

**Park County Board of County Commissioners
October 19, 2010
Regular Meeting**

Proceedings of a regular meeting of the Board of County Commissioners of Park County, Wyoming, held Tuesday, October 19, 2010. Present were Chairperson Jill Shockley Siggins, Commissioners Tim French, Dave Burke, Bill Brewer and Bucky Hall, and County Clerk Kelly Jensen.

Cody Conservation District Taxing Initiative

Cody Conservation District Board members Mack Frost, Pete Jachowski and Roy Holm presented information on the general election ballot initiative for up to one mill for Conservation District operations. Funds will be used primarily to hire a natural resource specialist. The Board would also use the funds from the mill as leverage for federal and state grants. They would like to participate at a greater level in federal land and water decisions and to address emerging natural resource conservation issues but are unable to do so without adequate funding to hire a specialist. The District has a number of programs they wish to expand, including educational programs related to natural resource enhancement for small acreage owners, such as pasture and weed management and protection of water quality and wildlife habitat. The Conservation District also provides information on petitions for new or continuing additions to the Endangered Species Act. One mill, if levied in full, would generate \$342,341.92 under the current valuation. If approved, the District intends to levy one-half mill to begin, with future budgets determining future levies. No action was taken.

Bid Opening – Fairground Electrical Upgrades

Buildings and Grounds Superintendent Dennis Spargur opened one bid received for the master plan and design of proposed electrical upgrades at the Park County Fairgrounds. The bid was received from H&H Electric of Douglas, Wyoming for \$80/hour for design and specs.

Commissioner Burke made a motion, seconded by Hall to award the bid for design of electrical upgrades at the Park County Fairgrounds to H&H Electric of Douglas, Wyoming at the rate of \$80/hour. Motion carried.

Minutes

Commissioner French made a motion, seconded by Brewer to approve the minutes of the October 5 regular meeting, with modifications to note the Board considered written comments as well as those received at the hearing for the public hearings for the proposed monastery. Motion carried.

Commissioner French made a motion, seconded by Hall, to approve the minutes of the October 12, 2010 regular meeting. Motion carried.

Vouchers

Commissioner Hall made a motion, seconded by Brewer, to approve the vouchers presented for payment. Motion carried

County Road Funds Disbursement

Commissioner Burke made a motion, seconded by French to approve and sign a letter to transfer \$100,000 budgeted in FY2011 from the County Road Fund to the general fund, as allowed under state statute. Motion carried.

Road Establishment Resolution

Commissioner French made a motion, seconded by Hall to approve **RESOLUTION 2010-49**, ESTABLISHING A PORTION OF PARK COUNTY ROAD 6NS, ALSO TO BE KNOWN AS ROAD 126i. Motion carried.

Bid Opening, Four-Post Lift

County Project Manager Mike Collier opened five bids for a four-post lift and rolling jack for the Powell Road and Bridge shop. Bids were received from Carquest Auto Parts of Powell (\$25,324 and \$28,855), O'Reilly Auto Parts of Powell (\$44,489), Sharper Shop Equipment of Whitehall, Montana (\$56,475.98) and Treasure State Equipment of Whitehall, Montana (\$44,948.75). Bid will be awarded November 2.

H1N1 Funding

Public Health County Manager Liz Keefer presented two Revival Agreements to allow final expenditure of H1N1 grant funds approved in Fiscal Year 2010. Commissioner Brewer made a motion, seconded by Burke, to approve and allow the

Chair to sign two Revival Agreements for the U.S. Department of Health and Human Services Public Health Emergency Response, Wyoming Department of Health and Park County Public Health Nursing Services to extend the contract through July 30, 2011 for H1N1 grant funds received in Fiscal Year 2010. Motion carried.

Contract with Barb Beck

Commissioner Hall made a motion, seconded by Brewer to sign an agreement with Barb Beck Consulting to prepare the revision of the Multi-Hazard Mitigation Plan on behalf of Park County at a fee not to exceed \$22,150. Motion carried.

January Board Procedure Training

Commissioners' Executive Assistant Peggy Ruble described plans for training for appointed board members to take place in January, 2011. No action was taken.

TANF/CPI Grant

Commissioner French made a motion, seconded by Burke to approve and allow the Chair to sign an \$82,952.00 grant agreement with the Wyoming Department of Family Services to fund the Temporary Assistance for Needy Families/Community Partnership Initiative October 1, 2010 through September 30, 2011. Motion carried.

Equitable Sharing Agreement and Certification

Commissioner Brewer made a motion, seconded by Hall to approve and allow the Chair to sign the annual Equitable Sharing Agreement and Certification with the U.S. Department of Justice and Department of the Treasury. Motion carried.

Water Tap Contract – Wyoming Game & Fish Building

Commissioner French made a motion, seconded by Hall to allow the Chair to sign a Water Tap Contract with Northwest Rural Water District to run a water line across County land to a building owned by the Wyoming Game and Fish Department, pending receipt of a signed agreement from the State of Wyoming to pay all costs associated with the water line and tap. Motion carried.

Expenditures

Commissioner Hall made a motion, seconded by Burke, to allow the Treasurer and the Clerk to authorize the transfer of operational reserves to the General Fund if necessary to address early fiscal year cash flow issues that were anticipated during budget development, in an amount agreed upon by both officials. Motion carried.

Public Hearing – Peaks Minor Subdivision-9

Commissioner French made a motion, seconded by Hall to open a public hearing to consider the application of Jeff and Roxane Sheridan for a three-lot minor subdivision. Motion carried.

Assistant County Planner Becky Conrad presented the application of Jeff and Roxane Sheridan for a three-lot minor subdivision for single family residential use consisting of 2.6 acres, 2.32 acres and 30.06 acres located within Lot 62-C, T55N, R99W, 6th P.M. in the R-H zoning district at 970 Road 8.

Commissioners received comments from the applicant's engineer. There being no further comments, Commissioner Burke made a motion, seconded by Brewer, to close the public hearing. Commissioner Burke made a motion, seconded by Hall, to approve **RESOLUTION 2010-50, APPROVAL OF A SKETCH PLAN OF THE PEAKS MINOR SUBDIVISION-9**. Motion carried.

Public Hearing – M Bar W, LLC Gravel Pit

Commissioner French made a motion, seconded by Hall to open a public hearing to consider the application of Bret Reed, M Bar W, LLC for a site plan review and special use permit for a large rock products mine, ancillary activities and related operations. Motion carried.

Assistant County Planner Becky Conrad presented the application of Bret Reed, M Bar W, LLC for a site plan review and special use permit for M Bar W, LLC for a large rock products mine, ancillary activities, and related operations in the east 475 feet of Lot 23 and Lot 27 in Section 30, T54N, R100W, 6th P.M. Park County, Wyoming. It is located in the GR-5 zoning district north of 5102 Highway 14A.

A neighboring landowner requested restrictions on days of operation, a plan for water runoff from a road adjacent to his road, a barrier or drain for water from the associated run-off, restricted activity when wind speeds reach 15 mph to prevent dust blowing on his property and to secure the access and road to the mine. The applicant also provided comments to Commissioners.

Commissioner Brewer made a motion, seconded by Hall to continue the public hearing to the November 2, 2010 Board of County Commissioners meeting at 1:45 p.m. and to coordinate a tour of the property with both landowners prior to the continued public hearing. Motion carried.

Executive Session

Commissioner Hall made a motion, seconded by Brewer to go into executive session pursuant to W.S. 16-4-405(a)(ix) and (ii), confidential matters and personnel. Motion carried. Commissioner Hall made a motion, seconded by French, to go out of executive session. Motion carried.

Park County Complex Lease

County Attorney Bryan Skoric apprised the Board of work underway for a multi-year lease with Marathon Oil Company at the Park County Complex. Skoric is in contact with a Marathon Oil representative to finalize lease details and will present the lease document at a future meeting. No action was taken.

Executive Session

Commissioner French made a motion, seconded by Hall to return to executive session pursuant to 16-4-405(a)(ii), personnel matters. Motion carried. Commissioner Hall made a motion to close the executive session. Motion carried.

Bills Paid

Akin, Dr. Larry D., DDS	\$200.00
Aldrich Lumber - Cody	\$241.67
Aldrich Lumber - Powell	\$87.59
Alltel Communications LLC	\$1,738.78
American Welding & Gas Inc	\$18.62
Bailey, Nancy L	\$390.00
Bangert, Brenda	\$3.68
Beartooth Electric Coop	\$123.59
Bell, Keith	\$43.11
Big Horn Rural Electric Company	\$316.07
Big Horn Wholesale, Inc.	\$3,642.27
Billings Gazette, Inc. - Subscriptions	\$190.45
Black Box Network Services	\$84.32
Bob Barker Company	\$643.61
Boones Machine	\$117.03
Boyer, Joyce	\$428.89
Brandt, Douglas	\$385.03
Brazelton, Lillian	\$31.50
Bresnan Communications	\$159.96
Campbells Repair & Collision	\$30.00
Caring For Powell Animals	\$1,000.00
Carolina Software	\$500.00
Carquest Of Cody Wy #3106	\$111.93
CDW Government, Inc.	\$3,957.29
Childress Service	\$973.42
Choice Aviation LLC	\$1,422.01
Church, Ronda	\$77.87
Clerk Of District Court - Jury Fees	\$2,227.09
Cody Ace Hardware	\$733.52
Cody Enterprise	\$1,794.66
Cody Yellowstone Air	\$7,000.00
Cody, City Of	\$2,339.78
Coe Pharmacy	\$96.48
Color World Printers-Bozeman	\$370.00
Computer Software Associates, Inc	\$1,263.69
Connors, Michael	\$150.00
ConocoPhillips, Inc.	\$938.00
Copenhaver, Kath, Kitchen/Kolpitzke	\$400.00
Correctional Healthcare Management Inc	\$31,466.34
Coulter Car Care Center	\$210.50
Crum Electric Supply Co.	\$433.58
Curt's Cars	\$90.74
Custom Delivery Service Inc	\$68.44

Danzer, Matthew	\$444.00
Daylight Donut	\$15.98
Dell Marketing Corp.	\$5,684.79
Derrick Walton & Reusch, Darren, DDS	\$286.00
Ear, Nose & Throat Associates	\$176.00
Electronic Data Solutions	\$590.00
Energy West - Wyoming	\$2,584.63
Fastenal	\$5.31
Field Services & Weed Control, LLC	\$4,477.03
Fremont Motor Powell, Inc.	\$66.30
Fuel Depot, Inc.	\$3,071.46
Gambles-Store 4234, Inc.	\$39.21
Garland Light & Power Co.	\$764.66
Gary's Vacuum & Stamps	\$75.00
Ginest, Mel D.D.S.	\$186.00
Glassmasters	\$60.00
Globalstar USA, Inc.	\$4.95
Heart Mountain Animal Health, Inc	\$98.00
Heydenberk, Trapp	\$127.00
Hilton Garden Inn - Laramie	\$721.70
Hunter, Dixie	\$10.41
Intab, Inc.	\$214.24
Internal Revenue Service	\$1,426.14
Interstate Brands Corporation	\$234.24
Jacobs, Nevin	\$34.00
Keegan & Winslow P.C.	\$1,333.33
Kincheloe Plumbing & Heating	\$82.45
KPOW-AM	\$100.00
Krisjansons, Brigita S.	\$1,053.49
Larson, Tod	\$1,221.33
Majestic Lube, Inc.	\$215.25
Meeteetse Visitor Center	\$3,262.50
Meeteetse, Town Of	\$100.70
Meyer, Pat	\$17.08
Miles, Sarah N,	\$400.00
Montana-Dakota Utilities Co.	\$121.93
Moreno, Nancy	\$128.00
Motor Parts, Inc.	\$35.14
Nading, Annie	\$43.51
National Business Systems, Inc	\$4,494.04
Nemont	\$47.63
Northern Gardens	\$445.00
Northwest WY Family Planning	\$823.88
Office Shop, The	\$126.92
Pamida, Inc.	\$248.28
Park Co Employee Benefits Trust	\$171.25
Park County	\$100,000.00
Park County Animal Shelter	\$1,000.00
Park County Glass, Inc.	\$218.36
Park County Sheriff	\$70.59
Pilch Engineering & Surveying	\$3,004.25
Plains Tire Powell	\$20.00
Powell Drug, Inc.	\$252.49
Powell Electric, Inc.	\$61,387.50
Powell Office Supply, Inc.	\$1,182.52
Powell Senior Citizens Ago-Go, Inc	\$12,500.00
Powell Tribune, Inc.	\$40.00
Powell Valley Hardware	\$6.49
Pro-Build - Cody	\$73.73
Proforce Law Enforcement	\$1,002.85
Purvis Water Service	\$65.00
Quill	\$146.56
Qwest	\$6,860.51
Qwest Business Services	\$5.00
R & A Safety	\$350.00
Red Eagle Food Stores	\$629.85

Reed, Darlene	\$41.55
Reiter Construction LLC	\$1,440.00
Rimrock Tire Co - Cody	\$899.54
Rimrock Tire Co - Powell	\$9.95
Robertson, Helen	\$20.00
Rocky Mountain Power	\$886.20
Sanofi Pasteur, Inc	\$13,046.86
Shanor, Jean F.	\$20.00
Sherwin-Williams Store - Cody	\$105.48
Shoshone Office Supply, Inc.	\$966.44
Simpson, William L	\$400.00
Smith, Gene	\$20.00
Speedway Auto	\$22.00
Spomer Construction	\$15,255.45
Steve's Electric, Inc	\$17.61
Stroupe Pest Control, Co.	\$190.00
Sysco Food Services Of Montana	\$1,702.23
Taylor, David D.D.S.	\$135.00
TCT West, Inc	\$9,245.56
Tessco Inc	\$243.78
Torczon, Jerri B.	\$52.00
Two Tough Guys Services	\$720.34
U.S. Department Of Justice –JPATS/USMS	\$1,796.80
Ultramax	\$8,038.00
Verizon Wireless	\$114.18
Visa - First National Bank & Trust	\$6,735.33
Waite, Andrew	\$45.00
Wayne's Boot Shop	\$100.00
Webster Motors, Inc.	\$26.98
West Payment Center	\$463.45
Whited, Margaret	\$40.00
Woodward Tractor & Rental, Inc	\$225.70
WPCI Consultants, Inc.	\$135.00
Wyoming Dept Of Health	\$22,531.68
Wyoming State Public Defender	\$3,307.38
Wyoming Clerk Of District Court Assn	\$125.00
Wyoming Department Of Employment	\$177.92
Wyoming Dept Of Trans - Accounting	\$240.49
Wyoming Sprinkler, LLC	\$645.20
Wyoming Technology Transfer Center	\$90.00
Wyoming Water Works	\$157.00
Yellowstone Automotive	\$169.56
Yellowstone Behavioral Health	\$8,333.34
Total Warrants Written 10/19/10	<u>\$390,123.97</u>

Adjournment

There being no further business to come before the Board, Commissioner Hall made a motion, seconded by Brewer, to adjourn the meeting. Motion carried

Jill Shockley Siggins, Chairperson

Dave Burke, Vice Chair

Tim A. French, Commissioner

Bucky Hall, Commissioner

Bill Brewer, Commissioner

Attest:

Kelly Jensen, County Clerk