

Park County Board of Commissioners
April 8, 2008
Regular Meeting

Proceedings of a regular meeting of the Board of County Commissioners of Park County, Wyoming, held in Cody, Wyoming on Tuesday, April 8, 2008. Present were Chairman Tim French, Commissioners Bill Brewer, Jill Shockley Siggins, Marie Fontaine and Bucky Hall, and County Clerk Kelly Jensen.

Public Hearing – Heart Mountain Pub Liquor License

Chairman French opened the public hearing to consider transfer of ownership of a retail liquor license from Carol Lanchbury, dba Fireside Lounge to Heart Mountain Pub, LLC, dba Heart Mountain Pub, at 647 Main Street, Ralston. Upon receiving no comments, Commissioner Hall made a motion, seconded by Brewer, to close the public hearing. Motion carried.

Commissioner Hall made a motion, seconded by Fontaine, to transfer ownership of a retail liquor license held by Carol Lanchbury, dba Fireside Lounge, to Heart Mountain Pub, LLC, dba Heart Mountain Pub, at 647 Main Street, Ralston, through the remainder of the current license year (July 24, 2008). Motion carried.

Approve Minutes

Commissioner Hall made a motion, seconded by Siggins, to approve the minutes of the April 1, 2008 meeting. Motion carried.

Conservation Districts - Presentation

Ann Trosper, Powell-Clarks Fork Conservation District and Steve Jones, Meeteetse Conservation District, provided status updates on projects for the Powell-Clarks Fork and Meeteetse Conservation Districts including the status of Bitter Creek monitoring, workshops coordinated by Conservation Districts, professional development, cooperative efforts with other entities and grant funding updates. No action was taken.

County Commission Scholarships

Upon review of all County Commissioner Scholarship applications received, Commissioner Hall made a motion, seconded by Siggins, to award 2008 Park County Commissioner Scholarships to Julie Ann Peterson of Cody, Joseph Skalsky of Powell and Christina Barth of Meeteetse and a renewal scholarship to Shaniel Haney. Further, to name Paul Sheffield, Karry Stroh and Kyrre Stroh as alternates and Kelsey Roberson as the renewal alternate. Motion carried.

Building Site Proposal – TCT West, Inc.

Park County Buildings and Grounds Superintendent Mike Vowell and Rod Collingwood of TCT West, Inc. presented a proposal to purchase or lease land east of the Park County Courthouse near 16th Street and North Park Drive for construction of a building approximately 12'x22' as a communications site.

Upon consideration of the request the Board directed Vowell and Collingwood to develop a lease proposal for review at a June 2008 Board meeting. No action was taken.

Annual Liquor License Fees

Commissioner Fontaine made a motion, seconded by Brewer, to set liquor licensing fees for July 25, 2008 – July 24, 2009 at \$500 for retail licenses, \$625 for restaurant licenses, \$200 for county malt beverage license, \$400 for limited club licenses and \$25 for 24-hour permits, with second dispensing rooms at the required 2/3 of the base license fee. Voting in favor were Commissioners Siggins, Fontaine and Brewer. Opposed was Commissioner Hall. Motion carried.

Soil and Water Stewardship Week Proclamation

Commissioner Hall made a motion, seconded by Fontaine, to support and sign a proclamation declaring April 26 – May 4, 2008 Soil and Water Stewardship Week in Park County, urging all Park County citizens to recognize the importance of conservation. Motion carried.

Deadline Extension Request - WCDA

Commissioner Hall made a motion, seconded by Siggins, to send a letter to the Wyoming Community Development Authority asking to extend the deadline to respond to the CDBG Monitoring Report from May 1, 2008 to August 1, 2008. Motion carried.

Award Roller Bid

Upon recommendation from County Engineer Dave Kieper and County Road and Bridge Foremen Larry Nielsen and Ron Nieters, Commissioner Hall made a motion, seconded by Fontaine, to award a bid for a Model CS54 Caterpillar roller to Tractor and Equipment of Billings for \$114,658, without a trade-in. Voting in favor of the motion were Commissioners Hall, Siggins and Fontaine. Opposed was Commissioner Brewer, based on it not being the low bid. Motion carried.

2007 Audit Report

Jim Dodson, Park County’s lead auditor from Porter, Muirhead, Cornia and Howard of Casper presented the fiscal year end 2007 audit report. No action was taken.

Public Hearing – Capstone Gravel Pit

Commission Chairman French stated a conflict of interest in the matter and left the room in order to abstain from the discussion and decision. Vice Chairman Brewer opened the public hearing to consider the application of Grace, Inc. dba Capstone Construction, on property owned by Dane and Rebecca Herd, for a Special Use Permit and Site Plan Review for a large rock products mine. The property is located at 1224 Road 15, south of Highway 14-A near Ralston, legally described as a parcel within Tract 1 of Lot 62, T55N, R100W, 6th P.M., Park County, Wyoming, within the GR-P zoning district.

Upon hearing comments from County planning staff, the applicants and two neighboring property owners, and there being no further comments, Commissioner Hall made a motion, seconded by Siggins, to close the public hearing. Motion carried.

Commissioner Fontaine made a motion, seconded by Siggins, to schedule a decision on the matter at 10:45 a.m. April 15, 2008. Motion carried.

Swallow Farms – Continued Planning and Zoning Appeal

County Planning Staff introduced the continued hearing and decision for appeal filed by Eric Loloff on behalf of Swallow Farms of a denial of a request and determination by the Planning Department. The appeal was continued from the March 18, 2008 meeting. Speaking for the appellant was Eric Loloff and land surveyor Steve Follweiler

Commissioner Hall made a motion, seconded by Fontaine, to deny the appeal. Voting in favor of the motion were Commissioners Hall and Fontaine. Opposed were Commissioners Brewer, Siggins and French. The motion failed.

Commissioner Siggins made a motion, seconded by Brewer, to grant the appeal and adopt **RESOLUTION 2008-23, AFFIRMING DECISION OF PLANNING COORDINATOR ON APPEAL AND GRANTING RELIEF FOR SWALLOW FARMS ON PROPERTIES LOCATED WITHIN THE SW1/4, LOT 64, RESURVEY, T55N, R99W, 6TH P.M., PARK COUNTY, WYOMING AND WITHIN TRACT 1, LOT 59, T55N, R99W, 6TH P.M., PARK COUNTY, WYOMING.** Voting in favor of the motion were Commissioners Siggins, Brewer and French. Opposed were Commissioners Hall and Fontaine. Motion carried.

Work Session – Buildings and Grounds

Mike Vowell, Superintendent of Buildings and Grounds, presented a budget-planning document to Commissioners outlining staffing concerns relating to lawn care, building maintenance and administrative functions. No action was taken.

Earnings and Collections

The following Earnings and Collections were presented to the Board and approved:

Scott Steward, Park County Sheriff	\$4,075.34
Joyce Boyer, Clerk of District Court	\$6,046.65

Adjournment

There being no further business to come before the Board, Commissioner Fontaine made a motion, seconded by Siggins, to adjourn the meeting. Motion carried.

Tim A. French, Chairman

Bill Brewer, Vice Chairman

Jill Shockley Siggins, Commissioner

Marie Fontaine, Commissioner

Bucky Hall, Commissioner

Attest:

Kelly Jensen, Park County Clerk