

**Park County Board of Commissioners  
May 20 and 21, 2008  
Regular Meeting**

Proceedings of a regular meeting of the Board of County Commissioners of Park County, Wyoming, held in Cody, Wyoming on Tuesday, May 20, 2008 and Wednesday, May 21, 2008. Present were Chairman Tim French, Commissioners Bill Brewer, Jill Shockley Siggins, Marie Fontaine and Bucky Hall, and County Clerk Kelly Jensen.

**Lease - Cody Shooting Complex**

Cody Shooting Complex Board Chair Karen Spearing presented a lease extension request for the Shooting Complex and updated the Board on efforts to acquire additional land that will be given to Park County for an expansion of the Complex. Upon recommendation from Park County Attorney Bryan Skoric that the Board determine possible future obligations for the land before extending the lease, the Board took no action on the matter at this time.

**Executive Session**

Commissioner Fontaine made a motion, seconded by Siggins, to go into executive session pursuant to Wyoming Statute 16-4-405(a)(ix), items confidential by law and 16-4-405(a)(ii), personnel matters. Motion carried.

Commissioner Hall made a motion, seconded by Fontaine, to close the executive session and return to the regular meeting. Motion carried.

Commissioner Siggins made a motion, seconded by Hall, to confirm decisions made in executive session regarding personnel matters. Motion carried.

**Homesteader Museum Buildings**

The Board of Park County Commissioners met with Gary Lucus from the American Legion Post 26, Powell Mayor Scott Mangold and Park County Museum Board Chairman Robert Smith regarding the long-term ownership of land, buildings and collections that make up the Homesteader Museum in Powell. Those present stated the land is currently owned by the City of Powell, the buildings by the American Legion and the collections by Park County.

Commissioner Hall made a motion, seconded by Siggins, to direct the Park County Attorney to negotiate acquisition or lease of the Homesteader Museum building from the American Legion Post 26 in Powell and to negotiate acquisition or lease of the land on which the building stands from the City of Powell. Motion carried.

**Soil Survey Internship**

County Planner Linda Gillett presented a proposal to work with the Natural Resources Conservation Service (NRCS) for an intern to digitize the soils mapping previously completed in Park County. The County's role would require office space for the intern and training by the Park County Planner. Salary and equipment would be provided by the NRCS.

Commissioner Hall made a motion, seconded by Fontaine, to allow the County Planner to train and provide office space for a soil survey intern funded by the Natural Resources Conservation Service to assist in digitizing Park County's soils mapping. Motion carried.

**County Appointed Board Training Manual and Survey**

Commissioner Hall made a motion, seconded by Siggins, to have Administrative Assistant Peggy Ruble assist University of Wyoming Extension Educator Rhonda Shipp in developing a Board training program and to provide refreshments. Motion carried.

**Approve Minutes**

Commissioner Brewer made a motion, seconded by Siggins, to approve the minutes for the May 13, 2008 regular Commission meeting and the May 14, 2008 special emergency meeting. Motion carried.

**SLIB Consensus List**

Commissioner Siggins made a motion, seconded by Fontaine, to approve **RESOLUTION 2008-35, APPROVING PROJECTS TO BE FUNDED UNDER SECTIONS 328 AND 329 IN COMPLIANCE WITH RULES PROMULGATED BY THE STATE LOAN AND INVESTMENT BOARD, CHAPTER 28, KNOWN AS THE SLIB CONSENSUS LIST** for the June 19, 2008 State Loan and Investment Board meeting. Motion carried.

### **Lease Renewals**

Acting Buildings and Grounds Supervisor Dennis Sprague presented lease renewals with the State of Wyoming for office space for WIC and DFS

Commissioner Fontaine made a motion, seconded by Hall, to approve a one-year lease renewal from July 1, 2008 – June 30, 2009 for the Department of Family Services in the Park County Annex for \$17,205.53 per year and a one-year lease renewal from July 1, 2008 – June 30, 2009 for the Women, Infants and Children's Program at the Powell Annex for \$2,981.99 per year. Motion carried.

### **Park County Board Appointment**

Commissioner Brewer made a motion, seconded by Hall, to approve the proposed advertising and interview schedule for an open position on the Park County Museum Board due to the resignation of Carol Wiltse, Meeteetse. Motion carried.

### **Public Hearing – Thomas Brunsing SUP**

Commission Chairman French opened the public hearing to consider the application of Thomas Brunsing for a Special Use Permit for a dude ranch/resort with the existing lodge, 6 new guest suites, and a new covered semi-enclosed self-service eating area. The property is located at 2915 Highway 120. The legal description is a tract of land within Lots 2 and 5 located east of the centerline of the Clarks Fork of the Yellowstone River and northwest of the centerline of Wyoming State Highway #120, Section 30, T57N, R101W, 6<sup>th</sup> P.M., Park County, Wyoming in the GR-20 zoning district.

Upon hearing comments from the County Planning staff and the applicant and there being no further comments, Commissioner Hall made a motion, seconded by Siggins, to close the public hearing. Motion carried.

Commissioner Hall made a motion, seconded by Siggins, to approve **RESOLUTION 2008-36**, APPROVAL OF A SPECIAL USE PERMIT TO ALLOW DUDE RANCH AND RESORT WITHIN LOTS 2 AND 5 LOCATED EAST OF THE CENTERLINE OF THE CLARKS FORK OF THE YELLOWSTONE RIVER AND NORTHWEST OF THE CENTERLINE OF WYOMING STATE HIGHWAY #120, SECTION 30, T57N, R101W, 6<sup>TH</sup> P.M., PARK COUNTY, WYOMING. Motion carried.

### **Amended Plat – Eaglenest Ranch Subdivision**

Assistant County Planner Nikki Leck presented the Amended Plat for Lot 16 and 17 of the Eaglenest Ranch Subdivision, whose applicants are Zack and Dana DeAun Thorington on property described as Lot 16 and Lot 17, Eaglenest Ranch Subdivision, T54N, R100W, 6<sup>th</sup> P.M., Park County, Wyoming within the GR-P zoning district subdivision for Lot 16 to become Lot 16-A and be 1.00+/- acres and for Lot 17 to become Lot 17-A and be 8.07+/- acres. It is located at 1782 and 1794 Dutcher Springs Trail.

Commissioner Hall made a motion, seconded by Brewer, to approve **RESOLUTION 2008-37**, APPROVAL OF AN AMENDED PLAT FOR LOT 16 AND LOT 17 OF EAGLENEST RANCH SUBDIVISION, T54N, R100W, 6<sup>TH</sup> P.M., PARK COUNTY, WYOMING. Motion carried.

### **Final Plat – Hogeboom #3 Simple Subdivision SS-158**

Assistant County Planner Nikki Leck presented the Hogeboom #3 SS-158 whose applicant is Hoge Development III, LLC. It is a two-lot subdivision totaling approximately 25.27+/- acres for Lot 1 and 20.01+/- acres for Lot 2 with exempt parcels of 44.05+/- acres, 40.00+/- acres, 35.48+/- acres, 35.33+/- acres, 39.55+/- acres and 158.15+/- acres from an original parcel containing 397.84+/- acres within the N1/2SE1/4, SE1/4NE1/4 of Section 34 and NW1/4SE1/4, SW1/4, S1/2NW1/4 of Section 35, T58N, R102W, 6<sup>th</sup> P.M., Park County, Wyoming in the GR-20 zoning district. It is located north of County Road 8VE, west of the Clarks Fork of the Yellowstone River.

Commissioner Siggins made a motion, seconded by Fontaine, to approve **RESOLUTION 2008-38**, APPROVAL OF A FINAL PLAT FOR THE HOGEBOOM NO. 3 SS-158 SIMPLE SUBDIVISION WITHIN THE N1/2SE1/4, SE1/4NE1/4 OF SECTION 34 AND NW1/4SE1/4, SW1/4, S1/2NW1/4 OF SECTION 35, T58N, R102W, 6<sup>TH</sup> P.M., PARK COUNTY, WYOMING. Motion carried.

### **WYDOT Highway Department**

Shelby Carlson, District Engineer, and other representatives of the Wyoming Department of Transportation provided an update to the Board of County Commissioners on construction and planning projects in Park County and the surrounding area for 2008 and 2009. No action was taken.

**Final Plat - Bales Simple Subdivision SS-162**

Assistant County Planner Jeff Goodrich presented the Bales SS-162 Simple Subdivision, whose applicant is Brenda Rae Bales. It is described as a two-lot subdivision totaling approximately 9.65+/- acres for Lot 1 and 10.42+/- acres for Lot 2 from an original parcel containing 20.07+/- acres within Lot 85-A of Lot 85, T55N, R99W, 6<sup>th</sup> P.M., Park County, Wyoming. It is located at 775 Road 12H in the GR-P zoning district.

Commissioner Fontaine made a motion, seconded by Siggins, to approve

**RESOLUTION 2008-39, APPROVAL OF A FINAL PLAT FOR THE BALES SS-162 SIMPLE SUBDIVISION WITHIN LOT 85-A OF LOT 85, T55N, R99W, 6<sup>TH</sup> PM., PARK COUNTY, WYOMING.** Motion carried.

**Final Plat - Rentschler Simple Subdivision SS-160**

Assistant County Planner Jeff Goodrich presented the Rentschler SS-160 Simple Subdivision, whose applicants are Mackenzie Graft on behalf of Allan and Kristi Zellmann and Wilbur and Dianne Rentschler. It is described as a two-lot subdivision totaling approximately 15.0+/- acres for Lot 1 and 5.0+/- acres for Lot 2 with an exempt parcel of 59.7+/- acres from an original parcel containing 79.7+/- acres within Tract 3 of Lot 50, T56AN, R99W, 6<sup>th</sup> P.M., Park County, Wyoming. It is located at 1203 Lane 5 in the GR-P zoning district.

Commissioner Brewer made a motion, seconded by Fontaine, to continue consideration of the matter until the June 10, 2008 Board of County Commission meeting. Motion carried.

**Final Plat – Marino Simple Subdivision SS-154**

Assistant County Planner Nikki Leck presented the Marino SS-154 Simple Subdivision, whose applicant is Joseph Marino representing Good Earth Properties, LLC. It is described as a two-lot subdivision totaling approximately 6.90+/- acres for Lot 1 and 21.66+/- acres for Lot 2 from an original parcel containing 28.56+/- acres within Lots 83-S and 83-T, T55N, R99W, 6<sup>th</sup> P.M., Park County, Wyoming. It is located at 1065 Lane 8 in the GR-P zoning district.

Commissioner Fontaine made a motion, seconded by Hall, to approve

**RESOLUTION 2008-40, APPROVAL OF A FINAL PLAT FOR THE MARINO SS-154 SIMPLE SUBDIVISION WITHIN LOTS 83-S AND 83-T, T55N, R99W, 6<sup>TH</sup> P.M., PARK COUNTY, WYOMING.** Motion carried.

**Park County Library Office Space**

Library Director Frances Clymer and Library Board Chairperson Erin Evans met with the Board of County Commissioners to review needs for office space for the Park County Library Administrative offices in the Park County Complex. The Board of County Commissioners directed Acting Buildings and Grounds Superintendent Dennis Sprague to work with Clymer and Evans and Commissioners Fontaine and Shockley Siggins to determine an appropriate location. No action was taken.

**Meeting Recess and Reconvene**

Commissioner Hall made a motion, seconded by Brewer, to recess until 8:30 a.m. Wednesday, May 21, 2008. Motion carried.

The Board reconvened at 8:30 a.m. Wednesday, May 21, 2008.

**Special Funding Requests**

The Board of County Commissioners met with ten of twenty-five groups seeking funding in the County's fiscal year 2009 budget. Those presenting funding requests were Yellowstone Regional Airport, Yellowstone Behavioral Health Center, Cody Yellowstone Air Service Organization, Forward Cody Wyoming, Meeteetse Economic Development Alliance, Powell Economic Development Alliance, Powell Valley Recycling Task Force, Big Brothers/Big Sisters of Northwest Wyoming and Park County Leadership Institute. No action was taken.

**Park County Library Board**

The Board of County Commissioners moved to the Old Law Library for a work session with the Park County Library Board and a representative of Northwest College to review plans for coffee service in the new Park County Library. No action was taken.

**Bonds**

The following bond, having been approved by County Attorney Bryan Skoric, was approved by the Board of County Commissioners:

Ronee Hogg, Town of Meeteetse \$5,000.00

**Bills Paid**

A T & T	\$60.01
AIT LABORATORIES	\$165.00
ALBERTSONS PHARMACY #807	\$7.69
ALLTEL COMMUNICATIONS LLC	\$2,032.84
BALLARD PAINTING	\$572.99
BARROWS, MARY MEYERS	\$100.75
BEAR CO INC.	\$30.95
BEARTOOTH ELECTRIC COOP	\$40.23
BEDUHN, NICK	\$800.00
BEST WESTERN CROSSROADS INN	\$720.00
BIG HORN CARPET ONE, INC.	\$45,311.16
BIG HORN ENERGY, INC.	\$2,517.92
BIG HORN GLASS	\$41.25
BIG HORN REDI-MIX, INC.	\$288.00
BIG HORN RURAL ELECTRIC COMPANY	\$284.44
BIG HORN WHOLESALE, INC.	\$1,257.54
BILLINGS CLINIC - REGISTRATION 8231	\$200.00
BLACK BOX NETWORK SERVICES	\$61.52
BLANKENSHIP QUALITY CONCRETE LLC	\$6,432.00
BOB BARKER COMPANY	\$563.81
BOYS & GIRLS CLUB OF PARK CO	\$2,530.00
BRANSBY LAW FIRM, PC	\$282.00
BRESNAN COMMUNICATIONS	\$198.77
BREWER, BILL	\$230.28
BRODY CHEMICAL	\$168.99
BRUCO, INC.	\$239.73
CAMPBELL'S REPAIR & COLLISION	\$78.98
CAPSTONE CONSTRUCTION	\$11,705.00
CDW GOVERNMENT, INC.	\$21,663.91
CHEYENNE REGIONAL MEDICAL CTR	\$120.00
CLARK, DAVID M	\$760.00
COAST TO COAST SOLUTIONS	\$93.57
CODY ACE HARDWARE	\$797.75
CODY COUNCIL ON AGING	\$4,166.74
CODY COUNTRY PRINTING	\$332.00
CODY DAIRY SERVICE LLC	\$771.18
CODY ENTERPRISE	\$1,347.30
CODY WINNELSON CO.	\$216.54
CODY, CITY OF	\$1,865.05
COMMUNICATION TECHNOLOGIES	\$3,821.00
CONOCOPHILIPS, INC.	\$696.21
COPENHAVER, KATH, KITCHEN & KOLPITCKE	\$400.00
COULTER CAR CARE CENTER	\$70.00
CRESENT SALES	\$816.76
CRISIS INTERVENTION SERVICES	\$4,593.60
CROWNE PLAZA BILLINGS	\$109.00
CRUM ELECTRIC SUPPLY CO.	\$256.66
CTA ARCHITECTS	\$3,000.00
CULLIGAN WATER CONDITIONING	\$174.00
CYASO	\$10,000.00
DELL MARKETING CORP.	\$11,033.13
EAGLE OF CODY	\$1,066.63
ENERGY WEST - WYOMING	\$8,290.31
ENVIRONMENTAL SYS. RESEARCH INST	\$2,117.80
ETSCORN, DYLAN	\$28.87
FASTENAL	\$36.46
FED EX	\$22.22
FEDERAL RESERVE BANK	\$100.00
FONTAINE, MARIE	\$181.80
FRAZIER, ANDREW	\$29.27

FREMONT MOTOR CODY, INC.	\$40.64
FUEL DEPOT, INC.	\$4,885.91
GALLS INCORPORATED	\$23.25
GAMBLES-STORE 4234, INC.	\$15.16
GARLAND LIGHT & POWER CO.	\$441.80
GARRISON & KRISJANSONS, P.C.	\$1,537.00
GEDDES PRODUCTIONS	\$26.70
GEOTECH SUPPLY CO., LLC	\$1,786.29
GLOBALSTAR USA, INC.	\$26.00
HALL, THOMAS BUCKY	\$179.78
HKM ENGINEERING, INC	\$2,154.25
HOLDINGS LITTLE AMERICA	\$183.34
HOPKINS MEDICAL PRODUCTS, INC.	\$75.95
HOWARD, KATHERINE D.	\$78.78
INTERSTATE BRANDS CORPORATION	\$264.96
KAHL, DICK L.	\$530.00
KEEFER, ELIZABETH	\$11.30
KEEGAN & WINSLOW P.C.	\$750.01
KENCO SECURITY AND TECHNOLOGY	\$13,029.50
KRISJANSONS, BRIGITA S.	\$400.00
LAB SAFETY SUPPLY INC	\$1,085.86
LASON SYSTEMS, INC.	\$2,100.00
LEON UNIFORM COMPANY, INC.	\$229.00
LINTONS BIG R, INC.	\$112.86
LOCAL GOVT. LIABILITY POOL	\$72,529.00
LONGO, MARK	\$15.63
MAJESTIC LUBE, INC.	\$89.90
MARQUIS AWARDS & SPECIALS, INC	\$13.00
MATTHEW BENDER & CO., INC.	\$327.55
MC CARTY AND REED, ATTORNEYS AT LAW,L.C.	\$3,135.41
MC CUMBER LOCKSMITH SHOP	\$62.25
MEDICAL CENTER PHARMACY	\$711.40
MED-TECH RESOURCE, INC	\$31.29
MEETEETSE, TOWN OF	\$66.20
MERCK & CO., INC.	\$3,038.83
MONTANA-DAKOTA UTILITIES CO.	\$1,388.65
MORENO, NANCY	\$128.00
MOUNTAIN WEST COMPUTER	\$19.99
NEMONT	\$49.33
NORTHWEST TRAIL	\$13.80
NYREEN, DAVE	\$12.12
OFFICE SHOP, THE	\$2,919.14
PAMIDA, INC.	\$141.55
PARK COUNTY PUBLIC HEALTH	\$60.00
PITNEY BOWES, INC. - A/R	\$375.00
PORTABLE WINCH CO.	\$2,063.70
POSTMASTER, CODY WY	\$5,000.00
POWELL LOCKS & SECURITY	\$110.00
POWELL OFFICE SUPPLY, INC.	\$13,061.96
POWELL SENIOR CITIZENS AGO-GO, INC	\$15,000.00
POWELL VALLEY ECON. DEV. ALLIANCE	\$9,950.00
POWELL VALLEY HARDWARE	\$10.16
PRUETT, KIMBERLEE	\$100.00
QWEST	\$7,550.61
RAMEY, VIRGINIA L.	\$446.63
RED EAGLE FOOD STORES	\$65.43
RED EAGLE OIL COMPANY, INC.	\$315.07
RIMROCK TIRE CO - CODY	\$9.95
RIMROCK TIRE CO - POWELL	\$49.95
ROCKY MOUNTAIN POWER	\$816.15
S & S AUDIO-VIDEO, INC.	\$3.99

SANDERS PLUMBNG & HEATNG, INC.	\$87.00
SANOFI PASTEUR, INC	\$2,404.14
SHELL FLEET PLUS, INC.	\$142.74
SHOSHONE OFFICE SUPPLY, INC.	\$1,212.18
SIMPSON, WILLIAM L.	\$400.00
SKORIC, BRYAN	\$72.72
SMITH, J. TRAVIS	\$2,320.00
SPAN PUBLISHING, INC.	\$139.00
STROUPE PEST CONTROL, CO.	\$95.00
SUNLIGHT PHOTOGRAPHICS	\$9.21
SUPERIORMIRROR.COM, INC	\$631.75
SYSCO FOOD SERVICES OF MONTANA	\$2,029.76
TASER INTERNATIONAL	\$550.00
TCT WEST, INC	\$152.82
THOMAS THE APOSTLE CENTER	\$50.00
TROMBETTA, GLYNN	\$24.24
U.S. DEPARTMENT OF JUSTICE - MARSHALS	\$976.52
UNITED BUILDING CENTERS	\$20.69
VERIZON WIRELESS	\$90.04
VISA	\$7.00
VISA - FIRST NATIONAL BANK & TRUST	\$2,744.90
WALTON, DERRIK, DDS, PC	\$550.00
WATERWORKS IRRIGATION	\$154.02
WEBSTER MOTORS, INC.	\$11.17
WOODWARD TRACTOR & RENTAL, INC	\$533.75
WRIGHT, RACHELLE A.	\$979.30
WYOMING - DEPARTMENT OF EMPLOYMENT	\$2,101.70
WYOMING DEPARTMENT OF EMPLOYMENT	\$154.05
WYOMING INVESTIGATORS ASSOCIATION	\$1,000.00
WYOMING LAW ENFORCEMENT ACADEMY	\$1,325.00
YELLOWSTONE AUTOMOTIVE	\$54.13
YELLOWSTONE BEHAVIORAL HEALTH	\$213.90
	<u>\$346,786.32</u>

**Adjournment**

There being no further business to come before the Board, Commissioner Hall made a motion, seconded by Brewer, to adjourn the meeting. Motion carried.

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Tim A. French, Chairman

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Bill Brewer, Vice Chairman

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Jill Shockley Siggins, Commissioner

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Marie Fontaine, Commissioner

\_\_\_\_\_  
Bucky Hall, Commissioner

Attest:

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Kelly Jensen, Park County Clerk