

**Park County Board of County Commissioners  
June 28, 2011  
Special Meeting**

A special meeting of the Board of County Commissioners of Park County, Wyoming, was held on Tuesday, June 28, 2011. Present were Chairman Bucky Hall, Commissioners Loren Grosskopf, Dave Burke, Joe Tilden, Tim French and County Clerk, Jerri Torczon.

Chairman Bucky Hall called the meeting to order and led the audience in the pledge of allegiance.

**Public Hearing – Fiscal Year 2011 Budget Amendments.**

Chairman Bucky Hall convened the public hearing for Fiscal Year 2011 Budget Amendments. County Clerk Jerri Torczon presented the amendments. Comments were presented by staff and no other public comments were presented. After a general discussion, it was moved by Commissioner Grosskopf, seconded by Commissioner French and unanimously carried to close the public hearing.

**Approval – Fiscal Year 2011 Budget Amendments.**

It was moved by Commissioner Burke, seconded by Commissioner Tilden and unanimously carried to approve the following budget transfers for the Fiscal Year 2011 Budget:

- Adding unanticipated revenue from Hot Springs County (\$25,000.00) to the General Fund/Land & Environment – BLM/RMP.
- Adding unanticipated revenue from Washakie County (\$25,000.00) to the General Fund/ Land & Environment – BLM/RMP.
- Transfer from the General Fund (\$11,090.00) to Land & Environment/BLM/RMP.
- Transfer from the General Fund (\$16,949.22) to Land & Environment/Contracts, Services & Professional Fees.
- Transfer from Operational Reserve Funds (\$10,000.00) to County Commissioners/Legal Advertising
- Adding unanticipated revenue from the State of Wyoming (\$18,310.90) to the General Fund/Sheriff/Law Enforcement Terrorism Prevention Program.
- Adding unanticipated revenue from the State of Wyoming (\$11,949.08) to the General Fund/Homeland Security/FY09 Interoperable Emergency Communications Grant Program.
- Adding unanticipated revenue from the State of Wyoming (\$12,645.61) to the General Fund/Homeland Security/FY10 Interoperable Emergency Communications Grant Program.
- Adding unanticipated revenue from the State of Wyoming (\$333.00) to the General Fund/Coroner/ Law Enforcement Terrorism Prevention Program.
- Transfer from the Library Construction Project Fund (\$417,774.73) to Library Construction Project/Interagency Participation Costs/Transfers Out.
- Adding unanticipated revenue from State of Wyoming (\$100,000.00) to Park County Library Foundation for the Park County Library Endowment.

After a general discussion, it was moved by Commissioner French, seconded by Commissioner Tilden and unanimously carried to amend the motion to take out the \$25,000.00 each from Hot Springs & Washakie Counties.

**Public Hearing – Sheriff's Office Civil Service Fees.**

Chairman Bucky Hall convened the public hearing regarding the increase in the Sheriff's Office Civil Service Fees. Sheriff Scott Steward informed the Commissioners that the Wyoming Statutes will allow an increase in fees that Sheriffs may charge for civil service, raising it from \$35.00 to \$50.00 for three attempts at service and from \$5.00 to \$10.00 for each additional attempt. Sheriff Steward stated that private service companies will also be increasing their fees with the statutory change and recommended that the County increase their fees, so his department

would not be inundated with civil service requests if he has the lowest fee. No other public comments were presented. It was moved by Commissioner Tilden, seconded by Commissioner Grosskopf and unanimously carried to close the public hearing.

**Approval – Sheriff’s Office Civil Service Fees.**

It was moved by Commissioner Tilden, seconded by Commissioner Burke and unanimously carried to approve the increase in the Sheriff’s Civil Service Fees to \$50.00 for the first three attempts at service at a different time and date for each attempt; and thereafter a fee not to exceed \$10.00 for each succeeding attempt, beginning July 1, 2011.

**Approval – Year-End Vouchers.**

The year-end vouchers were presented to the Commissioners for their consideration. It was moved by Commissioner Burke, seconded by Commissioner Grosskopf and unanimously carried to approve the following vouchers for payment:

<b><u>Payee</u></b>	<b><u>Amount</u></b>
2011 ESCAPE CONFERENCE	\$110.00
ALBERTSONS PURCHASE ADV. CARD	\$53.69
ALDRICH LUMBER - CODY	\$17.51
AMERICAN WELDING & GAS INC	\$155.95
AT&T MOBILITY	\$1,355.92
BAILEY, NANCY L	\$83.16
BAYMONT INN & SUITES	\$237.00
BEAR CO INC.	\$829.52
BELL, KEITH	\$120.00
BIG HORN COOP MARKETING ASSN	\$62.55
BIG HORN REDI-MIX, INC.	\$45,000.00
BIG HORN WHOLESALE, INC.	\$3,247.83
BLATT, TIMOTHY J.	\$18.90
BOB BARKER COMPANY	\$114.95
BOBCAT OF THE BIG HORN BASIN	\$10.15
BOYER, JOYCE	\$456.39
BRAZELTON, LILLIAN	\$27.54
BRESNAN COMMUNICATIONS	\$339.95
CARQUEST OF CODY WY #3106	\$1,810.53
CARQUEST OF POWELL	\$672.21
CCI USERS GROUP	\$295.00
CDW GOVERNMENT, INC.	\$1,259.73
CHURCH, RONDA	\$131.07
CODY ACE HARDWARE	\$467.14
CODY ENTERPRISE	\$2,249.38
CODY WINNELSON CO.	\$569.36
CRISIS INTERVENTION SERVICES	\$4,757.08
CUSTOM DELIVERY SERVICE INC	\$22.77
DALE WEAVER, INC	\$441.00
DENNYS GUNS & MAPS	\$899.00
EAGLE OF CODY	\$112.00
ELECTRICAL ALLY, INC.	\$182.48
ENGINEERING ASSOCIATES	\$887.00
FASTENAL	\$8.36
FITZWATER, VICKIE	\$248.88
FLACK, TOM	\$75.00
FROST, SANDRA M.	\$196.35
GALLS INCORPORATED	\$79.27
GAMBLES-STORE 4234, INC.	\$13.75
GARYS VACUUM & STAMPS	\$56.50
GATES, SHARON	\$310.06
HANSON CHEMICAL INC.	\$338.24
HARRIS TRKING & CONST., INC.	\$60,399.99
HOLDER, BOBBIE JO	\$300.00

HOWARD, FRED L	\$91.32
INTERMOUNTAIN TRAFFIC SAFETY	\$817.10
INTERSTATE BRANDS CORPORATION	\$133.53
IVERSON SANITATION	\$50.00
J.C. REPAIR, INC.	\$167.00
JL ENGINEERING LLC	\$3,169.51
KEEFER, ELIZABETH	\$102.01
KENCO SECURITY AND TECHNOLOGY	\$1,441.75
KUCK, PAULA	\$24.48
LETS TALK CELLULAR	\$22.50
LINTONS BIG R, INC.	\$77.60
LOEPER, JESSICA	\$4,200.00
MAJESTIC LUBE, INC.	\$43.45
MARQUIS AWARDS & SPECIALTIES, INC	\$2,421.69
McCUMBER LOCKSMITH SHOP	\$4.50
McINTOSH OIL, INC.	\$19,441.93
MEDICAL CENTER PHARMACY	\$42.30
MIDLAND IMPLEMENT CO INC	\$1,585.76
MILLIGAN, AUDREY	\$20.00
MONTANA-DAKOTA UTILITIES CO.	\$291.78
MOTOR PARTS, INC.	\$143.50
MOTOROLA SOLUTIONS, INC.	\$41,550.00
MOUNTAIN CONSTRUCTION COMPANY	\$186,800.00
MURDOCK OIL, INC.	\$24,912.00
MURPHY, KATHERINE	\$99.45
NALA	\$125.00
NAPA AUTO PARTS	\$435.74
NATIONAL BUSINESS SYSTEMS, INC	\$643.87
NICKLES, MONTGOMERY	\$100.00
NORCO INC	\$538.85
NORTHWEST RURAL WATER DISTRICT	\$76.50
OFFICE SHOP, THE	\$52.66
PARK CO EMPLOYEE BENEFITS TRUST	\$164.40
PARK COUNTY 4-H COUNCIL	\$1,272.19
PARK COUNTY SHERIFF	\$37.16
PARK COUNTY TREASURER	\$7,911.44
PETERBILT OF WYOMING	\$125.78
PITNEY BOWES GLOBAL	\$1,334.55
POSTMASTER, CODY WY	\$100.00
POWELL OFFICE SUPPLY, INC.	\$867.94
POWELL VALLEY HARDWARE	\$56.18
POWELL VALLEY HEALTHCARE, INC.	\$424.00
POWELL, CITY OF	\$1,344.43
PRESTON, LYNELL K	\$19.38
PRO-BUILD - CODY	\$38.20
PRODUCTION MACHINE CORP.	\$240.57
PSS WORLD MEDICAL INC	\$119.33
QUALITY ASPHALT PAVING, INC.	\$2,500.00
R & P AUTO INC	\$33.47
RAMADA PLAZA RIVERSIDE	\$176.39
RED BARN	\$442.74
RED EAGLE OIL COMPANY, INC.	\$4,162.67
REED, DARLENE	\$11.98
REITER CONSTRUCTION LLC	\$32,500.00
RIMROCK TIRE CO - CODY	\$196.85
ROCKY MOUNTAIN POWER	\$179.43
ROCKY MOUNTAIN WINDSHEILD CO	\$285.00
ROOP, KELSEY	\$455.14
ROTECH HEALTHCARE INC	\$12.50
SANOFI PASTEUR, INC	\$1,414.11
SHOSHONE OFFICE SUPPLY, INC.	\$261.84
SIGGINS, ALAN	\$105.60
SMITH, GENE	\$10.00
STEWART, SCOTT	\$25.21

STROHS INDUSTRIAL LUBRICATION	\$470.00
SYSCO FOOD SERVICES OF MONTANA	\$225.70
TAGGART, STACY	\$287.13
TRACTOR & EQUIPMENT CO	\$931.94
TRI STATE TRUCK & EQUIP, INC	\$449.43
TRIPLE L SALES	\$4.82
UNIVERSITY OF WY - COOP EXTENSION	\$8,942.78
UNIVERSITY OF WY - OUTREACH SCHOOL	\$19.00
UPS STORE, THE	\$39.07
UW COOPERATIVE EXTENSION SER.	\$44.00
VERIZON WIRELESS	\$384.83
VISA - FIRST NATIONAL BANK & TRUST	\$2,102.92
VISION WEST INC	\$429.60
VISIONARY COMMUNICATIONS INC	\$78.00
WADDELL, TIM	\$29.00
WALMART COMMUNITY/GEMB	\$983.74
WEBSTER MOTORS, INC.	\$1,611.72
WESTERN EMULSIONS INC	\$1,935.00
WESTERN STATES INS - BOZEMAN	\$2,500.00
WILD WEST CONSTRUCTION	\$7,575.00
WOODWORKER'S SUPPLY, INC.	\$231.96
WURZEL, PATRICIA A	\$296.46
WYOMING COUNTY ASSESSORS ASSOC.	\$280.00
WYOMING DEPT OF TRANS - ACCOUNTING	\$927.81
YOUR APPLIANCE MAN, INC.	\$468.15

TOTAL \$506,725.48

**Memorandum of Understanding – Big Horn Basin Farmer’s Market.**

A Memorandum of Understanding between Park County and the Big Horn Basin Farmer’s Market was presented to the Commissioners for their consideration. After a general discussion, it was moved by Commissioner Tilden, seconded by Commissioner Grosskopf and unanimously carried to approve the Memorandum of Understanding between Park County and the Big Horn Basin Farmer’s Market Association to use the Park County Complex parking lot on Thursdays, beginning July 7, 2011 until approximately November 3, 2011, with vendors being allowed access at 3:00 p.m. and the market being from 4:30 p.m. until 6:30 p.m.

**Alkali Creek Bridge Project Agreement.**

Mike Collier, Project Manager, presented the Alkali Creek Bridge Project Agreement. It was moved by Commissioner French, seconded by Commissioner Grosskopf, and unanimously carried to approve the Alkali Creek Bridge Project with COP of Wyoming, in the amount of \$295,325.00 and authorized the Chairman to sign.

**Clerical Error – Resolution No. 2011-22.**

Becky Conrad, Planner II, presented a Resolution correcting a clerical error to Resolution No. 2011-22, replacing the Planning and Zoning Commissioner with the Board of County Commissioners. It was moved by Commissioner French, seconded by Commissioner Grosskopf and unanimously carried to approve **RESOLUTION NO. 2011-26, CORRECTION TO CLERICAL ERROR IN RESOLUTION NO. 2011-22.**

**Fiscal Year 2012 Preliminary Budget Review.**

The Commissioners continued their preliminary budget review.

**Adjournment.**

There being no further business to come before the Board, it was moved by Commissioner Tilden, seconded by Commissioner French and unanimously carried to adjourn the meeting.

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Bucky Hall, Chairman

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Dave Burke, Vice Chairman

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Loren Grosskopf, Commissioner

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Joe Tilden, Commissioner

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Tim French, Commissioner

Attest:  
  
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Jerri B. Torczon, County Clerk