

**Park County Board of County Commissioners  
June 7, 2011  
Regular Meeting**

A regular meeting of the Board of County Commissioners of Park County, Wyoming, was held on Tuesday, June 7, 2011. Present were Chairman Bucky Hall, Commissioners Loren Grosskopf, Dave Burke, Joe Tilden, Tim French and County Clerk, Jerri Torczon.

Chairman Bucky Hall called the meeting to order and Mike Collier, Project Manager, led the audience in the pledge of allegiance.

**Bid Opening – Bridge Over Alkali Creek.**

County Engineer Greg Meinecke, Project Manager Mike Collier, and Justin Lundvall, Contract Engineer, presented the bid opening for the bridge over Alkali Creek. Bids were received from Edward T. Copps Construction of Billings, Montana in the amount of \$282,737.50 for a concrete structure; from Reiman Corp. of Cheyenne, Wyoming, in the amount of \$337,512.00 for a steel structure and \$330,401.50 for a concrete structure; from COP-Wyoming of Sheridan, Wyoming in the amount of \$343,808.00 for a steel structure and \$295,325.00 for a concrete structure; and from CC&G of Lander, Wyoming, in the amount of \$304,242.50 for a concrete structure. Wyoming bidders will receive a 5% preference. Staff will review the bids and present their recommendation for award at the next Commissioner's meeting.

**County Consensus Projects.**

Discussion was held regarding the County's Consensus Projects. Chairman Bucky Hall informed the Board that he had talked with the State Lands and Investments Board (SLIB), who will be meeting next week to review their rules for this year's Consensus projects. There have been several requests for funds for solid waste projects and that will be decided next week. After a general discussion, it was moved by Commissioner Burke, seconded by Commissioner Grosskopf and unanimously carried to designate the County's Consensus Projects for electrical upgrade and infrastructure at the Park County Fairgrounds and directed the County Clerk to prepare a resolution for Park County, the City of Powell, the City of Cody and the Town of Meeteetse.

**U.S. Forest Service Plan Revision.**

Discussion was held regarding the U.S. Forest Service Plan Revision. Joe Alexander, Forest Supervisor of the Shoshone National Forest does not want the cooperating agencies to have their consultant, Ecosystem Research Group (ERG) at the table during the forest plan revision process. After a general discussion, it was moved by Commissioner Tilden and seconded by Commissioner French to send a letter to Joe Alexander requesting the U.S. Forest Service allow ERG to sit at the table with the cooperating agencies as consultants on the forest plan revision process. Roll was called with Commissioner Burke casting a dissenting vote. Motion carried.

**Boone Tidwell Flood Plain Permit Review.**

Becky Conrad, Planner II, came before the Board and presented the application for the Boone Tidwell Flood Plain Permit. The applicant is requesting a permit to build a new bank to protect the residence and to prevent further river migration of the South Fork of the Shoshone River. The applicant was not present. After a general discussion, it was moved by Commissioner Burke, seconded by Commissioner Grosskopf and unanimously carried to table action on the permit for two weeks.

**Draft Multi-Hazard Mitigation Plan.**

Martin Knapp, Park County Homeland Security Coordinator, and Barb Beck of Beck Consulting, presented the draft Park County Multi-Jurisdictional Multi-Hazard Mitigation Plan. This plan was developed by Park County and the municipalities of Cody, Meeteetse and Powell. The plan identifies 12 hazards and lists goals and

action items for mitigating the effects of the hazards, such as dam failure, floods, and drought.

**Executive Session.**

It was moved by Commissioner Grosskopf, seconded by Commissioner Tilden and unanimously carried to go into executive session, pursuant to Wyoming Statute §16-4-405(a)(ii), personnel matters.

Following the executive session, it was moved by Commissioner Grosskopf, seconded by Commissioner Burke, and unanimously carried to return to the regular meeting.

**Health Insurance - Stop-Loss Renewal.**

Eric Deeg, Benefits Planning Consultant, with Western States Insurance Agency, presented the annual renewal options for health insurance coverage. Mr. Deeg commended the Commissioners and the Insurance Committee for their dedication and related that there has been a reduction in the overall liability and the insurances costs are starting to stabilize. After a general discussion, it was moved by Commissioner Grosskopf, seconded by Commissioner Burke and unanimously carried to renew the Stop Loss Insurance with MedEx, effective July 1, 2011 for a one year period.

**Insurance Funding.**

Eric Deeg presented the Plan Year Funding for 2011-2012 for the County's Health Insurance. With the County's self-funded plan, it was recommended to increase the funding to a level of expected costs, which would be a 7% increase. After a general discussion, it was moved by Commissioner Burke and seconded by Commissioner Tilden to increase the plan funding by 7%. After a general discussion, roll was called with Commissioner French casting a dissenting vote. Motion carried.

**Approval of Minutes.**

Minutes of the May 17, 2011 regular meeting; the May 31, 2011 special meeting; and the June 1, 2011 special meeting were presented to the Commissioners for their consideration. It was moved by Commissioner Grosskopf, seconded by Commissioner Burke and unanimously carried to approve the minutes as presented.

**Approval of Bills.**

The vouchers were presented to the Commissioners for their consideration. It was moved by Commissioner Tilden, seconded by Commissioner Grosskopf and unanimously carried to approve the following vouchers for payment:

<u>Payee</u>	<u>Amount</u>
2 M COMPANY INC	\$258.82
ADAMSON POLICE PRODUCTS	\$847.50
ADVANTAGE SOFTWARE INC	\$645.00
ALBERTSONS PURCHASE ADV. CARD	\$202.00
ALDRICH LUMBER - CODY	\$9.38
ALDRICH LUMBER - POWELL	\$367.14
AMERICAN WELDING & GAS INC	\$103.46
AT CONFERENCE	\$16.06
AT&T MOBILITY	\$58.45
BAILEY, NANCY L	\$174.96
BANGERT, BRENDA	\$4.16
BEAR CO INC.	\$9,966.89
BECK CONSULTING	\$500.00
BELL, KEITH	\$40.00
BEN MEADOWS	\$145.22
BHS PHYSICIAN SERVICES	\$90.00
BIG HORN COUNTY CLERK	\$105.00
BIG HORN PAINT, INC.	\$132.75
BIG HORN REDI-MIX, INC.	\$45,000.00

BIG HORN WHOLESALE, INC.	\$3,618.16
BLAKEMAN PROPANE - CODY	\$1,811.78
BLOEDORN LUMBER - CODY	\$23.18
BLOEDORN LUMBER - POWELL	\$391.20
BOB BARKER COMPANY	\$1,156.88
BOONES MACHINE	\$3,032.55
BRADFORD SUPPLY CO.	\$103.68
BRESNAN COMMUNICATIONS	\$382.80
CAROLINA SOFTWARE	\$202.00
CARQUEST OF CODY WY #3106	\$1,636.02
CARQUEST OF POWELL	\$248.70
CDW GOVERNMENT, INC.	\$1,317.43
CHURCH, RONDA	\$250.22
CODY ACE HARDWARE	\$1,029.60
CODY COUNTRY CHAMBER OF COMMERCE	\$81.00
CODY ENTERPRISE	\$2,016.64
CODY WINNELSON CO.	\$142.73
CODY, CITY OF	\$18,176.40
COLOR WORLD PRINTERS-BOZEMAN	\$198.00
COLORADO CUSTOMWARE USER GROUP, INC.	\$150.00
COMMUNICATION TECHNOLOGIES	\$290.11
COPENHAVER, KATH, KITCHEN & KOLPITCKE	\$960.00
CORRECTIONAL HEALTHCARE MGMT., INC	\$15,733.17
COULTER CAR CARE CENTER	\$202.50
COWAN CONSTRUCTION, INC	\$1,456.57
CRUM ELECTRIC SUPPLY CO.	\$184.90
CURTS CARS	\$34.09
DANIELS ELECTRONICS LTD.	\$27,592.88
DAVIS, JAMES F.	\$104.97
DAYS INN – WORLAND	\$77.00
DEBIX, INC.	\$639.00
DELL MARKETING CORP.	\$1,777.45
DELUXE FOR BUSINESS	\$525.19
DLT SOLUTION, INC.	\$6,141.30
ECOSYSTEM RESEARCH GROUP, LLC	\$886.50
EDGAR, LORI	\$94.35
ELECTRONIC DATA SOLUTIONS	\$5,190.00
ENERGY WEST - WYOMING	\$2,788.69
ETHERIDGE SEED FARMS	\$44.85
FASTENAL	\$43.43
FITZWATER, VICKIE	\$132.60
FLACK, TOM	\$75.00
FONTAINE, MARIE A	\$75.00
FRENCH, TIM A	\$356.90
FROST, SANDRA M.	\$449.31
FUEL DEPOT, INC.	\$5,191.06
GALLS INCORPORATED	\$50.74
GAMBLES-STORE 4234, INC.	\$108.93
GARLAND LIGHT & POWER CO.	\$883.71
GARVIN MOTORS, INC.	\$370.00
GARYS VACUUM & STAMPS	\$79.00
GATES, SHARON	\$224.90
GORMET EVERYDAY	\$108.00
GRAINGER	\$1,211.10
GREENWOOD MAPPING, INC	\$900.00
GREYSTONE COMMERCIAL SERVICES LP	\$44.81
HANSON CHEMICAL INC.	\$12,612.48
HARRIS TRKING & CONST., INC.	\$9,086.48
HILL, TRAVIS	\$11.43
HOLDINGS LITTLE AMERICA	\$265.79
HOLM, BLOUGH AND COMPANY	\$8,950.00
HONNEN EQUIPMENT CO.	\$989.92
HOWARD, FRED L	\$91.32
HUNTER, DIXIE	\$8.30
INBERG-MILLER ENGINEERS, CORP.	\$2,100.00
INTERSTATE BATTERIES	\$91.95
INTERSTATE BRANDS CORPORATION	\$424.30
INTERSTATE TIRE SERV. INC	\$18.00

IVERSON SANITATION	\$50.00
JACKS TRUCK & EQUIPMENT, INC.	\$983.52
JAMIESON, M.D., CHARLES E	\$1,500.00
JL ENGINEERING LLC	\$3,709.95
JONES ENGINEERING & SURVEYING, PC	\$3,007.00
K-B COMMERCIAL PRODUCTS	\$722.96
KEEFER, ELIZABETH	\$292.74
KENCO SECURITY AND TECHNOLOGY	\$7,032.57
KINCHELOE PLUMBING & HEATING	\$14.11
KRISJANSONS, BRIGITA S.	\$400.00
KUIPERS, TARA	\$825.46
LAB SAFETY SUPPLY INC	\$137.35
LABEL MASTER	\$73.50
LARSON, TOD	\$118.32
LEON UNIFORM COMPANY, INC.	\$133.00
LINTONS BIG R, INC.	\$1,954.93
LOCAL GOVT. LIABILITY POOL	\$88,176.00
LOEPER, JESSICA	\$1,090.00
LYLE SIGNS, INC.	\$1,132.40
MARQUIS AWARDS & SPECIALTIES, INC	\$97.41
MATRIX	\$961.79
MAYO CLINIC HEALTH LETTER	\$35.95
McCUMBER LOCKSMITH SHOP	\$8.00
McINTOSH OIL, INC.	\$23,422.33
MEETEETSE SENIOR CITIZENS	\$2,500.00
MEETEETSE, TOWN OF	\$100.70
MHL SYSTEMS	\$7,009.42
MICKELSON, JOSEPH D	\$171.36
MILES, SARAH N,	\$2,991.13
MKK CONSULTING ENGINEERS, INC	\$3,246.75
MONTANA-DAKOTA UTILITIES CO.	\$362.18
MORENO, NANCY	\$128.00
MOTOR PARTS, INC.	\$191.71
MOTOROLA	\$30,209.60
MOUNTAIN WEST BUSINESS SOLUTIONS	\$190.79
MOUNTAIN WEST SCREEN PRINTERS, INC	\$280.88
MURPHY, KATHERINE	\$37.23
NAPA AUTO PARTS	\$29.42
NATIONAL BUSINESS SYSTEMS, INC	\$1,370.67
NEMONT	\$46.21
NETWORK INNOVATIONS	\$517.00
NEW DAWN TECHNOLOGIES INC.	\$5,490.00
NEWMAN TRAFFIC SIGNS, INC	\$12,557.55
NORCO INC	\$1,239.02
NORTHERN DIRECTORY PUBLISHING	\$158.40
NORTHERN SAFETY CO., INC	\$104.04
NORTHWEST RURAL WATER DISTRICT	\$70.50
NORTHWEST WY FAMILY PLANNING	\$816.67
OFFICE SHOP, THE	\$2,440.22
PARK COUNTY 4-H COUNCIL	\$2,040.00
PARK COUNTY E911	\$5,427.19
PARK COUNTY PUBLIC HEALTH	\$45.00
PETERBILT OF WYOMING	\$210.49
PLAINSMAN PRINTING SUPPLY, INC	\$3,597.70
POLECAT PRINTERY	\$54.00
POLEY, BARBARA	\$332.66
POWELL OFFICE SUPPLY, INC.	\$2,540.30
POWELL SENIOR CITIZENS AGO-GO, INC	\$12,500.00
POWELL TRIBUNE, INC.	\$640.69
POWELL VALLEY HARDWARE	\$125.55
POWELL, CITY OF	\$1,329.42
PRESTON, LYNELL K	\$16.32
PRO-BUILD - CODY	\$1,365.15
PRODUCTION MACHINE CORP.	\$4,536.05
QM APPRAISAL	\$500.00
QUILL	\$16.10
QWEST	\$4,234.62
RED BARN	\$405.31

RED EAGLE FOOD STORES	\$1,503.65
RED EAGLE OIL COMPANY, INC.	\$25,319.08
REDWOOD BIOTECH, INC.	\$287.89
REED, DARLENE	\$430.57
RENNER, COLLEEN	\$25.50
RIMROCK TIRE CO - CODY	\$1,442.88
ROCKY MOUNTAIN POWER	\$971.35
ROOP, KELSEY	\$236.64
ROTECH HEALTHCARE INC	\$12.50
SATCOM GLOBAL FZE	\$44.75
SELBYS, INC.	\$405.98
SHELL FLEET PLUS, INC.	\$717.74
SHOSHONE OFFICE SUPPLY, INC.	\$1,099.34
SHREVE & ASSOCIATES	\$2,020.00
SIGGINS, ALAN	\$105.60
SIMPSON, WILLIAM L	\$400.00
SKY AVIATION CORP	\$3,600.00
SPEEDWAY AUTO	\$15.00
STROHS INDUSTRIAL LUBRICATION	\$470.00
STROUPE PEST CONTROL, CO.	\$95.00
SYSCO FOOD SERVICES OF MONTANA	\$2,342.76
TCT WEST, INC	\$3,238.43
TECHNICAL COWBOY	\$1,591.06
TESSCO INC	\$433.29
TITAN MACHINERY	\$2,751.29
TORCZON, JERRI B.	\$142.94
TRACTOR & EQUIPMENT CO	\$548.58
TRI STATE TRUCK & EQUIP, INC	\$94.04
TRIPLE L SALES	\$806.68
TWO MEDICINE	\$1,421.00
V.F.W.	\$118.00
VERIZON WIRELESS	\$457.55
VISA - FIRST NATIONAL BANK & TRUST	\$17,420.04
VISIONARY COMMUNICATIONS INC	\$78.00
WAL MART COMMUNITY/GEMB	\$1,923.09
WEBSTER MOTORS, INC.	\$117.23
WEST PAC INDUSTRIES	\$225.41
WESTERN STATES INS - BOZEMAN	\$2,500.00
WINGFOOT COMMERCIAL TIRE SYSTEMS LLC	\$239.26
WOODWARD TRACTOR & RENTAL, INC	\$751.50
WOODWORKER'S SUPPLY, INC.	\$1,585.35
WURZEL, PATRICIA A	\$124.44
WYOMING - DEPARTMENT OF HEALTH	\$61,131.14
WYOMING - DEPARTMENT OF EMPLOYMENT	\$14.16
WYOMING COUNTY CLERKS ASSOCIATION	\$100.00
WYOMING DEPT OF TRANS - MOTOR VEHICLES	\$2.00
WYOMING FIRE SAFETY, LLC	\$190.00
WYOMING INFORMATION TECHNOLOGY DIV	\$14.27
WYOMING LAW ENFORCEMENT ACADEMY	\$575.00
WYOMING LECC	\$130.00
YELLOWSTONE AUTOMOTIVE	\$60.26
YELLOWSTONE BEHAVIORAL HEALTH	\$1,489.03
YELLOWSTONE REGIONAL AIRPORT	\$30,126.00
TOTAL	<u>\$624,314.30</u>

**Approval of Payroll.**

Payrolls for May 26, 2011, in the amount of \$320,650.76; for May 31, 2011, in the amount of \$1,541.57; and for June 6, 2011, in the amount of \$73,194.70 were presented to the Commissioners for their consideration. It was moved by Commissioner Burke, seconded by Commissioner Grosskopf, and unanimously carried to approve the payrolls as presented.

**Approval - Malt Beverage Permits.**

County Clerk Jerri Torczon presented two Malt Beverage Permits for consideration. After a general discussion, it was moved by Commissioner Burke, seconded by Commission Tilden and unanimously carried to approve malt beverage permits for the University of Wyoming for UW Field Day on July 14, 2011 and for Kelly Triplett for Jake Clark Mule Days on June 16, June 17, June 18, and June 19, 2011, and authorized the Chairman to sign.

**Approval – Catering Permit.**

County Clerk Jerri Torczon presented a Catering Permit for consideration. After a general discussion, it was moved by Commissioner Tilden, seconded by Commissioner Burke, and unanimously carried to approve the Catering Permit for CIH Corp. for Rachel Martin Wedding on July 30, 2011, and authorized the Chairman to sign.

**Approval of Bond.**

Treasurer Barb Poley presented a bond for the Board’s consideration. It was moved by Commissioner Tilden, seconded by Commissioner Burke and unanimously carried to approve the bond for Regan R. Smith – Treasurer, Park County Predatory Animal Board, in the amount of \$2,500.00.

**U.S. Forest Service Annual Modification Agreement for Road Maintenance.**

Project Manager Mike Collier presented the U.S. Forest Service Annual Modification Agreement for Road Maintenance. The U.S. Forest Service will reimburse Park County for actual expenses incurred, for Kirwin Road, Sunlight Road and Hunter Creek Road, in an amount not to exceed \$15,000.00. After a general discussion, it was moved by Commissioner Grosskopf, seconded by Commissioner Burke, and unanimously carried to approve the agreement, and authorized the Chairman to sign.

**Approval – Second Stipulated Order on Necessity of Private Road.**

Deputy County Attorney James F. Davis presented the Second Stipulated Order on Necessity of Private Road in the matter of the petition of Peter K. Simpson and Lynne L. Simpson and Bobcat Legacy, LLC. After a general discussion, it was moved by Commissioner Grosskopf, seconded by Commissioner Tilden and unanimously carried to approve the Second Stipulated Order and authorized the Chairman to sign.

**Contract – Wyoming Department of Health.**

Liz Keefer, RN, BSN, County Manager for Park County Public Health, presented the Contract with the Wyoming Department of Health for Maternal and Child Health Services to the Commissioners for their consideration. The Wyoming Department of Health will pay the County for Public Health services, up to \$146,274.00. After a general discussion, it was moved by Commissioner Grosskopf, seconded by Commissioner Tilden and unanimously carried to approve the contract and authorized the Chairman to sign the contract.

**Approval – Lease Renewals with State of Wyoming.**

Dennis Spargur, Superintendent of Buildings and Grounds presented the Lease Renewals with the State of Wyoming for office space at the Park County Annex for the Department of Family Services, in the amount of \$19,877.00 per year, and the Department of Health/Women, Infants and Children (WIC) Program, in the amount of \$3,445.00 per year. The contracts are for a period of five years. After a general discussion, it was moved by Commissioner Burke, seconded by Commissioner Grosskopf and unanimously carried to approve the lease renewals with the State of Wyoming and authorized the Chairman to sign the documents.

**Reappointment - Museum Board.**

Park County received one application for the Park County Museum Board. It was moved by Commissioner Tilden, seconded by Commissioner Grosskopf, and unanimously carried to reappoint Phyllis Preator to the Park County Museum Board.

**Approval – Thank you letter to Governor.**

A thank you letter to Governor Matt Mead for approving a grant request for funding through the Federal Natural Resource Policy Account (FNRPA) was presented for consideration. It was moved by Commissioner Grosskopf, seconded by Commissioner Tilden and unanimously carried to send a thank you letter to the Governor on behalf of the four counties of the Big Horn Basin.

**Approval - Thank you to Superintendent of Yellowstone National Park.**

A thank you letter to Daniel Wenk, Superintendent of Yellowstone National Park was presented for consideration. It was moved by Commissioner Grosskopf, seconded by Commissioner French and unanimously carried to send a thank you letter to Mr. Wenk for meeting with the Commissioners on May 23, 2011.

**Recess for lunch.**

The meeting recessed for lunch and reconvened at 12:45 p.m.

**Discussion of Cooke City Meeting.**

A discussion was held regarding the meeting in Cooke City with Park County, Montana Commissioners regarding snowplowing of the Beartooth Highway. There is currently no funding available to plow the seven miles that are now groomed for snowmobile use. There would need to be infrastructures put in place in order to plow the road, such as increased parking in Cooke City and a connecting trail for snowmobiles if the highway was plowed. No action was taken by the Commissioners at this time, as the Commissioners felt it was a non-issue.

**Public Hearing – Special Use Permit – Powell Valley Recycling.**

A public hearing was convened at 1:15 p.m. on the application of Powell Valley Recycling Special Use Permit for a Major Community Use Recycling Center at 946 Road 10, within Nelson's Subdivision Lot 5, Sec. 16, T55 N R99W, 6<sup>th</sup> PM, Park County, Wyoming, a Commercial Zoning District. Becky Conrad, Planner II, reported that the proposed facility will allow for a 7200 square foot drop-off recycling center. Comments were received from Mary Jo Decker and Myron Heney. It was moved by Commissioner Burke, seconded by Commissioner Tilden and unanimously carried to close the public hearing.

**Powell Valley Recycling - Special Use Permit.**

It was then moved by Commissioner Tilden, seconded by Commissioner Burke and unanimously carried to approve **RESOLUTION NO. 2011-20 APPROVAL OF POWELL VALLEY RECYCLING SPECIAL USE PERMIT – 118 FOR A MAJOR COMMUNITY USE RECYCLE CENTER.**

**Discussion – BLM Resource Management Plan Revision.**

A discussion was held regarding the BLM Resource Management Plan Revision. After a general discussion, it was moved by Commissioner Tilden, seconded by Commissioner Grosskopf and unanimously carried to prepare a letter requesting that the comment period be extended for an additional thirty days from July 20, 2011.

**Interviews - Library Board.**

The Commissioners conducted eight interviews for the Park County Library Board. There are two appointments that will need to be made, one from the Cody Service area and one from the Powell service area. Additional interviews will be conducted on June 21, 2011.

**Federal Process Discussion – Yellowstone National Park Winter Use Draft Environmental Impact Statement.**

A discussion was held regarding the Yellowstone National Park Winter Use Draft Environmental Impact Statement. Commissioner French stated that the draft lists seven alternatives and that comments need to be submitted by July 13<sup>th</sup>. Steve Torrey presented comments regarding winter use in Yellowstone Park and requested that the Commissioners ask for more accountability of administrative days in the park for park personnel and their families and guests. Commissioner French and Deputy County Attorney James F. Davis will draft comments, with assistance from the consultant, Ecosystem Research Group, for Commissioners' review.

**Adjournment.**

It was moved by Commissioner Grosskopf, seconded by Commissioner Tilden and unanimously carried to adjourn the meeting.

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Bucky Hall, Chairman

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Dave Burke, Vice Chairman

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Loren Grosskopf, Commissioner

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Joe Tilden, Commissioner

\_\_\_\_\_  
Tim French, Commissioner

Attest:

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Jerri B. Torczon, County Clerk