

**Park County Board of Commissioners
May 6, 2008
Regular Meeting**

Proceedings of a regular meeting of the Board of County Commissioners of Park County, Wyoming, held in Cody, Wyoming on Tuesday, May 6, 2008. Present were Chairman Tim French, Commissioners Bill Brewer, Jill Shockley Siggins, Marie Fontaine and Bucky Hall, and County Clerk Kelly Jensen.

Public Hearing - Northwest Rural Water District

Commission Chairman French opened a public hearing to approve a petition for enlargement of the Northwest Rural Water District without election. Owners of twelve parcels have petitioned to be included in the district.

Upon hearing comments from Dossie Overfield of Northwest Rural Water District and there being no further comments, Commissioner Fontaine made a motion, seconded by Siggins, to close the public hearing. Motion carried.

Commissioner Hall made a motion, seconded by Brewer, to approve the Order of the Park County Board of County Commissioners Approving Petition for Enlargement of the Northwest Rural Water District Without Election and authorize the Chair to sign. Motion carried.

Cody Heritage Museum

Cody Heritage Museum proponents Marge and Dick Wilder, on behalf of other proponents present at the meeting, presented a request to designate the current Park County Library building for a new western heritage museum. No action was taken.

Park County Fairgrounds Buildings – Alcohol Policy

Upon recommendation by Deputy County Attorney Jim Davis this issue will be addressed at a later date.

SLIB Consensus List

Board members reviewed potential projects to complete through funding from the Wyoming State Legislature through the State Lands and Investment Board known as the SLIB Consensus List. Park County's share of the funds is estimated at \$3,266,000. The Board reached consensus, without taking action, to consider Solar Panels at the Park County Complex (\$200,000); Wind Power Study (\$30,000); Park County Complex Roof (\$100,000); Chip Sealing Projects (\$500,000); Magnesium Chloride and Tank for Roads (\$50,000); Fairground Buildings Roof Replacements (\$75,000); Powell Shop Building (\$1,230,000); Road Construction Projects (\$1,000,000). The Board also reached consensus without taking action to submit the Chip Sealing and Magnesium Chloride projects to the State Land and Investment Board for their June 19, 2008 meeting.

Minutes

Commissioner Hall made a motion, seconded by Fontaine, to approve the minutes from the April 15, 2008 meeting. Motion carried.

Catering Permits

Commissioner Hall made a motion, seconded by Siggins, to approve a Catering Permit for Sunset House Restaurant for a May 31, 2008 Cody Medical Foundation dinner dance at the Big Hat Ranch, 153 County Road 6NS. Motion carried.

Commissioner Hall made a motion, seconded by Brewer, to approve a Catering Permit for Painter Outpost for a May 17, 2008 Auction at the Dan Estes property, 2612 Crandall Road. Motion carried.

Audit Services FY08

Commissioner Fontaine made a motion, seconded by Hall, to accept and allow the Chair to sign the engagement document for auditing services from Porter, Muirhead, Cornia and Howard for a fee of \$47,500 for the Fiscal Year 2008 audit. Motion carried.

LGLP Contract

Commissioner Hall made a motion, seconded by Siggins, to approve the Membership Application with the Local Government Liability Pool for July 1, 2008 – June 30, 2009. Motion carried.

ISWMP Reimbursement Request

Commissioner Fontaine made a motion, seconded by Hall, to approve and allow the Chairman to sign the \$25,928 Reimbursement Request prepared by Peak Engineering for the Integrated Solid Waste Management Project grant. Motion carried.

Public Health Contract – Meeteetse School

Commissioner Siggins made a motion, seconded by Fontaine, to approve and allow the Chair to sign, a contract with the Meeteetse School District for School Nursing Services May 6, 2008 – May 31, 2009 for \$35/hour of nursing services plus mileage. Motion carried.

Lease Renewal – Arial Software

Commissioner Hall made a motion, seconded by Brewer, to renew a lease agreement with Arial Software at the Park County Complex for Suites 3045, 3046 and 3047 at a rate of \$7.00-\$12.00/square foot at a total cost of \$15,580 payable monthly at \$1,298.34 for the term May 1, 2008 – April 30, 2009. Motion carried.

Grizzly Gathering Catalog Letter

Commissioner Hall made a motion, seconded by Fontaine, to approve, subject to editing by the Board, a letter from the Board of County Commissioners for the Grizzly Gathering Library Fundraising Project Catalog. Motion carried.

Correcting Resolution 2007-93

Commissioner Fontaine made a motion, seconded by Brewer, to approve **RESOLUTION 2008-29, A RESOLUTION AMENDING RESOLUTION 2007-93; CORRECTING CLERICAL ERROR; RELATING TO LOT 2 OF LORASH SUBDIVISION, SECTION 9, T53N, R101W, 6TH P.M., PARK COUNTY, WYOMING.** Motion carried.

SLIB Funding – City of Cody

Commissioner Hall made a motion, seconded by Brewer, to approve a request from the City of Cody to reallocate the remaining \$11,302.70 from the E Avenue Paving project funded through the 2007 SLIB Consensus funds to the 12th Street Reconstruction Project. Motion carried.

Library Parking Lot MOU

Commissioner Brewer made a motion, seconded by Fontaine, to approve and allow the Chair to sign the Memorandum of Understanding for Parking Lot Access Roads for Park County Library and Cody Recreation Facilities. Motion carried.

Park County Library Project – Construction Update

Fred Bronnenberg of Groathouse Construction and Karen Kelly of CTA Architects Engineers provided a Park County Library construction update as well as a discussion on the possible installation of solar panels and a Park County Complex roof replacement. No action was taken.

Park County Library Project – Funding Update

Dave Reetz of First Company provided a Park County Library Project financing update. No action was taken.

Heart Mountain Wyoming Foundation Project

Dave Reetz, Pat Wolfe and LaDonna Zahl of the Heart Mountain Wyoming Foundation presented a request to advertise a Notice of Finding of No Significant Impact and Notice of Intent to Request Release of Funds for the Heart Mountain Interpretive Learning Center. Reetz also reported the Foundation has raised \$1,300,000 for the project.

Commissioner Fontaine made a motion, seconded by Hall, to advertise, pending approval of the County Attorney, the Notice of Finding of No Significant Impact and Notice of Intent to Request Release of Funds for the Heart Mountain Interpretive Learning Center project as presented by Dave Reetz. Motion carried.

Capstone Construction – Special Use Permit and Site Plan Review

Commission Chairman French recused himself from discussion of Grace, Inc., dba Capstone Construction, stating a conflict of interest. Vice Chairman Brewer reopened the public hearing to consider the application of Grace, Inc. dba Capstone Construction, on property owned by Dane and Rebecca Herd, for a Special Use Permit and Site Plan Review to allow a large rock products mine. The property is located at 1224 Road 15, south of

Highway 14-A, legally described as a parcel of land within Tract 1 of Lot 62, T55N, R100W, 6th P.M., Park County, Wyoming in the GR-P zoning district.

Upon hearing comments from the County Planning staff, five neighboring landowners and a representative of the applicant, Commissioner Siggins made a motion, seconded by Hall, to close the public hearing. Motion carried.

Commissioner Siggins made a motion, seconded by Fontaine, to approve **RESOLUTION 2008-30 DENIAL OF A SPECIAL USE PERMIT AND SITE PLAN REVIEW TO ALLOW A LARGE ROCK PRODUCTS MINE WITHIN TRACT 1 OF LOT 62, T55N, R100W, 6TH P.M., PARK COUNTY, WYOMING.** Motion carried, Chairman French absent during the vote.

Executive Session

Commissioner Brewer made a motion, seconded by Fontaine, to go into executive session, pursuant to Wyoming Statute 16-4-405 (a)(ix). Motion carried.

Commissioner Hall made a motion, seconded by Siggins, to go out of executive session. Motion carried.

Public Hearing Crandall Properties, LLC

Commission Chairman French opened a public hearing to consider the application of Crandall Properties, LLC for the proposed Crandall Estates Major Subdivision for approval of a Special Use Permit to allow a major subdivision in the GR-5 zoning district utilizing lot size averaging of 57.20+/- acres into 11 single-family residential lots ranging in size from 2.44+/- acres to 11.27+/- acres. The property is located east of Highway 296, south of the Clark's Fork of the Yellowstone River on land described as a parcel within Homestead Entry Survey (H.E.S.) No. 177, T56N, R106W, 6th P.M., Park County, Wyoming.

Assistant Planner Nikki Leck presented the application for a Special Use Permit. Commissioners received comments from the applicant's representative and two neighboring landowners. There being no further comments, Commissioner Hall made a motion, seconded by Siggins, to close the hearing. Motion carried.

Commissioner Hall made a motion, seconded by Brewer, to approve **RESOLUTION 2008-31, APPROVAL OF A SPECIAL USE PERMIT FOR THE CRANDALL ESTATES MAJOR SUBDIVISION LOCATED WITHIN HOMESTEAD ENTRY SURVEY (H.E.S.) NO 177, T56N, R106W, 6TH P.M., PARK COUNTY, WYOMING.** Motion carried.

Earnings and Collections

The following Earnings and Collections were presented to the Board and approved:

Kelly Jensen, Park County Clerk	\$35,952.46
Joyce Boyer, Clerk of District Court	\$ 7,779.57
Scott Steward, Park County Sheriff	\$11,539.01

Bonds

The following bonds, having been approved by County Attorney Bryan Skoric, were approved by the Board of County Commissioners:

Dorothy Overfield, Northwest Rural Water District	\$25,000.00
Alan B. Swenson, West Park Hospital Board	\$25,000.00
Shon Hocker, Big Horn County School District #1	\$50,000.00
Rod Morrison, Heart Mountain Irrigation District	\$ 1,000.00
Brian Duyck, Heart Mountain Irrigation District	\$ 5,000.00

Bills Paid

A T & T	\$293.97
ALBERTSONS PURCHASE ADV. CARD	\$256.65
ALDRICH LUMBER - POWELL	\$8.00
ALLTEL COMMUNICATIONS LLC	\$365.92
ALSCO - AMERICAN LINEN DIVISION	\$68.04
AMERICAN JOURNAL OF NURSING	\$34.90
BACK TO BASICS	\$52.76
BAILEY, NANCY L	\$83.08
BANGERT, BRENDA	\$10.00
BAUER, STEVE	\$3,000.00
BEAR CO INC.	\$5,785.90
BEARTOOTH HEALTH CARE LLC	\$4,583.34
BENNETT, M.D., THOMAS L.	\$1,535.00

BERG, BRYNN	\$220.38
BEST WESTERN THE INN AT LANDER	\$220.78
BIG HORN BASIN ORTHOPAEDIC	\$146.00
BIG HORN CARPET ONE, INC.	\$14,599.30
BIG HORN COOP MARKETING ASSN	\$32.63
BIG HORN ENERGY, INC.	\$1,059.66
BIG HORN GLASS	\$150.00
BIG HORN WHOLESALE, INC.	\$1,494.24
BIG VALLEY BEARING & SUPP. INC	\$637.34
BILLINGS CLINIC	\$137.00
BIRKY, SEAN	\$100.25
BLACK BOX NETWORK SERVICES	\$6,274.89
BLAKEMAN PROPANE - CODY	\$1,555.42
BOONES MACHINE SHOP	\$329.99
BOYS & GIRLS CLUB OF PARK CO	\$2,530.00
BRESNAN COMMUNICATIONS	\$459.85
BRUCO, INC.	\$4,556.00
CAMPBELL'S REPAIR & COLLISION	\$433.80
CARQUEST OF CODY WY #3106	\$1,089.70
CARQUEST OF POWELL	\$1,430.13
CASPER STAR-TRIBUNE, INC.	\$38.99
CDW GOVERNMENT, INC.	\$2,784.27
CENTER PRINTING COMPANY	\$235.90
CODY ACE HARDWARE	\$504.77
CODY DAIRY SERVICE LLC	\$483.82
CODY ENTERPRISE	\$1,311.90
CODY TREE SURGERY, INC	\$45.00
CODY WINNELSON CO.	\$281.94
CODY, CITY OF	\$16,983.21
COLOR WORLD PRINTERS-BOZEMAN	\$550.00
COMFORT INN AT BUFFALO BILL	\$269.97
COMMUNITY HOME OXYGEN	\$12.50
COMPUTER SOFTWARE ASSOCIATES, INC	\$49,053.24
CONNERS, MICHAEL	\$143.42
COPENHAVER, KATH, KITCHEN & KOLPITCKE	\$2,670.00
CORONADO ENTERPRISES	\$424.89
CRUM ELECTRIC SUPPLY CO.	\$748.63
CURTS CARS	\$28.57
CUSTER COUNTY SHERIFF'S OFFICE	\$30.00
DAVIS, JAMES F.	\$96.10
DAVIS, JONATHAN W.	\$854.93
DE HAAN ELECTRONICS	\$1,586.55
DELL MARKETING CORP.	\$13,867.02
DODGE COMPANY, THE	\$326.52
EDGE, RUTH I.	\$280.53
ENERGY WEST - WYOMING	\$19.23
ENGINEERING ASSOCIATES	\$33,515.69
EQUIFAX CREDIT INFO SERV.,INC.	\$55.00
ETSCORN, DYLAN	\$18.18
FARWELL, DALYN	\$39.39
FED EX	\$71.60
FITZWATER, VICKIE	\$274.03
FRAZIER, ANDREW	\$11.31
FREMONT MOTOR CODY, INC.	\$46.06
FROST, SANDRA M.	\$175.00
FUEL DEPOT, INC.	\$230.70
GALLS INCORPORATED	\$1,491.55
GARYS	\$153.80
GATES, SHARON	\$256.78
GILLETT, LINDA	\$60.51
GLASSMASTERS	\$150.00

GOODYEAR PRINTING	\$420.10
GRAINGER	\$431.45
GRATER, ROBERT V.	\$41.41
GROATHOUSE CONSTRUCTION INC	\$477,869.00
GROATHOUSE CONSTRUCTION, RETAINAGE ACCT	\$53,097.00
HARRIS TRKING & CONST., INC.	\$165,486.08
HEART MTN IRRIGATION DISTRICT	\$27,899.53
HILLCREST SPRING WATER INC	\$28.05
HOLDINGS LITTLE AMERICA	\$350.00
HOLM, BLOUGH AND COMPANY	\$7,225.28
HONNEN EQUIPMENT CO.	\$974.74
HOPKINS MEDICAL PRODUCTS, INC.	\$490.49
HOWARD, KATHERINE D.	\$78.78
HUMANE SOCIETY OF PARK COUNTY	\$333.34
IBM CORPORATION	\$600.57
INFOMINE OF THE ROCKIES, INC	\$126,921.21
INFOPRINT SOLUTIONS COMPANY	\$586.95
INTERMOUNTAIN TRAFFIC SAFETY	\$621.75
INTERSTATE BRANDS CORPORATION	\$246.19
INTERSTATE TIRE SERV. INC	\$45.00
IVERSON SANITATION	\$160.00
J.C. REPAIR, INC.	\$458.39
JACKS TRUCK & EQUIPMENT, INC.	\$235.19
JAMIESON, M.D., CHARLES E	\$500.00
JEFFERSON COUNTY SHERIFF	\$18.68
K-B COMMERCIAL PRODUCTS	\$1,063.80
KARST SPORTS	\$1,124.25
KEEFER, ELIZABETH	\$62.37
KEELE SANITATION	\$576.00
KENCO SECURITY AND TECHNOLOGY	\$191.75
KIEPER, DAVID	\$21.30
LABEL MASTER	\$377.91
LEON UNIFORM COMPANY, INC.	\$133.00
LINTONS BIG R, INC.	\$318.71
LOEPER, JESSICA	\$2,210.00
LOWHAM,TRINA	\$640.91
LYLE SIGNS, INC.	\$489.14
M.A.R.E.T.	\$300.00
MAJESTIC LUBE, INC.	\$215.25
MARQUIS AWARDS & SPECIALS, INC	\$63.25
MATRIX	\$1,085.49
MC CARTY AND REED, ATTORNEYS AT LAW,L.C.	\$2,335.29
MC CUMBER LOCKSMITH SHOP	\$22.50
MCINTOSH OIL, INC.	\$16,078.49
MEDICAL CENTER PHARMACY	\$724.69
MEETEETSE SENIOR CITIZENS	\$2,500.00
MEINECKE & SITZ, ATTYS AT LAW_031685	\$591.58
MEINECKE & SITZ, ATTYS AT LAW_031686	\$759.06
MERRITT, SUNNY G	\$199.34
MONTANA-DAKOTA UTILITIES CO.	\$1,289.16
MOORE, LEONARD D.D.S.	\$476.00
MORENO, NANCY	\$85.75
MOTOR PARTS, INC.	\$145.54
MOTOROLA	\$124.56
MOUNTAIN VIEW MEDICAL CENTER	\$200.00
MOUNTAIN WEST SCREEN PRINTERS, INC	\$745.38
MUELLER, KENNETH H. , M.D.	\$1,465.00
MURPHY, KATHERINE	\$214.36
NAPA AUTO PARTS	\$235.22
NEWMAN TRAFFIC SIGNS, INC	\$877.52
NORTHWEST COLLEGE - CODY CTR	\$20.00

NORTHWEST RURAL WATER DISTRICT	\$65.90
NORTHWEST WY FAMILY PLANNING	\$906.00
NORTHWINDS PUBLISHING	\$17.90
NURSING 2008	\$24.90
OFFICE SHOP, THE	\$396.21
ONE STOP SHOPPE	\$470.89
OREILLY AUTO PARTS	\$43.19
PAFFORD, TERRY	\$589.20
PAMIDA, INC.	\$324.75
PAPER DIRECT, INC.	\$65.94
PARK COUNTY FLEX SPND BEN ACCT	\$164.40
PARK COUNTY IMPLEMENT	\$4,610.00
PARK COUNTY LEADERSHIP INST	\$500.00
PARK COUNTY SHERIFF	\$135.95
PERRINE, BARBARA	\$26.77
PETERBILT OF WYOMING	\$87.31
PILCH ENGINEERING & SURVEYING	\$5,655.51
PITNEY BOWES - RESERVE ACCOUNT	\$11,550.00
POLECAT PRINTERY	\$30.00
POWELL OFFICE SUPPLY, INC.	\$709.85
POWELL TRIBUNE, INC.	\$3,174.33
POWELL VALLEY HARDWARE	\$203.92
POWELL, CITY OF	\$874.56
PRESTON, LYNELL K	\$22.22
PRODUCTION MACHINE CORP.	\$3,210.86
PSS - SALT LAKE CITY	\$46.60
QUALITY PROPANE SERVICE INC	\$142.53
QUILL	\$68.52
QWEST	\$4,404.28
QWEST BUSINESS SERVICES	\$125.75
QWEST COMMUNICATIONS INC	\$150.00
RAMEY, VIRGINIA L.	\$459.90
REBER, WARDI	\$55.21
RED BARN	\$490.38
RED EAGLE OIL COMPANY, INC.	\$31,377.64
REITER CONSTRUCTION LLC	\$2,946.89
RENNER, COLLEEN	\$26.26
ROBINSON, KAREN	\$54.60
ROCKY MOUNTAIN POWER	\$755.68
ROVENNA SIGNS & DESIGN	\$52.00
S & S AUDIO-VIDEO, INC.	\$10.98
SAGE CIVIL ENGINEERING, INC.	\$8,437.18
SAINT LOUIS UNIVERSITY	\$250.00
SANOFI PASTEUR, INC	\$184.41
SEARS COMMERCIAL ONE	\$81.96
SENITTE, BOB	\$28.00
SHIPP, RHONDA	\$591.02
SHOCKLEY SIGGINS, JILL	\$266.64
SHOSHONE OFFICE SUPPLY, INC.	\$908.29
SIERRA DETENTION SYSTEMS	\$14,500.00
SIGGINS, ALAN	\$105.30
SIMPSON, WILLIAM L.	\$400.00
SKORIC, BRYAN	\$529.83
SPECIALIZED PRODUCTS COMPANY	\$1,389.70
STEWART, SCOTT	\$121.20
SUN RIDGE SYSTEMS, INC.	\$15,991.00
SWANDER, ROBERT A	\$75.00
SYSCO FOOD SERVICES OF MONTANA	\$2,276.59
TEAM LABORATORY CHEMICAL CORP.	\$4,922.50
THOMPSON LAW LLC	\$5,530.00
THOS. Y. PICKETT & CO., INC.	\$4,700.00

TRACTOR & EQUIPMENT CO	\$884.33
TRI STATE TRUCK & EQUIP, INC	\$177.64
TRIM & TIDY TREE SERVICE	\$500.00
TWO TOUGH GUYS SERVICES	\$898.96
UNITED BUILDING CENTERS	\$20.43
UNIVERSITY OF WY - COOP EXTENSION	\$4,017.52
UPS STORE, THE	\$89.77
VALLEY WELDERS & IND SUPPLY	\$59.71
VERIZON WIRELESS	\$469.11
VISA	\$353.93
VISA - FIRST NATIONAL BANK & TRUST	\$3,497.69
VISIONARY COMMUNICATIONS INC	\$79.95
VOSS, LINDSAY	\$40.19
WAL MART COMMUNITY	\$2,556.71
WALTON, DERRIK, DDS, PC	\$380.00
WAYNES BOOT SHOP	\$100.00
WEST PARK HOSPITAL	\$711.27
WESTERN STATES FIRE PROTECTION CO	\$340.00
WHITSON, TOM D.	\$92.17
WILSON BROTHERS CONST.- RETAINAGE ACCT	\$49,666.98
WILSON BROTHERS CONSTRUCTION, INC.	\$447,002.78
WOODWARD TRACTOR & RENTAL, INC	\$225.00
WORLD COMMUNICATION CENTER	\$37.41
WPCI CONSULTANTS, INC.	\$214.50
WURZEL, PATRICIA A	\$11.11
WYOMING BEHAVIORAL INSTITUTE	\$4,110.00
WYOMING COUNTY CLERKS ASSOCIATION	\$500.00
WYOMING COUNTY TREASURERS ASSOCIATION	\$160.00
WYOMING D.A.R.E.	\$150.00
WYOMING DEPARTMENT OF AGRICULTURE	\$50.00
WYOMING DEPARTMENT OF HEALTH	\$7,846.02
WYOMING DEPT OF TRANS - ACCOUNTING	\$12,487.82
WYOMING INFORMATION TECHNOLOGY DIV	\$7.88
WYOMING TECH TRANSFER CENTER	\$400.00
WYOMING WINGS	\$145.00
YELLOWSTONE BEHAVIORAL HEALTH	\$5,621.23
YELLOWSTONE REGIONAL AIRPORT	\$23,783.75
911 EXTINGUISHER, LLC	\$117.00
TOTAL WARRANTS WRITTEN 5/6/08	<u>\$1,790,920.43</u>

Adjournment

There being no further business to come before the Board, Commissioner Fontaine made a motion, seconded by Brewer, to adjourn the meeting. Motion carried.

Tim A. French, Chairman

Bill Brewer, Vice Chairman

Jill Shockley Siggins, Commissioner

Marie Fontaine, Commissioner

Bucky Hall, Commissioner

Attest:

Kelly Jensen, Park County Clerk