

**Park County Board of County Commissioners  
December 16, 2008  
Regular Meeting**

Proceedings of a regular meeting of the Board of County Commissioners of Park County, Wyoming, held in Cody, Wyoming Tuesday, December 16, 2008. Present were Chairman Tim French, Commissioners Bill Brewer, Marie Fontaine, Jill Shockley Siggins and Bucky Hall, County Clerk Kelly Jensen and Deputy County Clerk Wardi Reber.

**Amend Agenda**

Commissioner Fontaine made a motion, seconded by Hall, to amend the agenda to move the executive session to 9:30 a.m. and action items to 11:15 a.m. Motion carried.

**Executive Session**

Commissioner Hall made a motion, seconded by Brewer, to go into executive session pursuant to Wyoming Statute 16-4-405(a)(ix) to consider or receive confidential information. Motion carried. Commissioner Hall made a motion, seconded by Siggins, to go out of executive session and return to the regular meeting. Motion carried.

**Viewer's Report for Road 31C**

Don Livingston of Engineering Associates presented his Viewer's Report for Road 31C near Meeteetse, stating in his opinion the road that appears on maps from the early 1900s is in fact County Road 11 established by the Big Horn County Commissioners. Livingston further stated the surveying conducted in the early 1900s was without land corners, making it difficult to determine exact locations where the road would have traversed. Attorney Joey Darrah, representing Steve and Audrey Smith, across whose land the road would cross, questioned the findings of Livingston's report. Darrah further stated the Board is required to review the ruling from District Court and complete a survey of the road and have it platted. Deputy County Attorney Jim Davis presented the historical basis for the viewer being appointed and informed the Board a survey was a step that is necessitated at a later point in the process.

Commissioner Hall made a motion, seconded by Brewer, to take the viewer's report under advisement and make a decision at the January 13, 2008 meeting. Motion carried.

**Approve Minutes**

Commissioner Hall made a motion, seconded by Siggins, to approve the minutes from the December 9, 2008 regular meeting. Motion carried.

**Purchase Agreement – Motorola Dispatch Console**

Chief Information Officer Mike Conners presented a request for authorization to sign an agreement, when it arrives, for equipment to upgrade the radio console at the Law Enforcement Center. The project was recently modified, resulting in \$134,947 savings from the originally budgeted amount of \$425,000. Conners stated the County will be able to utilize grant funds for the upgrade from WyoLink and Homeland Security sources.

Commissioner Hall made a motion, seconded by Fontaine, to authorize Conners to sign a purchase agreement with Motorola when it comes in, recognizing the contract amount is unknown at this time. Motion carried.

**BLM Conveyance Waiver – Landfill Expansion**

Commissioner Brewer made a motion, seconded by Hall, to approve and allow the Chair to sign a Request for Conveyance from the United States Department of the Interior, Bureau of Land Management, for approximately 90 acres south of Cody for the landfill expansion. Motion carried.

**Memorandum of Understanding – Guardian ad Litem**

Commissioner Hall made a motion, seconded by Siggins to approve and allow the Chair to sign the Memorandum of Understanding between the Office of the Public Defender and Park County for the Guardian Ad Litem Program. Motion carried.

**Library Sale – Motion to Advertise**

Commissioners asked the County Attorney Bryan Skoric to work with the County Clerk Kelly Jensen and Administrative Assistant Peggy Ruble to create bid documents and suggest an advertising plan for disposal of the former Park County Library Building for consideration at the January 13, 2009 meeting. No action was taken.

**Simpson Private Road Petition**

Commissioner Siggins made a motion , seconded by Fontaine, to approve and allow the Chair to sign the Stipulated Order on Necessity of Private Road in the Matter of the Amended Petition of Peter and Lynne Simpson for the Establishment of a Private Road. Motion carried.

**SLIB Consensus Funding**

Commissioners reviewed decisions made to date regarding the State Land and Investment Board funding for Park County, agreeing that \$30,000 for a wind study and \$75,000 for fairground roof replacements are in the County’s list of projects; and the cities and county approved \$200,500 for Yellowstone Regional Airport. No action was taken.

**Landfill Superintendent**

Commissioners agreed that Commissioners Hall and Siggins would work with the County Clerk to develop a proposed position description and advertising plan for the County Landfill position. Commissioner Brewer made a motion, seconded by Fontaine, to increase the wage for Acting Landfill Superintendent Tim Waddell to the salary that was paid to the former superintendent, effective December 9, 2008. Motion carried.

**Conservation District Activity Reports**

Ann Trosper of the Powell – Clarks Fork Conservation District and Steve Jones of the Meeteetse Conservation District reported on activities completed by their organizations during the past year, including water quality monitoring and presentation of public forums. Jones reported that Conservation Districts have been invited to participate in the Bureau of Land Management Resource Planning. No action was taken.

**Park County Centennial Celebration Update**

Dave Reetz and Tonya Grdina of Friends of Park County History provided an update on the Park County Centennial Celebration. An initial event will be held February 15, 2009 with Governor and Mrs. Dave Freudenthal scheduled to attend. Follow-up events will be held throughout the year. The group is seeking student’s entries for a history contest. No action was taken.

**Park County Planning & Zoning Commission Interview**

Commissioners interviewed Michele Haines of Clark as a potential candidate for one three-year position on the Park County Planning & Zoning Commission. Applicants for this position included Robert DiVaccaro, Tom Flack, Fred Howard, Michele Haines and Tom Whitson.

Commissioner Siggins made a motion, seconded by Hall, to appoint Fred Howard to serve a three-year position on the Park County Planning and Zoning Commission. Voting in favor of the motion were Commissioners Hall, Siggins and French. Opposed were Commissioners Fontaine and Brewer. Motion carried.

**Park County Historic Preservation Commission**

Ev Diehl of the Park County Historic Preservation Commission reported their group is taking steps toward submission of a Certified Local Government grant application for work on the DeMaris House project. The building must first be registered with the State and be placed on the national historic register. Diehl also informed the Board they are updating their by-laws and would like to increase the number of board members from five to seven. Finally, Diehl submitted their annual report due to the State.

Commissioner Hall made a motion, seconded by Fontaine, to approve and allow the Chair to sign the annual Certified Local Government report on Park County Historic Preservation activities to the State of Wyoming. Motion carried.

**Retiring Commissioner Fontaine**

Chairman French presented a plaque signed by County elected officials and employees to outgoing Commissioner Fontaine and thanked her for her many years of service to Park County.

**Bonds**

The following bond, having been approved by County Attorney Bryan Skoric, was approved by the Board of County Commissioners:

Donna Ward	Town of Meeteetse	\$ 5,000.00
Annette Thorington	City of Powell	\$25,000.00

**Bills Paid**

A T & T	\$142.88
A-1 ELECTRIC	\$51.16
ALCOPRO, INC.	\$291.50
ALLTEL COMMUNICATIONS LLC	\$1,798.00
ARAMARK	\$322.92
ASSN OF STATE FLOOD PLAIN MANAGERS	\$100.00
BASIN VISION CENTER, P.C.	\$140.00
BEARTOOTH ELECTRIC COOP	\$41.18
BIG HORN CARPET ONE, INC.	\$69.72
BIG HORN ENERGY, INC.	\$102.00
BIG HORN RADIO NETWORK	\$730.00
BIG HORN RURAL ELECTRIC COMPANY	\$287.12
BIG HORN WHOLESALE, INC.	\$2,902.28
BLAKEMAN PROPANE - CODY	\$1,171.21
BLATT, TIMOTHY J.	\$42.12
BLOEDORN LUMBER - CODY	\$5.49
BOLT BIN	\$10.88
BRESNAN COMMUNICATIONS	\$200.74
BUTLER, LLOYD	\$47.23
CAMPBELL'S REPAIR & COLLISION	\$102.38
CARQUEST OF CODY WY #3106	\$447.05
CARQUEST OF POWELL	\$699.20
CIVIC RESEARCH INSTITUTE, INC.	\$179.95
CLARK, DAVID M	\$1,475.00
CLERK OF DISTRICT COURT - JURY FEES	\$3,872.77
CODY ACE HARDWARE	\$87.67
CODY COUNCIL ON AGING	\$4,166.74
CODY ENTERPRISE	\$1,332.20
CODY WINNELSON CO.	\$5.35
CODY, CITY OF	\$19,268.19
CONOCOPHILIPS, INC.	\$1,016.15
COPENHAVER, KATH, KITCHEN & KOLPITCKE	\$400.00
COULTER CAR CARE CENTER	\$27.50
CRISIS INTERVENTION SERVICES	\$2,382.09
CRUM ELECTRIC SUPPLY CO.	\$404.90
DATA IMAGING SYSTEMS, INC	\$1,979.77
DAYLIGHT DONUT	\$16.80
DELL MARKETING CORP.	\$382.91
ELECTION SYS & SOFTWARE, INC	\$5,782.07
ENERGY LABORATORIES, INC	\$1,585.00
ENERGY WEST - WYOMING	\$8,970.13
FED EX	\$19.72
FITZWATER, VICKIE	\$224.64
FORENSICS SOURCE	\$104.49
FRAZIER, ANDREW	\$28.81
FREMONT MOTOR CODY, INC.	\$30,000.00
FRENCH, TIM	\$464.49
FUEL DEPOT, INC.	\$3,154.17
GARLAND COMMUNITY CENTER	\$150.00
GARLAND LIGHT & POWER CO.	\$393.53
GARY'S	\$27.95
GINEST, MEL D.D.S.	\$385.00
GLOBALSTAR USA, INC.	\$26.01
HKM ENGINEERING, INC	\$304.66
HOFFMAN, KENNETH A. D.D.S.	\$115.00
HOLM, BLOUGH AND COMPANY	\$13,276.75
HONNEN EQUIPMENT CO.	\$201.95
INTERSTATE BRANDS CORPORATION	\$425.35
K MART CORPORATION	\$115.39
KAHL, DICK L.	\$1,280.00

K-B COMMERCIAL PRODUCTS	\$62.52
KEEGAN & WINSLOW P.C.	\$3,165.01
KENCO SECURITY AND TECHNOLOGY	\$281.25
KRISJANSONS, BRIGITA S.	\$400.00
LINTONS BIG R, INC.	\$120.10
MAJESTIC LUBE, INC.	\$47.95
MATRIX	\$924.79
MC CARTY AND REED, ATTORNEYS AT LAW,L.C.	\$275.00
McCUMBER LOCKSMITH SHOP	\$186.82
MEDICAL CENTER PHARMACY	\$491.17
MEETEETSE, TOWN OF	\$68.20
MERCK & CO., INC.	\$467.44
MERRITT, SUNNY G	\$267.35
MONTANA-DAKOTA UTILITIES CO.	\$252.60
MOORE, LEONARD D.D.S.	\$707.31
MOTOR PARTS, INC.	\$324.77
MOTOROLA	\$133.44
MOUNTAIN VIEW CLUB	\$150.00
NATIONAL BUSINESS SYSTEMS, INC	\$1,041.59
NEMONT	\$48.16
NETWORK INNOVATIONS	\$29.86
NICHOLSON DIRT CONTRACTING	\$68,049.00
NORTHERN DIRECTORY PUBLISHING	\$196.90
NORTHERN GARDENS	\$5,041.52
OFFICE SHOP, THE	\$23,760.30
PARK COUNTY CLERK	\$2.00
PARK COUNTY FLEX SPND BEN ACCT	\$178.10
PARK COUNTY SHERIFF	\$65.98
PARK COUNTY TREASURER	\$83.92
PHYSICIANS DESK REFERENCE	\$73.70
PILCH ENGINEERING & SURVEYING	\$8,770.00
PLAINSMAN PRINTING SUPPLY, INC	\$11,637.00
PMCH, CORP.	\$15,000.00
POWELL DRUG, INC.	\$534.41
POWELL GARAGE DOOR	\$194.00
POWELL OFFICE SUPPLY, INC.	\$57.73
POWELL VALLEY HARDWARE	\$68.91
POWELL VALLEY HEALTHCARE, INC.	\$200.00
POWELL, CITY OF	\$994.97
QUALITY PROPANE SERVICE INC	\$33.92
QWEST	\$6,812.51
QWEST BUSINESS SERVICES	\$4.99
RAMADA PLAZA RIVERSIDE	\$70.00
RED EAGLE FOOD STORES	\$354.41
RED EAGLE OIL COMPANY, INC.	\$4,656.30
REED, HOLLY	\$15.00
RIMROCK TIRE CO - CODY	\$43.40
ROCKY MOUNTAIN POWER	\$375.49
SHOSHONE OFFICE SUPPLY, INC.	\$657.14
SIERRA DETENTION SYSTEMS	\$30,000.00
SIMPSON, WILLIAM L.	\$400.00
STINE, HEISER, BUSS & ASSOCIATES	\$235.00
STROUPE PEST CONTROL, CO.	\$95.00
SYSCO FOOD SERVICES OF MONTANA	\$2,921.42
TASER INTERNATIONAL	\$822.91
TCT WEST, INC	\$143.41
TRACTOR & EQUIPMENT CO	\$1,654.90
TWO TOUGH GUYS SERVICES	\$552.90
U.S. DEPARTMENT OF INTERIOR	\$2,150.83
U.S. DEPT OF THE INTERIOR	\$900.00
UPS STORE, THE	\$29.75

VALLEY WELDERS & IND SUPPLY	\$48.19
VERIZON WIRELESS	\$88.52
VISA - FIRST NATIONAL BANK & TRUST	\$1,021.61
WAGGONER, KIRK	\$325.92
WILLWOOD IRRIGATION DISTRICT	\$150.00
WORLD COMMUNICATION CENTER	\$37.82
WPOA SECRETARY-TREASURER	\$510.00
WY BOARD OF REG. FOR PE/PLS	\$115.00
WYOMING - DEPARTMENT OF EMPLOYMENT	\$4.07
WYOMING DEPARTMENT OF EMPLOYMENT	\$120.80
WYOMING DEPT OF ENV QUALITY - SOLID WST	\$305.49
WYOMING LAW ENFORCEMENT ACADEMY	\$300.00
WYOMING SHERIFFS ASSOCIATION	\$100.00
YELLOWSTONE LANDSCAPING INC	\$780.00
TOTAL CHECKS WRITTEN 12/16/08	<u>\$314,928.63</u>

**Adjournment**

There being no further business to come before the Board, Commissioner Hall made a motion, seconded by Siggins, to adjourn the meeting. Motion carried.

\_\_\_\_\_  
Tim A. French, Chairman

\_\_\_\_\_  
Bill Brewer, Vice Chairman

\_\_\_\_\_  
Jill Shockley Siggins, Commissioner

\_\_\_\_\_  
Marie Fontaine, Commissioner

\_\_\_\_\_  
Bucky Hall, Commissioner

Attest:

\_\_\_\_\_  
Kelly Jensen, Park County Clerk