

Park County Board of County Commissioners
April 19, 2011
Regular Meeting

A regular meeting of the Board of County Commissioners of Park County, Wyoming, was held on Tuesday, April 19, 2011. Present were Chairman Bucky Hall, Commissioners Loren Grosskopf, Dave Burke, Joe Tilden, Tim French and County Clerk, Jerri Torczon.

Chairman Bucky Hall called the meeting to order and led the audience in the pledge of allegiance.

Wyoming County Commissioners' Association Spring Meeting Debriefing.

Four members of the Board of County Commissioners attended the Wyoming County Commissioners' Association Spring Meeting in Saratoga. Commissioners presented some of the issues that were addressed at the meeting.

Request - Big Horn Basin Farmers' Market.

J.R. Megee, Director of the Big Horn Basin Farmers' Market, came before the Board requesting permission to use the southwest parking lot of the Park County Complex and surrounding grounds for the Farmers' Market held from July through October, beginning at 4:30 p.m. After a general discussion, it was moved by Commissioner Tilden, seconded by Commissioner Grosskopf and unanimously carried to approve the request and ask the County Attorney to prepare a Memorandum of Understanding.

Nature Conservancy – Sale of Sheep Mountain.

Katherine Thompson, Northwest Wyoming Program Director of the Nature Conservancy came before the Board requesting their support of the sale of 1,828 deeded acres on Sheep Mountain from the Nature Conservancy to the Bureau of Land Management (BLM), ensuring public access to the area and winter range for wildlife. After a general discussion, it was moved by Commissioner Burke, seconded by Commissioner Tilden and unanimously carried to sign a letter of support to the BLM for the sale.

Real Estate Professionals of Park County.

Leonard Bopp and Shona Dunning, representing Real Estate Professionals of Park County, came before the Board regarding the fees for access to the web site for the County Clerk's records. Mike Conners, IT Director for Park County, explained that confidential information had been released on the web site and the breach of information is why the site had been taken down. County Clerk Jerri Torczon stated that new procedures and guidelines needed to be addressed before the site could be put back on line and requested the Commissioners set a fee of \$25.00 per month for access, \$.25 for copies; and \$10.00 per day for daily activity downloads. Comments were also received from Johnny Hannah, Ruffin Prevost, Rita Lovell, Lincoln Reese, Que Mangus, and Clinton Cook. It was moved by Commissioner Burke and seconded by Commissioner Grosskopf to approve the fees as requested by the County Clerk. Roll was called with Commissioner Grosskopf and Commissioner Burke casting affirmative votes and Commissioner French, Commissioner Tilden and Commissioner Hall casting negative votes. The motion was defeated.

After a general discussion, it was moved by Commissioner French and seconded by Commissioner Tilden to approve a fee of \$100.00 per year for public access, a fee of \$.25 for copies and \$10.00 for daily downloads. Commissioner Grosskopf cast the only dissenting vote. The motion carried.

Introduction New 4-H Educator - Kelsey Roop

Tara Kuipers, Northwest Area Community Development Educator with the University of Wyoming came before the Board and introduced the new 4-H Educator, Kelsey Roop. The Commissioners welcomed Kelsey to Park County.

Approval of Minutes.

The minutes of the regular meeting held April 12, 2011 were presented to the Board for consideration. After a general discussion, it was moved by Commissioner Grosskopf, seconded by Commissioner French and unanimously carried to approve the minutes as presented.

Approval of Bills.

The vouchers were presented to the Commissioners for their consideration. It was moved by Commissioner Burke, seconded by Commissioner Grosskopf and unanimously carried to approve the following vouchers for payment:

<u>PAYEE</u>	<u>AMOUNT</u>
A-1 ELECTRIC	\$458.47
ALBERTSONS PURCHASE ADV. CARD	\$135.41
ALDRICH LUMBER - CODY	\$21.88
ALLTEL COMMUNICATIONS LLC	\$1,854.17
AMERICAN HOTEL REGISTER CO	\$1,145.82
ANDERSON MASONRY, LLC	\$265.00
APCO INTERNATIONAL, INC.	\$840.00
ARTHRITIS ADVISOR	\$20.00
AT CONFERENCE	\$6.71
BEARTOOTH ELECTRIC COOP	\$112.32
BEASLEY M.D., BENJAMIN	\$25.00
BIG HORN CARPET ONE, INC.	\$2,366.61
BIG HORN ENERGY, INC.	\$464.65
BIG HORN PAINT, INC.	\$235.08
BIG HORN RADIO NETWORK	\$150.00
BIG HORN RURAL ELECTRIC COMPANY	\$318.09
BIG HORN WHOLESALE, INC.	\$1,155.35
BLAIRS MARKET	\$10.00
BLATT, TIMOTHY J.	\$91.80
BLOEDORN LUMBER - CODY	\$11.46
BOB BARKER COMPANY	\$137.17
BOONES MACHINE	\$132.00
BRAGG PLUMBING & HEATING, INC.	\$207.79
BRESNAN COMMUNICATIONS	\$162.91
CAMPBELLS REPAIR & COLLISION	\$582.10
CDW GOVERNMENT, INC.	\$813.74
CHOICE AVIATION LLC	\$58.75
CLERK OF DISTRICT COURT	\$4,722.69
CODY ACE HARDWARE	\$706.31
CODY ENTERPRISE	\$159.85
CODY PAINT & BODY, INC.	\$3,884.88
CODY POLICE DEPARTMENT	\$750.00
CODY WINNELSON CO.	\$356.84
CODY, CITY OF	\$2,052.44
COE PHARMACY	\$242.48
COPENHAVER, KATH, KITCHEN & KOLPITCKE	\$400.00
CORRECTIONAL HEALTHCARE MANAGEMENT INC	\$15,733.17
COULTER CAR CARE CENTER	\$80.00
COWAN CONSTRUCTION, INC	\$225,148.81
CRISIS INTERVENTION SERVICES	\$1,257.08
CRUM ELECTRIC SUPPLY CO.	\$187.67
CUSTOM DELIVERY SERVICE INC	\$102.46
DALE WEAVER, INC	\$16,273.29
DARRAH, DARRAH, & BROWN, P.C.	\$940.00
DAYLIGHT DONUT	\$51.96

EAGLE OF CODY	\$150.00
ECOSYSTEM RESEARCH GROUP, LLC	\$26,962.93
ELECTRICAL ALLY, INC.	\$511.19
ENERGY WEST - WYOMING	\$10,610.06
EREPLACEMENT PARTS	\$18.24
FARM PLAN	\$2,301.75
FASTENAL	\$39.00
FITZWATER, VICKIE	\$79.56
GALLS INCORPORATED	\$570.86
GARLAND LIGHT & POWER CO.	\$1,398.96
GARVIN MOTORS, INC.	\$48.72
GLOBALSTAR USA, INC.	\$5.72
GOODYEAR PRINTING	\$826.10
GRAINGER	\$300.72
H & H ELECTRIC, LLC	\$8,080.00
HALL, THOMAS BUCKY	\$311.10
HOFFMANN, KENNETH A. D.D.S.	\$200.00
HOWARD, KATHERINE D.	\$53.04
INTERSTATE BRANDS CORPORATION	\$272.70
K-B COMMERCIAL PRODUCTS	\$179.52
KEEGAN & WINSLOW P.C.	\$1,951.67
KENCO SECURITY AND TECHNOLOGY	\$160.00
KIRKPATRICK, GEORGIA	\$10.00
KRISJANSONS & MILES, P.C.	\$653.34
LEON UNIFORM COMPANY, INC.	\$219.50
LP CONSULTING	\$25.00
MAJESTIC LUBE, INC.	\$164.35
MARQUIS AWARDS & SPECIALTIES, INC	\$239.98
McCUMBER LOCKSMITH SHOP	\$309.60
MEDICAL CENTER PHARMACY	\$558.88
MEETEETSE, TOWN OF	\$100.70
MERCK & CO, INC.	\$3,596.61
MICKELSON, JOSEPH D	\$146.88
MILES, SARAH N,	\$1,085.18
MINER, JULIE	\$123.65
MKK CONSULTING ENGINEERS, INC	\$428.82
MONTANA-DAKOTA UTILITIES CO.	\$461.21
MOORE, LEONARD D.D.S.	\$245.00
MOTOR PARTS, INC.	\$318.32
MOUNTAIN VALLEY MOTORSPORTS	\$1,088.24
NATIONAL BUSINESS SYSTEMS, INC	\$2,536.92
NICHOLSON, SUSAN	\$10.00
NORTHERN INDUSTRIAL HYGIENE, INC	\$100.00
OFFICE SHOP, THE	\$517.22
OTIS ELEVATOR CO.	\$3,800.00
PAMIDA, INC.	\$179.27
PARK COUNTY ANIMAL SHELTER	\$1,000.00
PARK COUNTY PUBLIC HEALTH	\$35.00
PARK COUNTY TREASURER	\$220.34
PENWELL, STEVE	\$62.86
PITET, PATRICK G.	\$300.00
PLAINS HOTEL	\$76.80
PLAINS TIRE POWELL	\$32.39
POWELL DRUG, INC.	\$84.77
POWELL OFFICE SUPPLY, INC.	\$778.60
POWELL TRIBUNE, INC.	\$3,856.41
POWELL VALLEY HEALTHCARE, INC.	\$1,696.00
POWELL VALLEY RECYCLING	\$20,000.00
PRO-BUILD - CODY	\$326.35
QWEST	\$5,350.57
QWEST BUSINESS SERVICES	\$4.97
RANDOL, LISA	\$233.34
RED EAGLE FOOD STORES	\$1,261.26
RENNER, COLLEEN	\$98.87
ROCKY MOUNTAIN POWER	\$550.66
ROGERS SPORT CENTER	\$617.28

ROVENNA SIGNS & DESIGN	\$142.08
S & S AUDIO-VIDEO, INC.	\$11.99
SAFARILAND, LLC	\$213.22
SANOFI PASTEUR, INC	\$1,750.17
SCHLENKER, DAVID	\$54.95
SCHRADER METAL & DESIGN, INC.	\$1,493.59
SEARS COMMERCIAL ONE	\$279.99
SELBYS, INC.	\$105.78
SHERWIN-WILLIAMS STORE - CODY	\$100.84
SHOSHONE OFFICE SUPPLY, INC.	\$318.72
SHREVE & ASSOCIATES	\$2,882.64
SIMPSON, WILLIAM L	\$400.00
SMITH, LISA	\$18.76
SPOMER, MATTELENE	\$10.00
STEVES ELECTRIC, INC	\$42.24
STEWART, SCOTT	\$289.78
STROUPE PEST CONTROL, CO.	\$95.00
SYSCO FOOD SERVICES OF MONTANA	\$1,685.61
TCT WEST, INC	\$3,351.85
TIBURON, INC.	\$12,605.00
TORCZON, JOE	\$269.72
TRI-JACK DESIGN PRODUCTS CO	\$229.00
TWO MEDICINE	\$1,421.00
UPS STORE, THE	\$93.17
V.F.W.	\$30.00
VERIZON WIRELESS	\$116.61
VISA	\$208.12
VISA - FIRST NATIONAL BANK & TRUST	\$2,953.30
WAL MART COMMUNITY/GEMB	\$1,965.57
WEST PAYMENT CENTER	\$486.62
WESTERN MONTANA SEARCH DOGS	\$350.00
WILLIAMS & SONS, LLC	\$360.00
WILSON DO, EDWARD A.	\$140.00
WOODWARD TRACTOR & RENTAL, INC	\$176.70
WPCI CONSULTANTS, INC.	\$139.50
WYOMING - STATE PUBLIC DEFENDER	\$3,559.48
WYOMING - DEPARTMENT OF EMPLOYMENT	\$14.16
WYOMING DEPARTMENT OF EMPLOYMENT	\$132.45
WYOMING DEPARTMENT OF HEALTH	\$38,433.47
WYOMING DEPT OF AGRICULTURE	\$50.00
WYOMING DEPT OF TRANS - ACCOUNTING	\$20.00
WYOMING DIVISION OF VICTIM SERVICES	\$190.00
WYOMING INVESTIGATORS ASSOCIATION	\$50.00
WYOMING STATE BAR	\$138.00
WYOMING TACTICAL SUPPLY	\$26.99
YELLOWSTONE ARTIC/YAMAHA	\$1,215.00
YELLOWSTONE BEHAVIORAL HEALTH	\$2,953.21
TOTAL WARRANTS	<u>\$474,943.47</u>

Approval of Payroll.

Payrolls for April 5, 2011 totaling \$72,976.63 and for April 14, 2011 totaling \$466,172.03 were presented to the Commissioners for their consideration. It was moved by Commissioner Tilden, seconded by Commissioner Grosskopf and unanimously carried to approve payrolls as presented.

Approval of Tax Correction.

Treasurer Barb Poley presented a request for a Tax correction for Sleeping Giant Ski Resort, in the amount of \$9,810.29, and requested that this money be paid out in a lump sum. After a general discussion, it was moved by Commissioner French, seconded by Commissioner Tilden and unanimously carried to approve the tax correction as requested.

Approval of Bonds.

Treasurer Barb Poley presented bonds for Commissioners' consideration. It was moved by Commissioner Tilden, seconded by Commissioner Grosskopf and unanimously carried to approve bonds in the amount of \$5,000.00 for Richard Preator and Patricia Nelson, Commissioners for the Heart Mountain Irrigation District.

Renewal of Memorandum of Understanding for DeMaris House Renovation.

Matt Hall, Chairman of the Park County Historic Preservation Commission, came before the Board and requested renewal of the Memorandum of Understanding for the DeMaris House Renovation between Park County, the Park County Historic Preservation Board, and the Cody Heritage Museum. After a general discussion, it was moved by Commissioner Tilden, seconded by Commissioner Burke and unanimously carried to approve the renewal of the Memorandum of Understanding for a period of one year.

Proclamation - Soil & Water Stewardship Week.

Mack Frost, Chairman of the Cody Conservation District presented a Proclamation to the Board for their consideration. After a general discussion, it was moved by Commissioner French, seconded by Commissioner Tilden and unanimously carried to proclaim April 25, - May 1, 2011 as Soil and Water Stewardship Week, and urged all citizens of Park County, Wyoming to recognize the importance of conservation in the community.

Approval of Contract - Crandall Transfer Station.

Tim Waddell, Solid Waste Manager, presented the contract with Keele Sanitation for the supply of a 40 yard roll-off container for \$75.00 per month, \$288.00 per trip for transportation to the Cody Landfill and \$360.00 per trip disposal charge at the Cody Landfill. It was moved by Commissioner French, seconded by Commissioner Tilden, and unanimously carried to approve the contract and authorized the Chairman to sign.

Approval of Contract – Disposal Service Agreement.

Tim Waddell, presented the contract with Two Tough Guys for the Park County Regional Landfill Citizens Convenience Center for Roll-Off Service beginning May 1, 2011, for \$120.00 per month, per container; \$25.00 dumping fee per container and \$85.00 on-call service fee. It was moved by Commissioner Tilden, seconded by Commissioner Burke and unanimously carried to approve the contract and authorized the Chairman to sign.

Approval – Park County Landfill Disposal Service Agreement with Town of Meeteetse.

Tim Waddell, presented the Park County Landfill Disposal Service Agreement with the Town of Meeteetse to the Commissioners. After a general discussion, it was moved by Commissioner French, seconded by Commissioner Grosskopf and unanimously carried to approve the agreement and authorized the Chairman to sign.

Approval – Amendment to Master Service Agreement with Inberg-Miller Engineers.

Mike Collier, Project Manager, came before the Board and presented Amendment No. 6 to the Master Service Agreement with Inberg-Miller Engineers for surveying services in preparation of an amended subdivision plat for the former Powell Shop and the Search and Rescue Building, located on Lot 5 of the Nelson Subdivision. It was moved by Commissioner Burke, seconded by Commissioner Tilden and unanimously carried to approve the amendment and authorized the Chairman to sign.

Approval – Quarterly Report - Temporary Assistance for Needy Families/Community Partnership Initiative.

Peggy Ruble, Administrative Assistant, presented the 2nd Quarter Report for the Temporary Assistance for Needy Families/Community Partnership Initiative (TANF/CPI) for the Board's consideration. After a general discussion, it was moved by Commissioner Burke, seconded by Commissioner Grosskopf and unanimously carried to approve the report and authorize the Chairman to sign the quarterly performance report and invoice for the Department of Family Services, in the amount of \$20,258.97.

Approval - Rocky Mountain Power Community Performance Plan for 2011.

The Community Performance Plan for 2011 with Rocky Mountain Power was presented to the Board for their consideration. After a general discussion, it was moved by Commissioner Tilden, seconded by Commissioner Grosskopf and unanimously carried to approve the Community Performance Plan and authorize the Chairman to sign.

Recess.

The meeting then recessed for lunch and reconvened at 1:15 p.m.

Public Hearing – Special Use Permit – Scott and Laura Shoopman.

A public hearing was held on the application of Scott and Laura Shoopman for a Special Use Permit for a 3,360-square foot four-plex, multi-family housing unit located within Lot 75-E of Lot 75, T55N, R99W, 6th PM, Park County, Wyoming, located at 987 Lane 8H (aka 7th Street), Powell, Wyoming, within the Residential Half-Acre (R-H) Zoning District contiguous to the Powell city limits. Becky Conrad, Planner II, presented the permit review for the application and made staff recommendations. Comments were received from Scott Shoopman. It was moved by Commissioner Burke, seconded by Commissioner Grosskopf and unanimously carried to close the Public Hearing. It was then moved by Commissioner Burke, seconded by Commissioner Tilden and unanimously carried to approve RESOLUTION NO. 2011-16, APPROVAL OF A SPECIAL USE PERMIT TO ALLOW A FOUR-PLEX MULTI-FAMILY HOUSING UNIT FOR SCOTT AND LAURA SHOOPMAN.

Worksession – Wyoming Association of Risk Management.

The meeting moved to the Old Law Library for a Work Session with Denise Freeman, the Executive Director of Wyoming Association of Risk Management (WARM), and reconvened at 3:15 p.m.

Discussion - Liability Insurance.

The Commissioners held a discussion on the possibility of proceeding with bidding the liability insurance for Park County. After a general discussion, it was moved by Commissioner Grosskopf, seconded by Commissioner Tilden and unanimously carried to advertise bids for the liability insurance for property, vehicle and equipment and authorize the staff to prepare the bid package and do the advertising, with the bid opening date of May 17, 2011.

Discussion - SLIB Consensus Funds Meeting.

A discussion was held regarding the agenda for the State Loan and Investment Board (SLIB) Consensus Funds Meeting with Cody, Powell and Meeteetse, scheduled for the evening of April 21, 2011. Previously funds received were in excess of \$9 million and were distributed between the cities, the county and special districts. This year revenues are only expected to be \$1.6 million. Based on the population figures, it is expected that the County will only be receiving approximately \$700,000.00.

Executive Session.

It was moved by Commissioner Tilden, seconded by Commissioner Burke and unanimously carried to go into Executive Session to discuss matters confidential by law, pursuant to Wyoming Statute §16-4-405, (a)(ix).

It was then moved by Commissioner French, seconded by Commissioner Grosskopf and unanimously carried to go out of Executive Session.

Adjournment.

It was moved by Commissioner Grosskopf, seconded by Commissioner Tilden and unanimously carried to adjourn the meeting.

Bucky Hall, Chairman

Dave Burke, Vice Chairman

Loren Grosskopf, Commissioner

Joe Tilden, Commissioner

Tim French, Commissioner

Attest:

Jerri B. Torczon, County Clerk