS	\$1,730.00
STROUPE PEST CONTROL, CO.	\$95.00
SYSCO FOOD SERVICES OF MONTANA	\$1,921.45
TAYLOR, DAVID D.D.S.	\$330.00
TCT WEST, INC	\$6,431.05
TESSCO INC	\$34.49
TORCZON, JERRI B.	\$125.00

TWO MEDICINE	\$12,751.00
UW COOPERATIVE EXTENSION SER.	\$217.91
VERIZON WIRELESS	\$84.79
WEBSTER MOTORS, INC.	\$116,478.00
WPCI CONSULTANTS, INC.	\$139.50
WURZEL, PATRICIA A	\$250.86
WYOMING DEPARTMENT OF EMPLOYMENT	\$114.06
WYOMING DEPT OF TRANS - MOTOR VEHICLES	\$10.00
WYOMING INFORMATION TECHNOLOGY DIV	\$25.24
WYOMING STATE BAR	\$233.00
ZELLER, KARIN A	\$49.00

TOTAL WARRANTS \$315,699.05

Liquor License Renewal Fees.

Liquor License Renewal Fees were presented to the Board for consideration. County Clerk Jerri Torczon reported that the County currently has 23 liquor licenses and the fees are \$500.00 for a Retail Liquor License; \$200.00 for a Malt Beverage License; and \$625.00 for a Restaurant Liquor License. After a general discussion, it was moved by Commissioner French and seconded by Commissioner Tilden to keep the fees the same as last year. Roll was called with Commissioner Grosskopf casting the only dissenting vote. The motion was carried.

Tax Rebates.

Treasurer Barb Poley presented four corrected tax rebates for Howell Petroleum Corp. The rebates were previously approved at the February 15, 2011 meeting, but corrected amounts should be approved. The corrected amounts for tax rebates should be \$6,140.93, \$5,489.71, \$14,149.81 and \$14,755.83. After a general discussion, it was by moved Commissioner Tilden, seconded by Commissioner French and unanimously carried to approve the rebates as presented and instructed the Treasurer to pay the \$14,149.81 and \$14,755.83 over five years and to pay the \$6,140.93 and \$5,489.71 rebates in lump sum payments.

Approval of Bond.

Treasurer Barb Poley presented a bond for Commissioners' consideration. It was moved by Commissioner Tilden, seconded by Commissioner Burke and unanimously carried to approve a bond for Joe Merchant, Commissioner – Lakeview Irrigation District, in the amount of \$500.00.

Bid Opening – Landfill Track Loader.

Tim Waddell, Solid Waste Manager, presented the only bid received for a Track Loader. The bid is from Tractor & Equipment Co. of Billings, Montana. Option 1 of the bid was \$268,878.00 (no trade-in) and Option 2 of the bid was \$238,878.00 (with trade-in). This matter will be addressed later in the meeting after review of the bid by staff is completed.

Authorization for New Position.

A request to add an employee for the Powell Road and Bridge Department came before the Board for consideration. It was moved by Commissioner Tilden, seconded by Commissioner French and unanimously carried to authorize an additional position for the Powell Road and Bridge Department.

Shoshone National Forest Plan Bullet Points.

The bullet points drafted by the Clerk on the Shoshone National Forest Plan were presented to the Commissioners. It was moved by Commissioner Grosskopf, seconded by Commissioner Burke and unanimously carried to forward the following bullet points in a letter to Carrie Christman, Forest Planner with the U.S. Forest Service:

- Recreation Uses and Opportunities – Examples include - maintain and possibly expand number of campgrounds, snowmobiling four-wheeling, off-road motorized vehicle, recreational vehicle use, motorized use on existing roads, no loss in existing roads.
- Special Areas and Designations – No new wilderness areas.
- Vegetation management – Continue support for timber management, timbering and removal of forest service products.
- Wildlife Habitat Management.
- Minerals Suitability – Maintain/expand current levels.
- Livestock Grazing – No loss of AUMS.
- Climate Change.
- Travelways - Motorized and non-motorized: Maintain/expand all existing roads, trails and other uses.
- Water Quality and Yield.
- Economics – Any forest service plan should maintain the maximum socio-economic impact of Park County.

Recess.

The meeting recessed for lunch and reconvened at 1:15 p.m.

Table Mountain Subdivision Amended Plat

Becky Conrad, Deputy Planner, presented a request from Gerald and Gretchen Wood to approve the amended plat to the existing Table Mountain Subdivision Lot 2, vacating a northern portion of the lot and relocating the boundary southward, decreasing the lot size from 9.49 acres to 8.94 acres. The unplatted parcel to the north will acquire the displaced acreage. It was moved by Commissioner Burke, seconded by Commissioner Grosskopf and unanimously carried to approve **RESOLUTION NO. 2011-09, APPROVAL OF THE PARTIAL VACATION AND AMENDED PLAT OF THE TABLE MOUNTAIN SUBDIVISION.**

Request to Endorse FNRPA Grant Application and Status of Title III Funds.

Mack Frost, Chairman; Pete Jachowski, Vice Chairman; and Marilyn Walker, Supervisor of the Cody Conservation District came before the Board of County Commissioners requesting endorsement for a grant request for FNRPA funds (Federal Natural Resource Policy Account). Mack Frost reported that the Conservation District has applied for a grant through the Governor's office and has received letters of support from Representative Pat Childers, Representative Sam Krone, and Marathon Oil. The grant requires that the County Commissioners endorse districts applying for grants. The grant is for \$25,000 for two years.

Commissioner French stated that the grant money will be reduced over the next biennium and that the County is vying for the same grant money, After a general discussion, it was moved by Commissioner Burke and seconded by Commissioner Tilden to approve the \$50,000 grant in FNRPA funds. Roll was called with all members of the Board casting a negative vote. The request was denied.

Mack Frost presented a report on Title III funding that they received for the Firewise Communities Program.

Meeteetse Library Update.

Director Frances Clymer, and Board Member Bruce McCormack of the Park County Library System came before the Board regarding an update on the Meeteetse Library. The library is shared with the Meeteetse School District and will soon be going through a complete renovation, adding built-in shelving, a new circulation desk, new carpet and new finishes. The library will be moved to the shop building during the renovation and then moved back to the school when the renovations are complete. The Library Board is requesting permission to have a professional service move the collection both times during the renovation project. It was the consensus of the Commissioners to add the cost of moving the collection to the Buildings and Grounds budget in the next fiscal budget year, and requested that the Library Board check to see if the Meeteetse School District could help defray the costs of the move.

The Commissioners were also invited to attend the grand opening of the Powell Library remodel on March 26, 2011.

Update on Jim Mountain Road.

Alex Gisoldi came before the Commissioners regarding drainage and improvements to Jim Mountain Road in Wapiti Heights Subdivision. The Commissioners had recently been to the area and viewed the problems with the road. The road is also used as a public access to trailheads and access for fire protection. After a general discussion, it was moved by Commissioner Burke, seconded by Commissioner Tilden and unanimously carried to authorize spending up to the full amount of \$153,536.69 in Title III Funds to improve the Jim Mountain Road for the purpose of fire protection, to advertise for a public notice of intent to utilize Title III County Funds and announce a 45-day public comment period on the proposal and directed the staff to work with a consultant to determine the size of culvert needed for the proper drainage.

Bid Opening for Landfill Track Loader.

Tim Waddell, Solid Waste Manager, came before the Board regarding the bid from Tractor & Equipment Co. for a Track Loader. It was reported that the crews did not think it would be beneficial to keep the old loader, as the County will have three loaders and there are a lot of hours on the old loader. Tim Waddell stated that he did have a question on the bid on the type of tracks on the loader. It was the consensus of the Board to table this item until March 17, 2011 at the continuation of the meeting.

Break.

The Commissioners attended a break hosted by the UW Cooperative Extension, where they met the staff and learned about education programs that are offered by the Extension Office.

Executive Session.

The Commissioners returned to the meeting room. It was moved by Commissioner French, seconded by Commissioner Tilden and unanimously carried to go into Executive Session regarding personnel matters, pursuant to Wyoming Statute §16-4-405(a)(ii).

It was moved by Commissioner Burke, seconded by Commissioner Grosskopf and unanimously carried to go out of Executive Session.

Recess.

It was moved by Commissioner Tilden, seconded by Commissioner Burke and unanimously carried to recess the meeting until March 17, 2011 at 8:30 a.m.

Reconvene.

The meeting reconvened on March 17, 2011 at 8:30 a.m. Commissioner Tilden was tardy, due to a prescheduled meeting and arrived at 9:00 a.m.

Bid Opening for Landfill Track Loader.

Tim Waddell, Solid Waste Manager, came before the Board regarding the bid from Tractor & Equipment Co. for a Track Loader. It was moved by Commissioner Grosskopf, seconded by Commissioner Burke and unanimously carried to approve the bid to Tractor & Equipment Co. for Option 2, in the amount of \$238,878.00 (with trade-in).

Consultant – Wapiti Heights Road.

It was moved by Commissioner Grosskopf, seconded by Commissioner Burke and unanimously carried to authorize the Public Works Department to hire Meinecke

Engineering for the initial drainage and culvert sizing report for Wapiti Heights Road (Jim Mountain Road), in an amount not to exceed \$800.00.

Executive Session

It was moved by Commissioner Grosskopf, seconded by Commissioner French, and unanimously carried to go into Executive Session regarding personnel matters, pursuant to Wyoming Statute §16-4-405(a)(ii).

It was moved by Commissioner French, seconded by Commissioner Tilden, and unanimously carried to go out of Executive Session.

Offer.

It was moved by Commissioner Burke, seconded by Commissioner Grosskopf and unanimously carried to approve the offer made in Executive Session.

Adjournment.

There being no further business to come before the Board, it was moved by Commissioner Grosskopf, seconded by Commissioner French and unanimously carried to adjourn the meeting.

Bucky Hall, Chairman

Dave Burke, Vice Chairman

Loren Grosskopf, Commissioner

Joe Tilden, Commissioner

Tim French, Commissioner

Attest:

Jerri B. Torczon, County Clerk