

**Park County Board of County Commissioners
August 4, 2009
Regular Meeting**

Proceedings of a regular meeting of the Board of County Commissioners of Park County, Wyoming, held in Cody, Wyoming Tuesday, August 4, 2009. Present were Chairman Bill Brewer, Commissioners Tim French, Dave Burke, Jill Shockley Siggins and Bucky Hall, and County Clerk Kelly Jensen.

Setting Mill Levies

Deputy County Assessor Pat Meyer presented the Park County Mill levies for consideration by the Board of County Commissioners. Commissioner Hall made a motion, seconded by French, to set the County mill levies as presented, listed below. Motion carried.

Taxing Entity	Mill Set
State School Found. (12 Mills)	12.000
County School (6 Mills)	6.000
General County	10.329
County Library	1.270
County Fair	0.243
County Museum	0.071
County Recreation	0.087
Total County	12.000
Cody Fire (# 2)	3.000
Powell Fire (# 1)	3.000
Meeteetse Fire	3.000
Clark Fire	3.000
Deaver/Frannie Fire (#5)	3.000
Cody City	5.000
Powell City	5.000
Meeteetse City	5.000
Frannie City	8.000
Northwest College	4.000
College Board Option	1.000
West Park Hospital	3.000
Powell Valley Hospital	3.000
Cody Cemetery (Riverside)	3.000
Powell Cemetery(Crown Hill)	0.954
Meeteetse Cemetery	0.305
Clark Cemetery (Bennett Butte)	0.508
Deaver/Frannie Cemetery	0.508
Park County Weed & Pest	1.000
Meeteetse Museum	1.000
Meeteetse Conserv. Dist.	1.000
<i>School District #1 (Powell)</i>	25.000
Board Ed. Services (BOCES)	0.500
Bond Redemption	2.000
Recreation	1.000
Total School District #1	28.500
<i>School District #6 (Cody)</i>	25.000
Recreation	1.000
Total School District #6	26.000
<i>School District #16 (Meeteetse)</i>	25.000
Board Ed. Services (BOCES)	0.020
Recreation	1.000
Total School District #16	26.020
<i>School Dist.#31 (B.H.#1 Cowley)</i>	25.000
Recreation	1.000
Total School District #31 (B.H.#1)	26.000
<i>School Dist.#32 (B.H.#2 Lovell)</i>	25.000
Board Ed. Services (BOCES)	0.500
Board Ed. Services (BOCES)	0.500
Recreation	1.000
Total School District #32 (B.H.#2)	27.000
<i>School Dist. #34 (B.H.#4 Basin)</i>	25.000
Board Ed. Services (BOCES)	0.500
Recreation	1.000
Total School District #34 (B.H.#4)	26.500

Irrigation District Assessments

Commissioner French made a motion, seconded by Siggins, to approve the Irrigation District Assessment Schedules as listed below. Motion carried.

District	Assessment Type	Amount
Clarks Fork	Operation & Maintenance (\$150.00 minimum)	\$6.00/acre
Cody Canal	Operation and Maintenance (\$95.00 minimum)	\$19.00/acre
Deaver	Operation & Maintenance – Land Classified 1 & 4, Inclusive	\$20.99/acre
	Construction Levy – Lands Classified 1 to 4, Inclusive	\$0.45/acre
	Rehabilitation & Betterment – Land Classified 1& 4, Inclusive	\$2.00/acre
Greybull Valley	Upper Sunshine Operation & Maintenance	\$3.25/acre ft
	Lowe Sunshine – Operation & Maintenance	\$1.75/acre ft
	Greybull Valley Dam & Reservoir – Oper. & Maint.	\$3.25/acre ft
	Greybull Valley Dam & Reservoir Construction Assessment	\$10.00/acre ft
Heart Mountain	Construction Assessment – First Class Land	\$2.24/acre
	Construction Assessment – Second Class	\$2.04/acre
	Construction Assessment – Third Class	\$1.69/acre
	Construction Assessment – Fourth Class	\$1.01/acre
	Operations & Maintenance	\$11.50/acre
	Rehabilitation & Betterment	\$3.75/acre
	System Improvements	\$5.00/acre
Lakeview	Operation & Maintenance Assessment (\$75.00 min.)	\$15.00/acre
Shoshone	Operation and Maintenance	\$13.10/acre
	Rehabilitation and Betterment Bond Repayment	\$3.00/acre
	Tunnel Repair	\$1.00/acre
Willwood	Operation & Maintenance	\$22.43/acre
	Rehabilitation & Betterment Repayment	\$2.00/acre
	Maintenance of Dam	\$0.57/acre

Right-of-Way Discussion

Ken Wood met with the Commissioners regarding access on a piece of land west of Cody. The current access crosses Bureau of Reclamation (BoR) land and the BoR may not continue renewing the access easement. Commissioners encouraged Wood to review statutes relating to Private Road Petitions to determine if that process would be beneficial to the landowner. No action was taken.

War Memorials

Buck Wilkerson met with the Commissioners seeking funding to repair and expand memorials at Cody’s War Memorial Park. After reviewing the request, Commissioner Siggins made a motion, seconded by Burke, to approve \$10,000 for repairs to the Vietnam War Memorial and \$10,000 for the World War II Memorial from money set aside for reserves in the FY2010 budget. Motion carried.

Auction Services – Library Building

Commissioners reviewed one proposal in response to a request for proposals for real estate auction services to dispose of the former Park County Library Building.

Commissioner Siggins made a motion, seconded by Hall, to accept the proposal from United Country Musser Brothers Auctions, with the understanding that County Attorney Bryan Skoric will review the proposal and present his suggestions on options to use for the disposal of the former Park County Library Building. His recommendations will be presented to the Commissioners at the August 11, 2009 regular meeting. Motion carried.

Appraisal Services – Powell Road & Bridge Shop

Commissioners reviewed proposals received from three appraisal firms – QM Appraisal of Cody, Bopp Land Company of Cody and Whitlock Appraisal of Powell.

Commissioner Siggins made a motion, seconded by French, to accept the low bid of \$2400.00 from Whitlock Appraisal of Powell for a commercial appraisal of the Powell Road and Bridge Shop building. Motion carried.

Approve Minutes

Commissioner Hall made a motion, seconded by Siggins, to approve the minutes of the July 20, July 21, July 22, July 24, July 29 meetings. Motion carried.

Auditing Services

Commissioner Siggins made a motion, seconded by Burke, to approve and allow the Chair to sign the engagement letter with Stine, Heiser, Buss & Associates for Fiscal Year 2009 auditing services. Motion carried.

Drug Court Funding

Commissioner Burke made a motion, seconded by Hall, to approve a late voucher of \$11,500.00 for Park County Drug Court from FY2009. Voting in favor of the motion were Commissioners Hall, Burke and French. Opposed was Siggins. Motion carried.

Community Development Educator

New University of Wyoming Cooperative Extension Educator Tara Kuipers was introduced to the Board. Kuipers will work in five Northwest Wyoming counties, spending most of her time in Park County. No action was taken.

Right-of-Way & Utility Easement

Cody City Engineer Steve Payne appeared before the Board seeking approval of a sanitary sewer right-of-way and utility easement through land owned jointly by Park County and the City of Cody where the Law Enforcement Center is located.

Commissioner Hall made a motion, seconded by French, to approve and allow the chair to sign a sanitary sewer right-of-way and utility easement along the south side of a portion of land owned jointly by Park County and the City of Cody where the Law Enforcement Center is located. Motion carried.

Lease Agreement Amendments

Commissioner Hall made a motion, seconded by Burke, to approve amendments to the current leases at the Park County Complex with TCT West and Mid State Consultants, as outlined below. Motion carried.
TCT West, Inc. 349 sf at \$12.00/sf totaling \$4,188.00/year effective 8/1/09
Mid States Consultants, 569 sf at \$12.00/sf totaling \$6,828.00/yr, effective 8/1/09.

Forest Service Road Agreement

Commissioner Burke made a motion, seconded by Siggins, to approve and allow the Chair to sign Modification #6 to the Forest Road Agreement between USDA Forest Services, Shoshone National Forest and the Board of County Commissioners to close the 2008 Annual Plan of Project Work and Maintenance, showing \$60,000 in forest road maintenance expenditures, with the Forest Service reimbursing \$15,000. Motion carried.

CM-AR Agreement with Groathouse Construction

Commissioner Siggins made a motion, seconded by French, to approve and allow the Chair to sign the Construction Manager-At Risk agreement with Groathouse Construction for the Powell Road and Bridge Shop Building with a pre-construction cost of \$10,000 plus 5% of the Actual Cost of the Work. Motion carried.

Funding Request – Powell Babe Ruth All Stars

Commissioner Hall made a motion, seconded by French, to give \$2000 to the Powell Babe Ruth All Stars for their expenses to attend the national tournament in Washington. Voting in favor of the motion were Commissioners Hall, Siggins and French. Opposed was Burke. Motion carried.

Sessions Minor Subdivision

Commissioner Burke made a motion, seconded by French, to open a public hearing to consider the Sessions Minor Subdivision. Motion carried.

County Planner Linda Gillett presented the Sessions Minor Subdivision on behalf of applicant Edwin S. Sessions. It is a subdivision of two lots; Lot 1 - 4.85+/- acres, Lot 2 - 24.8+/- acres in a portion of Lot 63-P (OS 8), T55N, R98W, 6th P.M., Park County, Wyoming. There being no comments, Commissioner Hall made a motion, seconded by Burke, to close the public hearing. Motion carried.

Commissioner Burke made a motion, seconded by Hall, to approve **RESOLUTION 2009-41. APPROVAL OF THE SKETCH PLAN FOR THE SESSIONS MINOR SUBDIVISION.** Motion carried.

Frisby-Musser Subdivision

Assistant County Planner Becky Conrad presented the application of Harold Musser for a partial vacation and amended plat to combine a portion of Tract A of the Frisby-Musser Subdivision lying southeasterly of the center line of the Shoshone River with Lot 4 and a portion of Lot 3 of said subdivision, creating Lot 4A, and to define the remaining portion of said Tract A lying northwesterly of the Shoshone River center line as 5A.

Commissioner Siggins made a motion, seconded by Hall, to approve **RESOLUTION 2009-42, APPROVAL OF THE PARTIAL VACATION AND AMENDED PLAT OF THE FRISBY-MUSSER SUBDIVISION, LOTS 3, 4 AND TRACT A LOCATED IN T53N, R101W, 6TH P.M., PARK COUNTY, WYOMING.** Motion carried.

Park County Museum Board

Commissioners interviewed Steve Bailey and Astrid Northrup to serve an unexpired term on the Park County Museum Board until July 1, 2010. A third interview is scheduled August 11, 2009. No action was taken.

Salary Survey

Commissioners continued reviewing the Park County salary survey. No action was taken.

Vouchers

Commissioner Hall made a motion, seconded by French, to approve the vouchers presented for payment. Motion carried

Bills Paid

2 M Company Inc	\$61.12
A T & T	\$90.28
Alltel Communications Llc	\$241.79
Bear Co Inc.	\$980.50
Beartooth Health Care Llc	\$8,166.66
Beduhn, Nick	\$800.00
Berg, Brynn	\$705.17
Best Western The Inn At Lander	\$280.00
Big Horn Energy, Inc.	\$710.95
Big Horn Wholesale, Inc.	\$1,674.94
Big Valley Bearing & Supp. Inc	\$21.68
Birky, Sean	\$102.50
Blatt, Timothy J.	\$44.55
Bob Barker Company	\$456.59
Bresnan Communications	\$500.66
Bruco, Inc.	\$1,408.55
C & H Distributors Llc	\$610.27
Carquest Of Cody Wy #3106	\$1,735.09
Carquest Of Powell	\$412.62
Cci Users Group	\$345.00
Cdw Government, Inc.	\$3,409.82
Chief	\$426.98
Childress Service	\$2,676.89
Choice Aviation Llc	\$45.63
Church, Ronda	\$294.25
Cody Ace Hardware	\$254.96
Cody Enterprise	\$3,506.80
Cody Winnelson Co.	\$126.51
Cody, City Of	\$20,129.66
Color World Printers-Bozeman	\$125.00
Community Home Oxygen	\$12.50
Copenhaver/Kath/Kitchen/Kolpitzke	\$200.00
Crum Electric Supply Co.	\$116.82
Cta Architects	\$12,299.20
Cummins Rocky Mountain Llc	\$18.76
Custom Delivery Service Inc	\$35.00
Davis, James F.	\$48.45
Davis, Jonathan W.	\$158.40
Dell Marketing Corp.	\$5,910.95
Dick Jones Trucking	\$16,896.17

Dultmeier Sales	\$316.95
Engineering Associates	\$173.25
Environmental Sys. Research Inst	\$17,554.85
Farm Plan	\$181.94
Farwell, Dalyn	\$257.25
Fed Ex	\$26.21
Field Services & Weed Control, Llc	\$2,953.03
Food Services Of America - Billings	\$269.50
Freeman, Iii, P.C., Sox B.	\$4,843.75
Frost, Sandra M.	\$275.77
Fuel Depot, Inc.	\$46.91
Funkes Cleaners	\$39.50
Galls Incorporated	\$14.98
Garvin Motors, Inc.	\$48.72
Gary's	\$837.90
Gases Plus	\$14.27
Gates, Sharon	\$201.15
Glassmasters	\$345.00
Glaxosmithkline Pharmaceuticals	\$471.50
Goodyear Printing	\$295.00
Holm, Blough And Company	\$12,861.25
Honnen Equipment Co.	\$207.68
Howard, Fred L	\$92.60
Intermountain Traffic Safety	\$132.12
Interstate Batteries	\$377.80
Interstate Brands Corporation	\$400.38
Interstate Tire Serv. Inc	\$3,308.54
Iverson Sanitation	\$410.00
Jacks Truck & Equipment, Inc.	\$388.04
K Mart Corporation	\$22.46
Keefer, Elizabeth	\$175.00
Keele Sanitation	\$720.00
Kenco Security And Technology	\$356.01
Legal Assistants Of Wyoming	\$60.00
Lintons Big R, Inc.	\$694.38
Loeper, Jessica	\$1,245.00
Lyle Signs, Inc.	\$2,815.01
Marquis Awards & Specials, Inc	\$286.35
Matrix	\$840.78
Mayes Brothers	\$130.00
Mcintosh OIL, INC.	\$6,369.97
Medco Supply Company	\$105.80
Medical Center Pharmacy	\$1,138.86
Meeker Ins. Agency, Inc.	\$50.00
Meinecke & Sitz, Attys At Law	\$190.00
Mickelson, Joseph D.	\$264.00
Midland Implement Co Inc	\$847.73
Modern Machinery	\$784.00
Montgomery Construction	\$6,045.25
Moreno, Nancy	\$75.90
Motor Parts, Inc.	\$11.60
Mountain High Health Foods	\$56.40
Murphy, Katherine	\$79.75
Napa Auto Parts	\$106.69
National Business Systems, Inc	\$480.51
Neves Uniforms & Equipment	\$223.89
Northwest Rural Water District	\$76.50
Office Shop, The	\$3,100.45
Park County Public Health	\$30.00
Pavement Maintenance, Inc.	\$2,925.00
Pawnee Irrigation Supply, Inc.	\$11.64
Perrine, Barbara	\$29.15
Peterbilt Of Wyoming	\$14.87
Powell Office Supply, Inc.	\$331.02
Powell Tribune, Inc.	\$3,721.71
Powell Valley Hardware	\$5.75

Preston, Lynell K	\$30.80
Pro-Build - Cody	\$2.22
Production Machine Corp.	\$207.33
Quality Propane Service Inc	\$51.00
Qwest	\$4,579.96
Red Barn	\$365.76
Red Eagle Oil Company, Inc.	\$2,987.38
Rimrock Tire Co - Cody	\$1,038.83
Rocky Mountain Repair	\$113.00
Rodriguez, Rachel	\$102.95
Rovenna Signs & Design	\$583.90
Sanders Plumbng & Heatng, Inc.	\$145.09
Shoshone Office Supply, Inc.	\$576.09
Siggins, Alan	\$108.00
Skoric, Bryan	\$67.10
Smith, J Travis	\$800.00
St Vincent Healthcare, Inc.	\$741.17
Stroupe Pest Control, Co.	\$95.00
Sunlight Photographics	\$55.46
Swander, Robert A	\$75.00
Sysco Food Services Of Montana	\$1,897.91
Taser International	\$550.00
Tessco Inc	\$688.80
Thompson Law Llc	\$390.00
Thul, Mike	\$1,560.00
Tiger's Bobcat Service	\$900.00
Titan Machinery	\$2,352.55
Tractor & Equipment Co	\$3,065.46
Two Tough Guys Services	\$538.02
Ups Store, The	\$98.67
Valley Welders & Ind Supply	\$27.99
Verizon Wireless	\$469.84
Visionary Communications Inc	\$79.95
Wayne's Boot Shop	\$100.00
Webster Motors, Inc.	\$42.36
Western Emulsions Inc	\$39,952.85
Western Office Equipment Inc	\$288.00
Woodward Tractor & Rental, Inc	\$4,430.87
Wpci Consultants, Inc.	\$130.50
Wurzel, Patricia A	\$20.35
Wyoming Admin. & Information	\$169.88
Wyoming Dept Of Trans - Accounting	\$29,526.69
Yellowstone Automotive	\$44.69
Yellowstone Recreations, Llc	\$33,817.00
	\$301,677.36

Adjournment

There being no further business to come before the Board, Commissioner Burke made a motion, seconded by French, to adjourn the meeting. Motion carried

Bill Brewer, Chairman

Bucky Hall, Vice Chairman

Jill Shockley Siggins, Commissioner

Dave Burke, Commissioner

Tim A. French, Commissioner

Attest:

Kelly Jensen, County Clerk