

Park County Board of Commissioners
April 1, 2008
Regular Meeting

Proceedings of a regular meeting of the Board of County Commissioners of Park County, Wyoming, held in Cody, Wyoming on Tuesday, April 1, 2008. Present were Chairman Tim French, Commissioners Bill Brewer, Jill Shockley Siggins, Marie Fontaine and Bucky Hall, and County Clerk Kelly Jensen.

Cody Heritage Museum Proposal

Marge and Dick Wilder presented background information on efforts to establish the Cody Heritage Museum, which will present the history of the Cody area if their efforts are successful. Committee members present included Ray Safford, Ray Mentock, David Wulfing, Jim Nevins, Rhonda Spaulding and the Wilders. The formation committee is seeking approval to establish the museum in the current Park County Library building when the new Library is complete. The Board of County Commissioners took no action.

Public Hearing – Shoshone Lodge & Guest Ranch Liquor License

Chairman French opened a public hearing to consider issuance of a new retail liquor license to Shoshone Lodge and Guest Ranch, Inc., doing business as Shoshone Lodge and Guest Ranch at 349 Yellowstone Highway.

Upon hearing comments from the County Clerk and there being no further comments, Commissioner Hall made a motion, seconded by Siggins, to close the public hearing. Motion carried.

Commissioner Fontaine made a motion, seconded by Hall to issue a new retail liquor license to Shoshone Lodge and Guest Ranch, Inc., doing business as Shoshone Lodge and Guest Ranch at 349 Yellowstone Highway. Motion carried.

Executive Session

Commissioner Hall made a motion, seconded by Fontaine, to go into executive session to pursuant to Wyoming Statute 16-4-405(a)(vii), potential purchase of land. Motion carried. Commissioner Hall made a motion, seconded by Siggins, to go out of executive session. Motion carried.

Purchase of Land -Powell Shop

Commission Hall made a motion, seconded by Fontaine, to approve The Contingency Agreement to Buy and Sell Real Estate to buy a parcel of land from Tye L. Henderson and Tammi R. Henderson, described as a parcel of land approximately 20 acres in size constituting approximately the north ½ of Lot 88-A, Section 15, T55N, R100W, 6th P.M., Park County, Wyoming, at a price of \$2,200 per acre, with \$1,000 earnest money down; Park County to also pay survey costs and a \$1,500 fencing allowance. Voting in favor of the motion were Commissioners Hall and Fontaine and Chairman French. Opposed were Commissioners Brewer and Siggins, stating they consider the current Powell County Shop area sufficient for the County's needs. Motion carried.

Work Session – Draft County Planning Regulations

Commissioners met in the Old Law Library with County Planning Coordinator Linda Gillett, County Clerk and County Assessor Doug Brandt to review proposed changes to the Park County Development Standards and Regulations. No action was taken during the work session.

Decision on County Planning Regulations

County Planning Coordinator Linda Gillett outlined most of the proposed changes to the Park County Development Standards and Regulations. The proposed changes have been presented during public hearings held in Cody and Powell during March 2008 and have been presented to the Board of County Commissioners for consideration. A full list of the changes made to the regulations is available from the County Planning office.

Commissioner Hall made a motion, seconded by Siggins, to adopt **RESOLUTION 2008-21, APPROVAL OF THE PARK COUNTY DEVELOPMENT STANDARDS AND REGULATIONS AND PARK COUNTY PLANNING AND ZONING DEPARTMENT FEE SCHEDULE TO BECOME EFFECTIVE APRIL 15, 2008.** Motion carried.

Designate Election Districts

Upon recommendation by Elections Deputy Virginia Livingston, Commissioner Siggins made a motion, seconded by Fontaine, to approve the 29 proposed districts and

precincts and known polling locations for the 2008 Primary and General elections. Motion carried.

Park County Library Project – Construction Update

Fred Bronnenberg of Groathouse Construction and Karen Kelly of CTA Architects Engineers provided an update on construction of the Park County Library project. No action was taken.

Approve Minutes

Commissioner Fontaine made a motion, seconded by Siggins, to approve the minutes of the March 18, 2008 meeting. Motion carried.

Commissioner Siggins made a motion, seconded by Brewer, to summarize and approve the minutes from Public Hearings held March 19 and March 25, 2008 on the Draft Development Standards and Regulations. Motion carried.

Park County Library Grand Opening

Park County Library Executive Director Frances Clymer asked the Board of County Commissioners to consider holding the grand opening of the new Park County Library on October 4, 2008. No action taken.

Park County Library Project – Financial Update

Dave Reetz and Ty Nelson of First Company presented a financial update on the Park County Library Project, noting the Special Purpose Excise Tax collections are up 13.78% from budget projections.

Commissioner Fontaine made a motion, seconded by Siggins, to transfer \$1,082,657 approved in the FY08 budget to the Park County Library Project. Motion carried.

Public Hearing – Beartooth Valley Major Subdivision SUP

Commissioners moved to the Alternate EOC Room in the Courthouse Addition to hold a public hearing for the Beartooth Valley Major Subdivision Special Use Permit.

Commission Chairman French opened the public hearing to consider the application of Gary and Kristi Hogeboom for a special use permit to allow a major subdivision in the GR-20 zoning district for a subdivision utilizing lot-size averaging of 480.76+/- acres into 24 single-family residential lots ranging in size from 2.48+/- acres to 144.48+/- acres with an exempt parcel of 391.20+/- acres from an existing parcel containing 871.96+/- acres on land described as within Sections 1, 2 and 11, T57N, R102W and Section 35, T58N, R102W, 6th P.M., Park County, Wyoming. The land is located along County Road 8VE east of Little Rock Road, west of the Clarks Fork of the Yellowstone River.

Upon hearing comments from the applicant, their representative and five Clark area residents and there being no further comments, Commissioner Hall made a motion, seconded by Siggins, to close the public hearing. Motion carried.

Commissioner Hall made a motion, seconded by Siggins, to adopt **RESOLUTION 2008-22, APPROVAL OF A SPECIAL USE PERMIT FOR THE BEARTOOTH VALLEY MAJOR SUBDIVISION LOCATED WITHIN SECTIONS 1, 2, AND 11, T57N, R102W AND SECTION 35, T58N, R102W, 6TH P.M., PARK COUNTY, WYOMING.** Motion carried.

Alternate Courtroom Discussion

District Court Judge Steve Cranfill, Dixie Hunter and (appearing by telephone), District Court Judge Gary Hartman, presented a request for Commissioners to consider remodeling the current law library in the Courthouse into an alternate courtroom. Buildings and Grounds Superintendent Mike Vowell informed the Board the modifications could be made. Park County Bar Association President Bradley Bonner also expressed support for the proposal. Commissioner Brewer made a motion, seconded by Hall, to approve the plan to remodel the current Law Library into an alternate Courtroom. Motion carried.

Memorandum of Understanding – Park County and Northwest College

George Miller, Northwest College and Frances Clymer, Park County Library, presented a Memorandum of Understanding (MOU) between the Park County Board of County Commissioners and the Northwest College Food and Hospitality Program for use of the kitchen area in the new Park County Library. As details had not yet been formalized, the MOU will be brought to the Board at a later date. No action was taken.

Request to Close County Road 2ABW – July 4 Fireworks

Commissioner Siggins made a motion, seconded by Hall, to approve closure of County Road 2ABW from 9:00 a.m. July 4, 2008 until 9:00 a.m. July 5, 2008 for the annual fireworks display. Motion carried.

City of Cody Budget Request for Youth Services

Commission Hall made a motion, seconded by Fontaine, to approve and allow the Chair to sign the funding request presented by Youth Services Coordinator Joe Mickelson for \$15,000 from the City of Cody. Motion carried.

Tax Rebate

Commissioner Fontaine made a motion, seconded by Brewer, to pay a tax rebate due to Qualmay Development, LLC in the amount of \$6,517.22 in three annual payments of \$2,172.41 per year. Motion carried.

Roller Bids – Public Works

County Engineer Dave Kieper and Road and Bridge Foreman Ron Nieters publicly opened five bids for a 2008 Single Drum Vibratory Roller. Commissioner Fontaine made a motion, seconded by Siggins, to take the bids under advisement and accept a bid at a future meeting. Motion carried.

Maintenance Agreement – District Court Software

Commissioner Hall made a motion, seconded by Brewer, to approve and allow the Chairman to sign an Agreement for Extended Service, Software Support and Maintenance Fees, in the amount of \$10,891.00 July 1, 2008 – June 30, 2009 for the Clerk of District Court. Motion carried.

Contract with Department of Family Services

Commissioner Hall made a motion, seconded by Fontaine, to approve and allow the Chairman to sign a Cooperative Agreement for Responsibilities between the Wyoming Department of Family Services, Child Support Enforcement Unit and Park County Clerk of District Court in the amount of \$25,569.60 July 1, 2008- June 30, 2010. Motion carried.

Medical Services - Park County Detention Facility

Commissioner Hall made a motion, seconded by Siggins, to support a fee increase for medical services at the Park County Law Enforcement Center and to approve a \$98,000 contract for the year July 1, 2008-June 30, 2009 for George “Herk” Albrecht, DNP, FNP-BC, pending review and approval of the contract by the County Attorney. Motion carried.

Bonds

The following bonds, having been approved by County Attorney Bryan Skoric, were approved by the Board of County Commissioners:

Rosanna Weathermon Cox, Bennett Butte Cemetery District.....\$ 5,000.00

Bills Approved for Payment

A & M WELDING	\$77.00
A T & T	\$426.32
ABSAROKA DOOR	\$845.00
ADAMSON POLICE PRODUCTS	\$654.75
ALDRICH LUMBER - CODY	\$18.99
ALDRICH LUMBER - POWELL	\$25.33
ALLTEL	\$228.16
ALSCO - AMERICAN LINEN DIVISION	\$34.02
BACK TO BASICS	\$55.03
BAILEY, NANCY L	\$83.08
BEAR CO INC.	\$3,171.50
BEARTOOTH HEALTH CARE LLC	\$4,583.34
BEDUHN, NICK	\$400.00
BERG, BRYNN	\$174.88
BIG HORN BASIN BONE & JOINT LLC	\$200.00
BIG HORN CARPET ONE, INC.	\$150.00
BIG HORN ENERGY, INC.	\$1,259.84
BIG HORN RADIO NETWORK	\$587.52
BIG HORN WHOLESALE, INC.	\$717.63

BIG VALLEY BEARING & SUPP. INC	\$171.18
BILLINGS GAZETTE, INC._003478	\$237.30
BLAKE'S PORTRAIT STUDIO	\$140.00
BLAKEMAN PROPANE - CODY	\$1,015.98
BLANKENSHIP QUALITY CONCRETE LLC	\$323.00
BOLT BIN	\$6.51
BOYS & GIRLS CLUB OF PARK CO	\$2,530.00
BRESNAN COMMUNICATIONS	\$459.85
BRUCO, INC.	\$118.16
BUTANE POWER & EQUIPMENT CO.	\$66.15
BUYERS GUIDE, THE	\$224.00
CAMPBELL'S REPAIR & COLLISION	\$59.98
CAPITAL BUSINESS SYS., INC.	\$105.45
CARQUEST OF CODY WY #3106	\$1,213.77
CASPER STAR-TRIBUNE, INC.	\$35.99
CDW GOVERNMENT, INC.	\$1,052.85
CHIEF	\$90.97
CMI-TECO	\$200.98
CODY ACE HARDWARE	\$448.19
CODY DAIRY SERVICE LLC	\$475.46
CODY WINNELSON CO.	\$1,313.96
CODY, CITY OF	\$15,069.31
COMMERCIAL LAUNDRY SALES	\$210.00
COMMUNITY HOME OXYGEN	\$12.50
COMPUTER SOFTWARE ASSOCIATES, INC	\$4,371.69
CRETEX CONCRETE PRODUCTS WEST	\$101,961.92
CROWNE PLAZA BILLINGS	\$109.00
CRUM ELECTRIC SUPPLY CO.	\$1,147.39
DAVIS, JONATHAN W.	\$308.67
DELL MARKETING CORP.	\$1,047.97
DELUXE BUSINESS CHECKS & SOLUTIONS	\$267.97
DeMARIS BUILDING RESTORATION COMMITTEE	\$3,000.00
DENNYS GUNS & MAPS	\$31.95
EAGLE OF CODY	\$328.00
EDGE, RUTH I.	\$324.93
ENERGY WEST - WYOMING	\$5,412.13
ENGINEERING ASSOCIATES	\$30,406.51
EQUIFAX CREDIT INFO SERV.,INC.	\$55.00
FARWELL, DALYN	\$52.52
FASTENAL	\$19.99
FILENER CONSTRUCTION, INC.	\$1,754.65
FONTAINE, MARIE	\$42.82
FRENCH, TIM	\$774.71
FROST, SANDRA M.	\$12.12
FUEL DEPOT, INC.	\$219.13
GARYS	\$52.85
GATES, SHARON	\$236.07
GONSALEZ, RANEE L.	\$71.50
GOODYEAR PRINTING	\$205.85
GRAINGER	\$100.44
GROATHOUSE CONSTRUCTION INC	\$383,276.00
GROATHOUSE CONSTRUCTION, RETAINAGE ACCT	\$42,586.00
H & H BUSINESS SYSTEM INC.	\$522.41
HITCHING POST INN, INC.	\$125.67
HOLDINGS LITTLE AMERICA	\$703.33
HOLIDAY INN CHEYENNE, INC.	\$399.12
HOLIDAY INN, INC. - RIVERTON	\$70.00
HOLM, BLOUGH AND COMPANY	\$8,470.90
HONNEN EQUIPMENT CO.	\$4,033.40
HOUSEL, JOHN O.	\$1,695.00
HUMANE SOCIETY OF PARK COUNTY	\$333.34

INTEGRA INFORMATION TECHNOLOGIES	\$943.00
INTERSTATE BATTERIES	\$115.09
INTERSTATE BRANDS CORPORATION	\$152.05
INTERSTATE TIRE SERV. INC	\$4,191.20
IVANOFF, CHRIS	\$7.58
IVERSON SANITATION	\$80.00
JACKS TRUCK & EQUIPMENT, INC.	\$104.40
JOHNSTON, JOYCE	\$140.00
K MART CORPORATION	\$76.87
K-B COMMERCIAL PRODUCTS	\$509.40
K4 INSPECTIONS	\$607.36
KEEFER, ELIZABETH	\$172.19
KEEGAN & WINSLOW P.C.	\$833.33
KEENAN, JAMES	\$20.00
KENCO SECURITY AND TECHNOLOGY	\$223.25
KIGHT, LARRY	\$43.91
KINCHELOE PLUMBING & HEATING	\$68.90
KNAPP, MARTIN K.	\$46.44
LECK, NIKKI	\$377.00
LINTONS BIG R, INC.	\$786.24
LOCAL GOVT. LIABILITY POOL	\$799.76
LOEPER, JESSICA	\$3,005.00
LOWHAM,TRINA	\$131.30
LYLE SIGNS, INC.	\$284.37
LYNN PEAVEY COMPANY, CORP.	\$35.95
MAJESTIC LUBE, INC.	\$139.55
MATRIX	\$969.02
MC CUMBER LOCKSMITH SHOP	\$77.50
MCINTOSH OIL, INC.	\$17,493.71
MEDICAL CENTER PHARMACY	\$1,464.87
MERRITT, SUNNY G	\$86.86
MONTANA-DAKOTA UTILITIES CO.	\$2,053.66
MOORE, LEONARD D.D.S.	\$538.00
MORENO, NANCY	\$184.43
MOTOR PARTS, INC.	\$171.95
MOTOR POWER EQUIPMENT	\$6,633.47
MURPHY, KATE	\$207.17
NAPA AUTO PARTS	\$34.23
NASCO MODESTO	\$49.40
NORTHWEST RURAL WATER DISTRICT	\$65.90
NORTHWEST WY FAMILY PLANNING	\$906.00
OFFICE SHOP, THE	\$1,567.54
PARK COUNTY PUBLIC HEALTH	\$55.00
PAVEMENT MAINTENANCE, INC.	\$19,099.00
PERRINE, BARBARA	\$57.31
PERSONNEL SYSTEMS & SERVICES	\$8,301.00
PITNEY BOWES, INC.	\$229.90
PITNEY BOWES, INC. - A/R	\$354.22
POSTMASTER, CODY WY	\$4,920.00
POWELL OFFICE SUPPLY, INC.	\$1,616.69
POWELL SENIOR CITIZENS AGO-GO, INC	\$15,000.00
POWELL TRIBUNE, INC.	\$178.20
POWELL VALLEY HARDWARE	\$440.27
POWELL VALLEY HEALTHCARE, INC.	\$3,449.30
POWELL, CITY OF	\$571.68
POWERPLAN BF	\$297.26
PRESTON, LYNELL K	\$21.21
PRODUCTION MACHINE CORP.	\$1,184.63
QUILL	\$49.67
QWEST	\$4,442.42
RAMEY, VIRGINIA L.	\$3.17

REBER, WARDI	\$63.24
RED EAGLE OIL COMPANY, INC.	\$26,463.50
REITER CONSTRUCTION LLC	\$9,179.87
RIMROCK TIRE CO - CODY	\$502.90
ROBINSON CONSTRUCTION	\$2,983.96
ROCKY MOUNTAIN POWER	\$847.67
ROVENNA SIGNS & DESIGN	\$209.50
SANDERS PLUMBNG & HEATNG, INC.	\$12.19
SELBYS, INC.	\$119.35
SHIPP, RHONDA	\$64.52
SHOSHONE OFFICE SUPPLY, INC.	\$460.82
SIGGINS, ALAN	\$105.30
SKORIC, BRYAN	\$398.02
SMILE MAKERS	\$143.78
SMITH, J. TRAVIS	\$1,890.00
SPEEDWAY AUTO	\$20.00
STROHS INDUSTRIAL LUBRICATION	\$1,050.00
SUNLIGHT PHOTOGRAPHICS	\$22.78
SWANDER, ROBERT A	\$75.00
SYSCO FOOD SERVICES OF MONTANA	\$2,290.29
TEES PLUS	\$501.42
THUL, MIKE	\$363.68
TRACTOR & EQUIPMENT CO	\$1,600.49
TRI STATE TRUCK & EQUIP, INC	\$11.43
UNITED BUILDING CENTERS	\$18.69
VALLEY WELDERS & IND SUPPLY	\$244.98
VERIZON WIRELESS	\$580.22
VISIONARY COMMUNICATIONS INC	\$79.95
VITAL AIR MEDICAL	\$200.00
WAL MART COMMUNITY	\$1,494.59
WALTON, DERRIK, DDS, PC	\$50.00
WEST PARK HOSPITAL	\$150.00
WEST PAYMENT CENTER	\$64.00
WHITSON, TOM D.	\$92.17
WILLIAMS & SONS, LLC	\$3,262.00
WILSON BROTHERS CONST.- RETAINAGE ACCT	\$32,641.70
WILSON BROTHERS CONSTRUCTION, INC.	\$293,775.30
WOODWARD TRACTOR & RENTAL, INC	\$741.52
WORLD COMMUNICATION CENTER	\$37.41
WPCI CONSULTANTS, INC.	\$139.50
WYOMING BEHAVIORAL INSTITUTE	\$6,850.00
WYOMING DEPT OF ENV QUALITY – WATER	\$500.00
WYOMING DIVISION OF VICTIM SERVICES	\$60.00

Total Warrants Issued 4/1/08 \$1,130,835.40

Adjournment

There being no further business to come before the Board, Commissioner Hall made a motion, seconded by Fontaine, to adjourn the meeting. Motion carried.

Tim A. French, Chairman

Bill Brewer, Vice Chairman

Jill Shockley Siggins, Commissioner

Marie Fontaine, Commissioner

Attest:

Bucky Hall, Commissioner

Kelly Jensen, Park County Clerk