

**Park County Board of County Commissioners  
July 21, 2009  
Regular Meeting**

Proceedings of a regular meeting of the Board of County Commissioners of Park County, Wyoming, held in Cody, Wyoming Tuesday, July 21, 2009. Present were Chairman Bill Brewer, Commissioners Tim French, Dave Burke, Jill Shockley Siggins and Bucky Hall, and County Clerk Kelly Jensen.

**Board of Equalization**

Commissioner Burke made a motion, seconded by Hall, to convene as the Board of Equalization. Motion carried. Commissioner Burke made a motion, seconded by Hall, to set the appeal hearing for the Foundation for the Episcopal Diocese of Wyoming on Friday, July 24, 2009 at 9:00 a.m. Motion carried. Commissioner Siggins made a motion, seconded by French, to adjourn as the Board of Equalization. Motion carried.

**Powell Road and Bridge Shop - Recycling**

Commissioner Hall made a motion, seconded by Burke, to agree in principal to selling the current Powell Road and Bridge Shop building to Powell Valley Recycling, allowing them to take possession after the new Powell shop building is constructed and the Road and Bridge Department has vacated the building, at a cost to be negotiated later, recognizing that a portion of the cost will be in-kind; and to pay for an independent appraisal of the building and land to determine the value.

Commissioner French made a motion, seconded by Hall, to amend the motion to state that if a price is agreed upon and the building is sold to Powell Valley Recycling that the \$20,000 approved in the FY2010 budget for a building for Powell Valley Recycling will revert back to the Park County General Fund. Vote on the amendment carried. Vote on the motion, as amended, carried.

Commissioner Siggins made a motion, seconded by Burke, to begin the subdivision process to separate the Powell Road and Bridge Shop and land from the Search and Rescue land and impoundment area. Motion carried.

Commissioner Burke made a motion, seconded by Hall, to send a request for proposals via e-mail to Park County appraisers to appraise the current Powell Road and Bridge Shop building and land. Motion carried.

**Construction Manager-At Risk – Powell Shop Building**

Commissioner Siggins made a motion, seconded by Hall, to contract with Groathouse Construction, Inc. for Construction Manager At-Risk (CMAR) services for the new Powell Road and Bridge Shop building, setting the fee at no higher than 5% and allowing a \$10,000 pre-bid option, subject to successful negotiations, terms and conditions and to establish LM Olsen, Inc. as a secondary option for the CMAR if an agreement is not met with Groathouse Construction. Motion carried.

**Approve FY2010 Budget**

After final modifications to the proposed FY2010 Park County budget, Commissioner Hall made a motion, seconded by Siggins, to approve the Park County FY2010 budget. Motion carried.

**Powell Clarks Fork Conservation – Letter of Support**

Upon request from Ann Trosper of the Powell-Clarks Fork Conservation District, Commissioner Hall made a motion, seconded by Siggins, to send a letter of support for the Powell-Clarks Fork Conservation District's grant application to the Wyoming Wildlife Trust Fund for a Russian Olive removal program. Motion carried.

**Road Maintenance Request**

Carl and Betty Cook met with the Commissioners seeking maintenance of a .35 mile stretch of Rustler's Way Road in the Clark area from Bennett Creek Road to Tolman Road. Commissioners directed staff to research whether or not Rustler's Way is a County Road. No action was taken.

**Approve Minutes**

Commissioner Hall made a motion, seconded by French, to approve the minutes of the July 14 and July 17, 2009 meeting. Motion carried.

**Mid-Month Vouchers**

Commissioner Hall made a motion, seconded by Burke, to approve the vouchers submitted for payment. Motion carried.

**24-Hour Dispensing Room Permit**

Commissioner Siggins made a motion, seconded by French, to approve a 24-hour Second Dispensing Room Permit for the annual K Bar Z Guest Ranch and Outfitters in Crandall on August 8, 2009. Motion carried.

**Authorization to Release Records**

Commissioner Burke made a motion, seconded by Siggins, to approve and allow the Chair to sign a letter to Porter, Muirhead, Cornea and Howard authorizing release of financial records and working papers from the prior County audit to Stine Heiser, Buss & Associates. Motion carried.

**Beer and Wine Sales on Park County Complex Grounds**

Upon request from Steve Schrepferman of the Park County Arts Council, Commissioner Hall made a motion, seconded by French, to authorize the sale of beer and wine on the Park County Complex grounds during a concert by the Fireants August 11, 2009 from 6:30 – 8:30 p.m. Motion carried.

**DeMaris House Lease Agreement – Cody Heritage Museum**

Commissioner Siggins made a motion, seconded by Burke, to approve and allow the Chair to sign the lease agreement between Park County and the Cody Heritage Museum for use of the DeMaris House August 1, 2010 – July 31, 2014 for \$1.00 per year. Motion carried.

**Integrated Solid Waste Management Plan Reimbursement**

Commissioner Hall made a motion, seconded by Siggins, to approve and allow the Chair to sign the reimbursement request form in the amount of \$68,812 to the Wyoming Department of Environmental Quality for the Integrated Solid Waste Management Plan. Motion carried.

**Meeteetse Landfill – Land Agreement**

Commissioner Hall made a motion, seconded by French, to approve a Change of Name Agreement for the lease of land at the Park County Landfill in Meeteetse, under the name Hogg's Black Diamond Cattle, LP. Motion carried.

**Bureau of Reclamation Easement Document**

Commissioner Siggins made a motion, seconded by Burke, to allow approve and allow the Chair to sign a Grant of Permanent Easement to Operate and Maintain two access roads located on Bureau of Reclamation Land. Motion carried.

**Assistant Public Defender**

Commissioner French made a motion, seconded by Burke, to concur with the Wyoming Public Defender's Office appointment of Sandra Baker as Assistant Public Defender. Motion carried.

**TANF/CPI Quarterly Report**

Commissioner Burke made a motion, seconded by Hall, to approve and allow the Chair to sign the quarterly report for the Temporary Assistance to Needy Families/Community Partnership Initiative (TANF/CPI) grant. Motion carried.

**TANF/CPI Grant Application**

Commissioner Burke made a motion, seconded by Siggins, to submit a grant application to the Wyoming Department of Family Services for the Temporary Assistance to Needy Families/Community Partnership Initiative in the amount of \$80,000 to be distributed to seven community services organizations in Park County, if approved. Motion carried.

**Third Party Administrator – Health Insurance**

Commissioner Hall made a motion, seconded by Burke, to approve and allow the Chair to sign, the third-party administration documents with Meritain Health for Park County's employee health insurance program. Motion carried.

**Final Plat - Morris Simple Subdivision SS-177**

County Planner Linda Gillett presented the application of Martin and Suzanne Morris for the Final Plat of the Morris Simple Subdivision SS-177, platting a one-lot subdivision totaling approximately 19.48+/- acres for Lot 1 with an exempt parcel of 36.20+/- acres from an original parcel containing 55.68+/- acres in the GR-20 zoning district, described within Tract 103-A, Tract 109, and the S1/2 of Tract 99-D, Section 19, T51N, R103W, 6<sup>th</sup> P.M., Park County, Wyoming.

Commissioner Hall made a motion, seconded by French, to approve

**RESOLUTION 2009-38, APPROVAL OF THE FINAL PLAT FOR MORRIS SIMPLE SUBDIVISION - 177 WITHIN TRACT 103-A, TRACT 109, AND THE S2 OF TRACT 99-D, SEC.19, T51N, R103W, 6<sup>TH</sup> P.M., PARK COUNTY, WYOMING.**  
Motion carried.

**Work Session – Road and P&Z Standards**

Commissioners met in the Old Law Library with the Park County Engineer and Park County Planner to discuss Planning and Zoning Standards and regulations as well as County Road standards. One of the primary topics of concern is the construction of and requests for maintenance of roads to subdivisions where access is limited due to steep grades and mountainous terrain. No action was taken.

**Executive Session**

Commissioner Hall made a motion, seconded by Burke, to go into executive session pursuant to Wyoming Statute 16-4-405(a)(ix) to consider or receive confidential information. Motion carried. Commissioner Burke made a motion, seconded by Hall, to go out of executive session. Motion carried.

**Bills Paid**

A T & T	\$111.08
A-1 ELECTRIC	\$17.80
ALBERTSONS PURCHASE ADV. CARD	\$8.69
ALDRICH LUMBER - CODY	\$178.11
ALLTEL COMMUNICATIONS LLC	\$1,812.21
AMERICAN PLANNING ASSOCIATION	\$240.00
BEAR CO INC.	\$651.96
BEARTOOTH ELECTRIC COOP	\$56.77
BENNETT, M.D., THOMAS L.	\$1,610.00
BIG HORN CARPET ONE, INC.	\$24,732.10
BIG HORN RURAL ELECTRIC COMPANY	\$342.67
BIG HORN WHOLESALE, INC.	\$2,756.09
BOYS & GIRLS CLUB OF PARK CO	\$3,845.52
BRANDT, DOUGLAS	\$738.18
BRESNAN COMMUNICATIONS	\$200.74
BRUCO, INC.	\$1,572.60
BURKE, DAVID	\$82.50
CAMPBELL'S REPAIR & COLLISION	\$1,002.25
CAROLINA SOFTWARE	\$191.06
CARQUEST OF CODY WY #3106	\$109.49
CASPER STAR-TRIBUNE	\$202.80
CDW GOVERNMENT, INC.	\$4,805.76
CEDAR MOUNTAIN CUSTOM CABINETS LLC	\$645.00
CENTER PRINTING COMPANY	\$180.02
CHEYENNE REGIONAL MEDICAL CTR	\$120.00
CHOICE AVIATION LLC	\$55.44
CIVIC RESEARCH INSTITUTE, INC.	\$179.95
CLEMENTS, WILL	\$88.17
CODY ACE HARDWARE	\$684.23
CODY ENTERPRISE	\$262.80
CODY WINNELSON CO.	\$140.87
CODY, CITY OF	\$1,875.58
COMMERCIAL LAUNDRY SALES	\$666.02
CONOCOPHILIPS, INC.	\$1,079.66
COPENHAVER, KATH, KITCHEN & KOLPITCKE	\$400.00
COULTER CAR CARE CENTER	\$276.49
CRUM ELECTRIC SUPPLY CO.	\$731.15
DATA IMAGING SYSTEMS, INC	\$450.32
DELL MARKETING CORP.	\$3,397.91

EDWARDS, CHRIS	\$330.00
ELECTION SYS & SOFTWARE, INC	\$7,180.00
ENERGY WEST - WYOMING	\$4,112.46
ETSCORN, DYLAN	\$62.65
FARM PLAN	\$349.00
FASTENAL	\$471.78
FED EX	\$19.29
FITZWATER, VICKIE	\$184.80
FOOD SERVICES OF AMERICA - BILLINGS	\$369.69
FRAZIER, ANDREW	\$32.70
FUEL DEPOT, INC.	\$3,923.24
GAMBLES-STORE 4234, INC.	\$59.56
GARLAND LIGHT & POWER CO.	\$259.44
GARVIN MOTORS, INC.	\$61.34
GEOTECH SUPPLY CO., LLC	\$1,439.90
GLOBALSTAR USA, INC.	\$5.91
GOODYEAR PRINTING	\$100.00
H & H BUSINESS SYSTEMS OF WYOMING INC	\$201.25
HANSEN, STERLING L.	\$106.45
HANSON CHEMICAL INC.	\$1,505.19
HOGG'S BLACK DIAMOND CATTLE LP	\$12,000.00
HOLDER, BOBBIE JO	\$300.00
HOLM, BLOUGH AND COMPANY	\$10,127.50
HONNEN EQUIPMENT CO.	\$73.97
HOUSTON SUPPLY	\$127.03
HOWARD, KATHERINE D.	\$114.40
HUNTER, DIXIE	\$6.29
INTERSTATE BATTERIES	\$165.55
INTERSTATE BRANDS CORPORATION	\$322.72
K-B COMMERCIAL PRODUCTS	\$446.30
KEEGAN & WINSLOW P.C.	\$2,355.00
KENCO SECURITY AND TECHNOLOGY	\$191.25
KINCHELOE PLUMBING & HEATING	\$75.59
KIRKHOFFS FLOOR COVERING	\$360.00
KRISJANSONS, BRIGITA S.	\$400.00
LANDFILL SERVICE CORPORATION	\$87,265.00
LEON UNIFORM COMPANY, INC.	\$115.00
LINTONS BIG R, INC.	\$1,168.32
LIVINGSTON, VIRGINIA	\$97.49
LONGO, MARK	\$67.38
MAJESTIC LUBE, INC.	\$174.30
MARQUIS AWARDS & SPECIALS, INC	\$62.05
MATTHEW BENDER & CO., INC.	\$1,016.55
McCUMBER LOCKSMITH SHOP	\$261.53
MEETEETSE, TOWN OF	\$97.20
MEINECKE & SITZ, ATTYS AT LAW	\$200.61
MIDLAND IMPLEMENT CO INC	\$1,155.94
MONTANA-DAKOTA UTILITIES CO.	\$198.81
MORRIS, GEORGE M	\$7.00
MOTOR PARTS, INC.	\$151.73
MOTOROLA	\$15,459.00
MOUNTAIN HIGH HEALTH FOODS	\$12.23
N.A.D.A. USED CAR GUIDE	\$2,500.00
NAPA AUTO PARTS	\$126.81
NATIONAL BUSINESS SYSTEMS, INC	\$481.85
NEMONT	\$47.42
NEW DAWN TECHNOLOGIES INC.	\$5,278.77
NORTHERN GARDENS	\$22.85
OFFICE SHOP, THE	\$506.93
PAGE PLUS	\$1,200.00
PAWNEE IRRIGATION SUPPLY, INC.	\$11.64
PEAK ENVIRONMENTAL MGT., INC.	\$36,842.83
PENWELL, STEVE	\$61.99
PETER'S CAFE & BAKERY	\$48.10
PILCH ENGINEERING & SURVEYING	\$2,413.00
POWELL OFFICE SUPPLY, INC.	\$2,493.45

POWELL VALLEY HARDWARE	\$17.47
POWELL VALLEY HEALTHCARE, INC.	\$1,051.00
PRO-BUILD - CODY	\$466.17
PSS - SALT LAKE CITY	\$116.11
PUBLIC SAFETY CENTER INC	\$680.69
QUALITY PROPANE SERVICE INC	\$84.12
QWEST	\$11,555.07
QWEST BUSINESS SERVICES	\$5.06
R & R FENCING	\$3,164.03
RAMEY, VIRGINIA L.	\$97.85
RED EAGLE FOOD STORES	\$398.23
RED EAGLE OIL COMPANY, INC.	\$1,218.83
REED, DARLENE	\$56.16
RENO COLLISION CENTER	\$90.00
ROCKY MOUNTAIN POWER	\$994.14
SCHNACKENBERG PAINTING	\$4,229.87
SCHNEIDER, JEFFREY R.	\$5.00
SHOSHONE OFFICE SUPPLY, INC.	\$517.07
SMITH, J TRAVIS	\$400.00
SNOW CREST CHEMICALS	\$652.51
SPECIAL OPERATIONS GROUP	\$56.00
SPIRIT MOUNTAIN AVIATION, INC.	\$58.49
STROUPE PEST CONTROL, CO.	\$193.00
SYSCO FOOD SERVICES OF MONTANA	\$765.95
TCT WEST, INC	\$187.30
TESSCO INC	\$321.23
THOS. Y. PICKETT & CO., INC.	\$1,100.00
TIGER'S BOBCAT SERVICE	\$600.00
TRACTOR & EQUIPMENT CO	\$794.40
TRIPLE L SALES	\$78.01
TWO TOUGH GUYS SERVICES	\$1,100.22
UPS STORE, THE	\$20.45
VALLEY WELDERS & IND SUPPLY	\$8.80
VERIZON WIRELESS	\$72.20
VISA - FIRST NATIONAL BANK & TRUST	\$4,243.82
WILLIAMS & SONS, LLC	\$123.30
WIRELESS ADVANCED COMMUNICATIONS INC	\$27,252.00
WOODWARD TRACTOR & RENTAL, INC	\$366.42
WORLD COMMUNICATION CENTER	\$43.35
WYOMING ASSOCIATION OF RISK MANAGEMENT	\$78,134.13
WYOMING COUNTY COMMISSIONERS ASSN	\$15,467.00
WYOMING DEPARTMENT OF EMPLOYMENT	\$123.82
WYOMING DIVISION CRIMINAL INVESTIGATION	\$30.00
WYOMING DIVISION OF VICTIM SERVICES	\$180.00
WYOMING WATER WORKS	\$168.00
YELLOWSTONE RECREATIONS, LLC	\$110,320.00
	<b>\$531,495.29</b>

**Adjournment**

There being no further business to come before the Board, Commissioner French made a motion, seconded by Siggins, to adjourn the meeting. Motion carried.

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Bill Brewer, Chairman

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Bucky Hall, Vice Chairman

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Jill Shockley Siggins, Commissioner

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Dave Burke, Commissioner

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Tim A. French, Commissioner

Attest:

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Kelly Jensen, County Clerk