

**Park County Board of Commissioners  
November 13, 2007  
Regular Meeting**

Proceedings of a regular meeting of the Board of County Commissioners of Park County, Wyoming, held in Cody, Wyoming on Tuesday, November 13, 2007. Present were Commission Chair Bucky Hall, Commissioners Bill Brewer, Tim French, Jill Shockley Siggins and Marie Fontaine, and County Clerk Kelly Jensen.

**Viewers – County Roads 7QT and 7RP**

County Attorney Bryan Skoric presented proposals from Engineering Associates of Cody (\$5500); Inberg-Miller Engineering of Powell (\$8000-10,000); HKM of Lander (\$5100); and Jones Engineering of Cody (\$6000) to serve as Viewer for the petition to vacate and/or alter portions of Park County Roads 7RP and 7QT.

Commissioner French made a motion, seconded by Brewer, to approve Engineering Associates to serve as Viewer for the Petition for Establishment, Vacation or Alteration of portions of County Roads 7QT and 7RP at a proposed rate of \$5,500.00. Motion carried.

**Shoshone National Forest Recreation Program**

Shoshone National Forest Supervisor Rebecca Aus provided summary information on the Shoshone National Forest Recreation Program. Aus reported the Forest generates just over \$38 million annually through economic activity, stating their recreation program is focused on travel corridors and backcountry activities. No action was taken.

**Personnel Action Form – Detention**

Commissioner Brewer made a motion, seconded by French, to approve the Personnel Action Form for Holly A. Reed as Detention Deputy I starting November 14, 2007. Motion carried. Commissioner Siggins was not present during the vote.

**Out of State Travel - Detention**

Commissioner Fontaine made a motion, seconded by Siggins, to authorize Detention Lieutenant Rick Atwood, IT Technician Dylan Etscorn and Detention Deputy Virgil Capellen to travel to Boulder, Colorado in December 2007 to explore options for new control panels planned for the Park County Law Enforcement Center. Motion carried.

**Approve Minutes – 11/6/07**

Commissioner Fontaine made a motion, seconded by Siggins, to approve the minutes of the November 6, 2007 regular meeting. Motion carried.

**Nominations for LGLP Board**

Administrative Assistant Peggy Ruble presented the request for nominations to serve on the Wyoming Local Government Liability Pool (LGLP) Board of Directors. Supporting the two names presented by LGLP, Commissioners took no action.

**Guardian Ad Litem Contract**

Commissioner Siggins made a motion, seconded by Fontaine, to approve the Guardian Ad Litem contract for Mary Helen Reed for the term July 1, 2007 through December 31, 2007. Motion carried.

**Draft Letter to Big Horn Basin Landfill Planning Group**

Commissioner Brewer made a motion, seconded by Siggins, to approve and sign a letter to Keith Grant, Big Horn Basin Landfill Planning Group Chairman, stating Park County's withdrawal from the Big Horn Basin Landfill Planning Group. Motion carried.

**Heart Mountain Irrigation District MOU**

Commissioner French made a motion, seconded by Siggins, to approve and authorize Chairman Hall to sign the Memorandum of Understanding with the Heart Mountain Irrigation District for Lane 9 Reconstruction Phase II. Motion carried. Commissioner Fontaine was not present during the vote.

**Board Training Manual**

University of Wyoming Area Community Development Educator Rhonda Shipp presented the final review of the Park County Board Training Manual. Commissioners provided guidance on the final content and distribution process. No action was taken.

**Executive Session**

Commissioner French made a motion, seconded by Siggins, to go into executive session per Wyoming Statute 16-4-405(a)(iii), potential litigation. Motion carried. Commissioner French made a motion, seconded by Brewer, to go out of executive session and return to the regular meeting. Motion carried.

**Public Hearing - Crawford/Boswell/Martsul Amended Plat**

Chairman Hall opened the public hearing to consider the application of Earl Crawford, Sandra Crawford, Christopher Boswell, and Yuliya Martsul for approval of an Amended Plat for Lots 34 and 35 Eaglenest Ranch Subdivision to transfer 0.07 acres from Lot 35 to Lot 34. The property is located at 1790 Eaglenest Trail, legally described as Lot 34 and Lot 35 of Eaglenest Ranch Subdivision, T54N, R100W, 6<sup>th</sup> P.M., Park County, Wyoming in the GR-P zoning district.

Upon hearing comments from the County Planning staff and there being no further comments, Commission French made a motion, seconded by Fontaine, to close the public hearing. Motion carried.

Commissioner French made a motion, seconded by Siggins, to approve the Amended Plat for Earl Crawford, Sandra Crawford, Christopher Boswell and Yuliya Martsul for Lots 34 and 35, Eaglenest Ranch Subdivision, transferring 0.07 acres from Lot 35 to Lot 34 on property located at 1790 Eaglenest Trail, legally described as Lot 34 and Lot 35 of Eaglenest Ranch Subdivision, T54N, R100W, 6<sup>th</sup> P.M., Park County, Wyoming in the GR-P zoning district. Motion carried.

**Library Project Work Session**

Commissioners moved the meeting to the EOC Room on the lower level of the Park County Courthouse to hold a work session regarding the Park County Library Project.

Present at the meeting, in addition to the Commissioners (Commissioner Brewer was absent) and the County Clerk, were Park County Library Board members Erin Evans, Bruce McCormack, Anna Sapp and Pat Stuart; Park County Library Director Frances Clymer; County Attorney Bryan Skoric, Administrative Assistant Peggy Ruble, Buildings and Grounds Superintendent Mike Vowell, CMAR representative Fred Bronnenberg and Karen Kelly of CTA Architects.

Topics reviewed included the CMAR budget and the costs associated with the alternates that had been cut from the project; a potential memorandum of understanding with Northwest College regarding equipping and use of the kitchen; overall cost of furniture and fixtures for the library and kitchen and the attempts to save money and reuse existing furniture; the expected lines of communication between the County, Library staff, Library Board, Architect and CMAR; it was agreed that the Library Director would communicate with the Library Board and the Board of County Commissioners, with all participants sharing information to remain on the same page; potential naming opportunities in the new library and the potential funding of the Library fireplace, which had been initially cut from the budget. No action was taken.

**Earnings and Collections**

The following Earnings and Collections were presented and approved:

Kelly Jensen, Park County Clerk	\$31,608.11
Joyce Boyer, Clerk of District Court	\$ 8,155.58

**Adjournment**

There being no further business to come before the Board, Commissioner French made a motion, seconded by Siggins, to adjourn the meeting. Motion carried.

\_\_\_\_\_  
Bucky Hall, Chairman  
Park County Board of Commissioners

\_\_\_\_\_  
Tim A. French, Vice Chairman

\_\_\_\_\_  
Bill Brewer, Commissioner

\_\_\_\_\_  
Marie Fontaine, Commissioner

Attest:

\_\_\_\_\_  
Jill Shockley Siggins, Commissioner

\_\_\_\_\_  
Kelly Jensen, Park County Clerk