

**Park County Board of Commissioners
September 14, 2007
Regular Meeting**

Proceedings of a regular meeting of the Board of County Commissioners of Park County, Wyoming, held in Cody, Wyoming on Friday, September 14, 2007. Present were Commission Chair Bucky Hall, Commissioners Bill Brewer, Tim French, Jill Shockley Siggins and Marie Fontaine, and First Deputy Clerk Wardi Reber.

Public Hearing - Liquor License

County Clerk Kelly Jensen presented the liquor license application for Michele Prevost, dba Juniper Wine & Spirits at 30 Pearson Avenue. Located within the five-mile radius of Cody, the applicant must pay the \$1000 City of Cody retail license fee, prorated.

Commissioner French made a motion, seconded by Siggins, to close the public hearing, Motion carried.

Commissioner Siggins made a motion, seconded by Fontaine to approve a retail liquor license for Michele Prevost, dba Juniper Wine & Spirits, at 30 Pearson Avenue, Cody, for September 14, 2007 – July 24, 2008. Motion carried.

Governor's Natural Resource Tour

Commissioner Shockley Siggins, Peggy Ruble, Sam Krone, Terry Hinkle, Ruffin Prevost and Arne Sandberg attended the Governor's Natural Resource Tour in September on behalf of Park County and provided information from the tour.

County Credit Card Program

County Clerk Kelly Jensen and Chief Information Officer Mike Conners proposed a Credit Card program for travel and business expenses on a Park County credit card account. They outlined the proposed program restrictions that would minimize unauthorized charges.

Commissioner French made a motion, seconded by Siggins to allow County Clerk Jensen to pursue a County Credit Card under the guidelines presented. Motion carried.

Approve Minutes

Commissioner French made a motion, seconded by Brewer, to approve the minutes from the September 11, 2007 regular meeting. Motion carried.

Personnel Action Form – Homeland Security

Commissioner Brewer made a motion, seconded by French, to approve a Personnel Action Form for Martin K. Knapp as Park County Homeland Security Coordinator, effective 09/17/07, as Park County received verbal approval from the Governor's office for Knapp to fill the position. Motion carried.

Personnel Action Form – Buildings & Grounds

Commissioner Fontaine made a motion, seconded by Siggins, to approve a Personnel Action Forms for Tammy Scott, as full-time custodian, effective 10/1/07; and Wendy Anderson, as part-time custodian, effective 09/18/07. Motion carried.

Personnel Action Form – Sheriff's Department

Commissioner Fontaine made a motion, seconded by French to approve a Personnel Action Form for Anne Colgan as Administrative Assistant in Detention, effective 09/17/07. Motion carried.

Commissioner Siggins made a motion, seconded by Fontaine to allow the Sheriff's Department to advertise for a part-time cook. Motion carried.

Operational Risk Management Assessment Report

Commissioner French made a motion, seconded by Brewer, to approve the Operational Risk Management Assessment Report, with changes, and authorize the Chairman to Sign. Motion carried.

TANF/CPI Quarterly Reports (Peggy Ruble, Administrative Assistant)

Commissioner Fontaine made a motion, seconded by French, to approve and submit the TANF/CPI 4th Quarterly Report, and authorize the Chairman to sign. Motion carried.

Federal Natural Resource Policy Account Grant Application

Commissioner French made a motion, seconded by Siggins, to approve and submit the Federal Natural Resource Policy Account Grant Application in the amount of \$50,000 an authorize the Chairman to sign. Motion carried.

Public Hearing – Dimock Special Use Permit

Assistant County Planner Nikki Burnett presented the application of Christopher and Michaele Dimock for a Special Use Permit and Site Plan Review to allow a large impact structure for an indoor private riding arena with equipment barn and small lounge area. The property is located at 19 Brown Mountain Road, north of Road 6NS, legally described as the N1/2NW1/4SE1/4, Section 7, O.S., Lot 58 R.S., T. 51 N., R. 103 W., 6th P.M., Park County, WY, in the GR-20 zoning district.

Commissioner Siggins made a motion, seconded by Fontaine, to close the public hearing. Motion carried.

Commissioner Siggins made a motion, seconded by Fontaine, to approve **RESOLUTION 2007-70, APPROVAL OF A SPECIAL USE PERMIT AND SITE PLAN REVIEW TO ALLOW A LARGE IMPACT STRUCTURE FOR A 21,296+/- SQUARE FOOR INDOOR PRIVATE RIDING ARENA (WITH EQUIPMENT BARN AND SMALL LOUNGE AREA) WITHIN THE N1/2NW1/4SE1/4, SECTION 7 O.S., LOT 58 R.S., T51N, R103W, 6TH P.M., PARK COUNTY, WYOMING.** Motion carried.

Executive Session

Commissioner Siggins made a motion, seconded by Fontaine, to go into executive session pursuant to Wyoming Statute 16-4-405(a)(ii) to consider a personnel matter. Motion carried.

Commissioner Fontaine made a motion, seconded by French, to go out of executive session and return to the regular meeting. Motion carried.

Bonds

The following bonds, having been approved by County Attorney Bryan Skoric, were approved by the Board of County Commissioners:

Robert Lewendowski, Park County School District #16.....\$10,000.00

Adjournment

There being no further business to come before the Board, Commissioner Siggins made a motion, seconded by Brewer, to adjourn the meeting. Motion carried.

Bucky Hall, Chairman
Park County Board of Commissioners

Tim A. French, Vice Chairman

Bill Brewer, Commissioner

Marie Fontaine, Commissioner

Jill Shockley Siggins, Commissioner

Attest:

Kelly Jensen, Park County Clerk