

**Park County Board of Commissioners
April 15, 2008
Regular Meeting**

Proceedings of a regular meeting of the Board of County Commissioners of Park County, Wyoming, held in Cody, Wyoming on Tuesday, April 15, 2008. Present were Chairman Tim French, Commissioners Bill Brewer, Jill Shockley Siggins, Marie Fontaine and Bucky Hall, and County Clerk Kelly Jensen.

Cody Shooting Complex Update

Cody Shooting Complex President Karen Spearing provided an update on membership and projects for the Complex, stating it is being operated well and problems are addressed by the Complex Board as they arise. The Complex Board would like the Commissioners to consider extending their lease at the complex for two to three years. The request will be placed on an agenda in May. No action was taken.

Approve Minutes

Commissioner Hall made a motion, seconded by Siggins, to approve the minutes of the April 8, 2008 Commission meeting. Motion carried.

Approve Polling Locations

Commissioner Hall made a motion, seconded by Fontaine, to approve the Cody Auditorium as the polling location for Districts and Precincts 2-1 and 2-2 for the 2008 Primary and General Elections. Motion carried.

WyoLink Resolution

Commissioner Brewer made a motion, seconded by Fontaine, to approve **RESOLUTION 2008-24, A RESOLUTION STATING PARK COUNTY WILL NOT IMPEDE THE ESTABLISHMENT OF WYOLINK COMMUNICATIONS SYSTEMS ON PARK COUNTY-OWNED PROPERTY.** Motion carried.

TANF/CPI QUARTERLY REPORTS

Commissioner Fontaine made a motion, seconded by Siggins, to approve and allow the Chairman to sign the TANF/CPI quarterly grant reports for assistance for needy families. Motion carried.

Proposed Cody Event Center Study Findings

Cody City Administrator Andy Whiteman and Markin Consulting President Rod Markin presented the proposed Cody Event Center study findings, including the process used to obtain survey results. Markin outlined potential event center uses, projected operating revenues and expenses and estimated economic impacts. No action was taken.

Capstone Construction – Special Use Permit and Site Plan Review

Commission Chairman French recused himself from discussion of the application of Grace, Inc., dba Capstone Construction, stating a conflict of interest. Vice Chairman Brewer chaired the agenda item discussion. The Board received a letter from Capstone Construction asking to re-open the public hearing to further discuss the proposed gravel pit.

Commissioner Siggins made a motion, seconded by Hall, to readvertise a public hearing for additional information regarding the Special Use Permit and Site Plan Review for Grace, Inc., dba Capstone Construction. The public hearing will be reopened May 6, 2008 at 2:00 p.m. per Section 4-455 of the Park County Zoning Resolution. Motion carried.

Kobbe Major Subdivision – Improvements Agreement

Park County Planning staff presented a request from the Kobbe Major Subdivision applicant Pioneer Developers, LLC, for approval of a new Subdivision Improvements Agreement so the Final Plat can be recorded and lots sold.

Commissioner Hall made a motion, seconded by Siggins, to approve and allow the Chairman to sign, a new Subdivision Improvements Agreement for the Kobbe Major Subdivision. Motion carried.

Heart 2 Heart Subdivision Final Plat Change

Park County Planning staff presented a request from Heart 2 Heart Major Subdivision applicant Thomas G. Lewis, to change the final plat approved December 4, 2007 by removing a platting condition regarding construction standards. The change would allow modular homes to be placed on site in the subdivision. All current lot owners within

the Lorash Subdivision have signed an affidavit changing Construction Standards to allow modular homes.

Commissioner Hall made a motion, seconded by Siggins, to approve a change to the Final Plat for the Heart 2 Heart Subdivision to amend platting condition #18 on the Lorash Subdivision and platting condition #20 on the Heart 2 Heart Subdivision, allowing placement of new modular homes. Motion carried.

Public Hearing – Bliss Creek Outfitters, LLC

Commission Chairman French opened the public hearing to consider the application of Tim Doud for Bliss Creek Outfitters, LLC, on property owned by Jessica Forliano, for a Special Use Permit for an outfitting, guide and packer school. The property is located at 30 Road 6RT, south of Highway 291. The legal description is a parcel of land within Lot 43-F, Resurvey, T52N, R103W, 6th P.M., Park County, Wyoming. The property lies within the GR-5 zoning district.

Upon hearing comments from the applicant, the landowner, three neighboring landowners, a representative of Park County Weed and Pest and the County planning staff, and there being no further comments, Commissioner Siggins made a motion, seconded by Brewer, to close the public hearing. Motion carried.

Commissioner Fontaine made a motion, seconded by Siggins, to approve **RESOLUTION 2008-25, APPROVAL OF A SPECIAL USE PERMIT TO ALLOW A GUIDE AND PACKER SCHOOL FOR BLISS CREEK OUTFITTERS WITHIN LOT 43-F, RESURVEY, T52N, R103W, 6TH P.M., PARK COUNTY, WYOMING.** Voting in favor of the motion were Fontaine, Siggins and French. Opposed were Brewer and Hall who preferred the SUP stay with the land if sold. Motion carried.

Public Hearing – Cedar Mountain Cabinets

Commission Chairman French opened the public hearing to consider the application of Rod Smith with Cedar Mountain Cabinets, LLC, for a Special Use Permit for a 14'x18' building expansion for an office on the east side of an existing building, for a business with an existing Special Use Permit. The property is located at 42 Douglas Drive, east of Highway 291. The legal description is Lot 1 of Mountain Estates Subdivision, T52N, R102W, 6th P.M. Park County Wyoming, in the GR-5 zoning district.

Upon hearing comments from the applicant and the County Planning staff, and there being no further comments, Commissioner Hall made a motion, seconded by Siggins, to close the public hearing. Motion carried.

Commissioner Hall made a motion, seconded by Siggins, to approve **RESOLUTION 2008-26, APPROVAL OF A SPECIAL USE PERMIT TO ALLOW A 14'X18' (252 SQUARE FOOT) BUILDING EXPANSION FOR AN OFFICE FOR A BUSINESS WITH AN EXISTING SPECIAL USE PERMIT WITHIN LOT 1 OF MOUNTAIN ESTATES SUBDIVISION, T52N, R102W, 6th P.M. , PARK COUNTY, WYOMING.** Motion carried.

Brennan Simple Subdivision

County Planning staff presented the application of Daniel and Patrician Brennan for a simple subdivision, described as a two-lot subdivision totaling approximately 3.96+/- acres for Lot 1 and 8.82+/- acres for Lot 2 with an exempt parcel of 143.07+/- acres from an original parcel containing 155.85+/- acres within Lot 5, W1/2 Lot 6, W1/2E1/2 Lot 6, Section 17 and Lot 1, W1/2E1/2NW1/4NE1/4, W1/2NW1/4NE1/4, NE1/4NW1/4, N1/2N1/2SW1/4NW1/4, N1/2N1/2SE1/4NW1/4, N1/2NW1/4SW1/4NE1/4, NW1/4NE1/4SW1/4NE1/4 of Section 20, T55N, R101W, 6th P.M., Park County, Wyoming. The property is located west of Rattler Road, west of Lane 10, in the GR-P zoning district.

Commissioner Hall made a motion, seconded by Brewer, to approve **RESOLUTION 2008-27, APPROVAL OF A FINAL PLAT FOR THE BRENNAN SS-152 SIMPLE SUBDIVISION WITHIN LOT 5, W1/2 Lot 6, W1/2E1/2 LOT 6 OF SECTION 17 AND LOT 1, W1/2E1/2NW1/4NE1/4, W1/2NW1/4NE1/4, NE1/4NW1/4, N1/2N1/2SW1/4NW1/4, N1/2N1/2SE1/4NW1/4, N1/2NW1/4SW1/4NE1/4, NW1/4NE1/4SW1/4NE1/4 OF SECTION 20, T55N, R101W, 6th P.M., PARK COUNTY, WYOMING.** Motion carried.

Hall-Alvarez Simple Subdivision

County Planning staff presented the application of Nancy Hall and Joan Alvarez for a simple subdivision, described as a one-lot subdivision totaling approximately 3.68+/- acres for Lot 1 with an exempt parcel of 76.39+/- acres from an original parcel containing 80.07+/- acres within Lot 54-E and 54-F, Resurvey, T55N, R100W, 6th P.M., Park County, Wyoming. The property is located at 1143 Road 13 in the GR-P zoning district.

Commissioner Fontaine made a motion, seconded by Hall, to approve **RESOLUTION 2008-28, APPROVAL OF A FINAL PLAT FOR THE HALL-ALVAREZ SS-159 WITHIN LOTS 54-E AND 54-F, RESURVEY, T55N, R100W, 6TH P.M., PARK COUNTY, WYOMING.** Motion carried. Commissioner Brewer was not present.

Park County Library Update

Library Foundation Board members Carol Wiltse and Graham Jackson presented a check for \$125,000 for the Park County Library project. This is the second payment toward a \$300,000 pledge. The Board of County Commissioners thanked the Library Foundation for their fine work and noted this is the largest cash contribution to Park County.

Park County Library Director Frances Clymer presented two bids received to move the Park County Library from its current location to the new building following construction. Bids were received from Carney McNicholas, Inc of Sheffield, OH for \$29,900 and Hallett & Sons Expert Movers of Summit, IL for \$42,608. Clymer asked the Board of County Commissioners to set aside \$29,900 in funding for the move when FY 2009 budgets are approved. No action was taken.

Cody City Mayor Roger Sedam and City Administrator Andy Whiteman discussed the process to develop a Memorandum of Understanding (MOU) between the City of Cody and Park County regarding parking lots and accesses between the Paul Stock Aquatics and Recreation Center and the Park County Library. Both entities agreed an MOU would be appropriate and to develop one together. No action was taken.

Earnings and Collections

The following Earnings and Collections were presented to the Board and approved:

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| Kelly Jensen, Park County Clerk | \$27,380.61 |
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Bonds

The following bonds, having been approved by County Attorney Bryan Skoric, were approved by the Board of County Commissioners:

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| Brook Loyning, Town of Frannie | \$30,000.00 |
| Joe Merchant, Lakeview Irrigation District | \$ 500.00 |
| Patrician Nelson, Heart Mountain Irrigation District | \$ 5,000.00 |
| Rod Morrison, Heart Mountain Irrigation District | \$ 1,000.00 |
| Brian Duyck, Heart Mountain Irrigation District | \$ 5,000.00 |

Payments Approved

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| A T & T | \$81.61 |
| A-1 ELECTRIC | \$214.16 |
| ALBERTSONS PHARMACY #807 | \$206.03 |
| ALBERTSONS PURCHASE ADV. CARD | \$128.87 |
| ALDRICH LUMBER - CODY | \$31.59 |
| ALLIED 100, LLC | \$500.85 |
| ALLTEL COMMUNICATIONS LLC | \$1,640.61 |
| AMERICAN RED CROSS OF WYOMING | \$200.00 |
| BANGERT, BRENDA | \$10.00 |
| BEARTOOTH ELECTRIC COOP | \$39.28 |
| BIG HORN BASIN MENTAL HEALTH | \$1,350.00 |
| BIG HORN ENERGY, INC. | \$34,014.44 |
| BIG HORN GLASS | \$7.00 |
| BIG HORN RURAL ELECTRIC COMPANY | \$277.98 |
| BIG HORN WHOLESALE, INC. | \$1,009.85 |
| BOB BARKER COMPANY | \$225.06 |
| BOONES MACHINE SHOP | \$234.54 |
| BRANSBY LAW FIRM, PC | \$816.00 |
| BRESNAN COMMUNICATIONS | \$198.77 |
| BRUCE, ROY | \$89.94 |
| CAMPBELL'S REPAIR & COLLISION | \$30.00 |
| CARQUEST OF CODY WY #3106 | \$88.48 |
| CDW GOVERNMENT, INC. | \$2,262.41 |
| CLARK, DAVID M | \$362.00 |
| CODY ACE HARDWARE | \$300.52 |
| CODY COUNCIL ON AGING | \$4,166.74 |
| CODY DAIRY SERVICE LLC | \$426.14 |
| CODY ENTERPRISE | \$2,921.40 |

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| CODY, CITY OF | \$1,901.27 |
| COMMERCIAL LAUNDRY SALES | \$39.87 |
| CONOCOPHILIPS, INC. | \$624.26 |
| COPENHAVER, KATH, KITCHEN & KOLPITCKE | \$2,690.00 |
| COULTER CAR CARE CENTER | \$104.50 |
| CRETEX CONCRETE PRODUCTS WEST | \$12,745.24 |
| CRUM ELECTRIC SUPPLY CO. | \$90.33 |
| CTA ARCHITECTS | \$3,000.00 |
| CULLIGAN WATER CONDITIONING | \$174.00 |
| DELL MARKETING CORP. | \$193.60 |
| DOMINOS PIZZA | \$35.49 |
| ELDER, ROBERT | \$131.30 |
| ENERGY WEST - WYOMING | \$8,717.06 |
| ETSCORN, DYLAN | \$64.60 |
| FED EX | \$222.12 |
| FITZWATER, VICKIE | \$72.72 |
| FORWARD FOR CODY, INC | \$5,000.00 |
| FRASER DPM, D HUGH | \$200.00 |
| FRAZIER, ANDREW | \$32.27 |
| FUEL DEPOT, INC. | \$5,281.93 |
| GAMBLES-STORE 4234, INC. | \$24.78 |
| GARLAND LIGHT & POWER CO. | \$693.97 |
| GARRISON & KRISJANSONS, P.C. | \$675.00 |
| GARYS | \$23.25 |
| GLOBALSTAR USA, INC. | \$26.16 |
| H & H BUSINESS SYSTEM INC. | \$217.39 |
| HASKELL FURNITURE & FLOORING | \$168.88 |
| HITCHING POST INN, INC. | \$289.80 |
| HKM ENGINEERING | \$3,645.04 |
| INTERSTATE BRANDS CORPORATION | \$199.50 |
| JACKS TRUCK & EQUIPMENT, INC. | \$99,104.25 |
| JAMIESON, M.D., CHARLES E | \$500.00 |
| JONES, LARRY B | \$640.00 |
| K MART CORPORATION | \$53.88 |
| KAHL, DICK L. | \$550.00 |
| KEEGAN & WINSLOW P.C. | \$875.00 |
| KIEPER, DAVID | \$269.52 |
| KIGHT, LARRY | \$81.85 |
| KINSCO, LLC | \$123.20 |
| KNAPP, MARTIN K. | \$34.12 |
| KRISJANSONS, BRIGITA S. | \$400.00 |
| LASON SYSTEMS, INC. | \$2,129.95 |
| LEON UNIFORM COMPANY, INC. | \$191.50 |
| M.A.R.E.T. | \$1,500.00 |
| MAJESTIC LUBE, INC. | \$72.90 |
| MC CARTY AND REED, ATTORNEYS AT LAW,L.C. | \$873.81 |
| MC CUMBER LOCKSMITH SHOP | \$8.00 |
| MED-TECH RESOURCE, INC | \$191.76 |
| MEETEETSE, TOWN OF | \$66.20 |
| MEINECKE & SITZ, ATTYS AT LAW_031685 | \$1,024.56 |
| MEINECKE & SITZ, ATTYS AT LAW_031686 | \$854.63 |
| MERCK & CO., INC. | \$791.35 |
| MONTANA-DAKOTA UTILITIES CO. | \$307.89 |
| MOORE, LEONARD D.D.S. | \$141.00 |
| MOTOR PARTS, INC. | \$27.98 |
| NEMONT | \$48.87 |
| OFFICE SHOP, THE | \$902.45 |
| PARK COUNTY CLERK | \$2.00 |
| PARK COUNTY DRUG COURT | \$5,750.00 |
| PARK COUNTY FLEX SPND BEN ACCT | \$164.40 |
| PARK COUNTY PUBLIC HEALTH | \$30.00 |

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| PARK COUNTY TITLE | \$1,000.00 |
| PENWELL, STEVE | \$22.28 |
| PITNEY BOWES, INC. - A/R | \$138.23 |
| POSTMASTER, CODY WY | \$176.00 |
| POWELL DRUG, INC. | \$610.19 |
| POWELL OFFICE SUPPLY, INC. | \$359.00 |
| POWELL TRIBUNE, INC. | \$1,175.28 |
| POWELL VALLEY HARDWARE | \$138.30 |
| PUBLIC SAFETY WAREHOUSE | \$16,436.55 |
| QWEST | \$7,213.23 |
| RED EAGLE FOOD STORES | \$138.63 |
| ROCKY MOUNTAIN POWER | \$366.41 |
| SHOSHONE OFFICE SUPPLY, INC. | \$304.33 |
| SIERRA DETENTION SYSTEMS | \$127,360.00 |
| SPAN PUBLISHING, INC. | \$134.10 |
| ST VINCENT HEALTHCARE, INC. | \$579.00 |
| STREICHERS | \$508.88 |
| STROUPE PEST CONTROL, CO. | \$95.00 |
| SYSCO FOOD SERVICES OF MONTANA | \$2,034.34 |
| TCT WEST, INC | \$151.04 |
| THOMPSON LAW LLC | \$4,550.00 |
| TWO TOUGH GUYS SERVICES | \$450.00 |
| UNITED BUILDING CENTERS | \$11.05 |
| UPS STORE, THE | \$6.50 |
| V.F.W. | \$40.00 |
| VERIZON WIRELESS | \$89.87 |
| VISA - FIRST NATIONAL BANK & TRUST | \$8,106.47 |
| VOWELL, MICHAEL | \$349.97 |
| WILLIAMS & SONS, LLC | \$183.00 |
| WOODWARD TRACTOR & RENTAL, INC | \$432.13 |
| WURZEL, PATRICIA A | \$62.12 |
| WYOMING DEPARTMENT OF EMPLOYMENT | \$165.90 |
| WYOMING DEPT OF TRANS - ACCOUNTING | \$3,828.00 |
| Total Warrants Issued 4/15/08: | <u>\$394,045.47</u> |

Adjournment

There being no further business to come before the Board, Commissioner Hall made a motion, seconded by Siggins, to adjourn the meeting. Motion carried.

Tim A. French, Chairman

Bill Brewer, Vice Chairman

Jill Shockley Siggins, Commissioner

Marie Fontaine, Commissioner

Bucky Hall, Commissioner

Attest:

Kelly Jensen, Park County Clerk