

**Park County Board of Commissioners
February 20, 2007
Regular Meeting**

Proceedings of a regular meeting of the Board of County Commissioners of Park County, Wyoming, held in Cody, Wyoming on Tuesday, February 20, 2007. Present were Commission Chair Bucky Hall, Commissioners Marie Fontaine, Tim French, Bill Brewer and Jill Shockley Siggins, County Clerk Kelly Jensen and Deputy County Clerk Wardi Reber.

Park County Library Construction Project Financing

First Company representatives Dave Reetz and Ty Nelson updated the Board on cost estimates and funding sources for the Park County Library Construction project. It is scheduled to bid in June 2007 unless funding requires holding off until September 2007. Completion and occupancy are planned for the fall of 2008. The contract is expected to be \$5,799,157.00. First Company outlined an anticipated drawdown schedule for design, construction and closeout phases and the schedule for Special Purpose Excise Tax revenue collections. The tax funds will be distributed based on each entity's proportionate share of the total tax collections. No action was taken.

Jail Nurse Practitioner

Sheriff Steward presented a proposal from Nurse Practitioner George H.J. "Herk" Albrecht, Jr. to provide medical services to inmates in the Park County Jail. The proposal is to provide contractual services, with Mr. Albrecht providing his own malpractice insurance. Sheriff Steward stated the proposal would likely decrease overall medical expenses and staff to transport inmates to the hospital, doctor or urgent care clinic. The jail was constructed with an exam room, medical office and medical storage. Albrecht could provide on-site specimen collections and laboratory draws and could also provide a testing monitoring program for employees and inmates who may have been exposed to blood borne or airborne pathogens as well as employment physicals for the Park County Sheriff's Department. Sheriff Steward stated he was seeking authorization to begin contract negotiations and will provide a final proposal with all associated costs at the March 6, 2007 Board of County Commissioners' meeting.

Commissioner Brewer made a motion, seconded by Fontaine, to allow Sheriff Steward to continue reviewing the proposal with Mr. Albrecht and to present a formal proposal to the Board of County Commissioners at their March 6, 2007 meeting. Motion carried.

Sheriff's Department Out-of-State Travel Request

Commissioner French made a motion, seconded by Fontaine, to authorize out-of-state travel for Sheriff's Department Deputies Hartman and McKinney (Colt Defense Class in Billings), Hartman and Torczon (Glock Armorers Course) and Lieutenant Atwood (FBI Command College) in February, March and June of 2007. Motion carried.

County Engineer – Personnel Action Form

Commissioner Fontaine made a motion, seconded by French, to approve a Personnel Action Form for Diana Leigh Marcum as Traffic Control Technician II beginning March 1, 2007. Motion carried.

Request to Fill Position – Road and Bridge

Commissioner Fontaine made a motion, seconded by Brewer, to authorize the Park County Road and Bridge Department to advertise to fill an open position for an Equipment Operator. Motion carried.

Approval of Minutes

Commissioner Fontaine made a motion, seconded by French, to approve the minutes as corrected for the February 13, 2007 regular meeting of the Board of Park County Commissioners. Motion carried.

Thank You Letter

Commissioner Shockley Siggins made a motion, seconded by French, to approve and sign a letter to Bill Nielson thanking him for his years of service by allowing the use of an airport hangar for the Park County Search and Rescue. Motion carried.

Fire District Health Insurance

County Clerk Jensen presented a request from the Park County Fire District #2 to allow them to be added to the Park County Health Insurance pool, with the district paying all premiums and associated fees. The Board tabled further discussion pending determination of whether or not the insurance administrator had determined if the additions would strengthen or weaken the pool.

Amend Agenda

Commissioner Fontaine made a motion, seconded by Shockley Siggins, to amend the agenda to discuss the Park County Public Works Department's request to pay for lunch for Department of Environmental Quality staff and to vote again on the Construction Manager at Risk for the Park County Library Construction project. Motion carried.

Meal Costs

Commissioner Fontaine made a motion, seconded by French, to allow the County Engineer to pay for lunch February 28, 2007 for employees of the Department of Environmental Quality while they are in Cody reviewing gravel pit records. Voting in favor of the motion were Commissioners French, Fontaine and Hall. Opposed were Commissioners Brewer and Shockley Siggins. Motion carried.

Construction Manager at Risk

County Clerk Jensen asked the Commissioners to vote again on the Construction Manager at Risk because the vote on February 13, 2007 had only two votes in favor and one in opposition. In order to have a majority vote on a motion with five Commissioners there must be three votes. The motion from February 13, 2007 was restated as "Commissioner French made a motion, seconded by Shockley Siggins, to utilize a Construction Manager at Risk for the Library Construction project." Voting in favor of the motion were Commissioners Shockley Siggins, French and Hall. Opposed was Commissioner Fontaine. Commissioner Brewer abstained from the vote. Motion carried.

Election Costs and Billing

County Clerk Jensen presented the 2006 Election costs and proposed billing to other entities. The total cost of the 2006 primary and general elections was \$156,350.45. Park County will bill other entities \$42,083.08 for their costs. No action was taken.

Commissioners' Office – Job Description & Advertisement

Administrative Assistant Peggy Ruble presented the proposed job description for a Secretary in the Commissioners' office. Commissioner Shockley Siggins made a motion, seconded by Brewer, to approve the job description for the Secretary in the Commissioners' Office. Motion carried. Commissioner Fontaine made a motion, seconded by Shockley Siggins, to advertise the position. Motion carried.

Park County Historic Preservation Commission

Allan Burns, Secretary of the Park County Historic Preservation Commission, gave a presentation on the 200th Anniversary of John Colter's Trek through Park County, stating he would like to see it celebrated. Commissioners recommended he contact the Buffalo Bill Historical Center, Park County Travel Council, Homesteaders' Museum, Meeteetse Museum and other area groups to form a committee to help with the project. No action was taken.

Powell-Clarks Fork Conservation District

Ann Trosper and Floyd Derry updated the Board on activities and projects for the Powell-Clarks Fork Conservation District including the development of classroom modules. Robin Bailey, Soil Conservation Service, described the digital soil survey, stating they may request up to \$30,000 per year from Park County to complete the survey. The Commissioners suggested a representative from National Resource Conservation Service (NRCS) make a presentation to them in April. No action was taken.

2007/2008 Juvenile Accountability Block Grant Contract

Youth Services Coordinator Joseph Mickelson asked the Board to approve the 2007/2008 Juvenile Accountability Block Grant Contract. Mickelson stated the grant request is for \$9,242.00 with a required match of \$1,026.00. Commissioner Fontaine made a motion, seconded by French, to approve the 2006/2007 Juvenile Accountability Block Grant Contract. Motion carried.

Yellowstone National Park Winter Use

Commissioner French shared letters from Senator Thomas regarding Yellowstone National Park winter use. Thomas stated he shares Park County’s concerns regarding closing the East Gate to Yellowstone and strongly supports recreational access to the National Park, and keeping Sylvan Pass open. Commissioners also reviewed draft letters to be sent to Vice President Cheney, President Bush, Senator Kempthorn, Governor Freudenthal, Mary Bowmar, Suzanne Lewis and the Wyoming legislative delegation. Commissioner Fontaine made a motion, seconded by French, to approve and mail the letters as presented. Motion carried.

Tonia Grdina requested approval from the Board to pay Ecosystem Resource Group (ERG) to participate in the Shut Out of Yellowstone forum on Thursday, March 22, 2007 at the Cody Auditorium. The Board did not take action on the request, pending a discussion with ERG.

Bonds

The following bonds, having been approved by County Attorney Bryan Skoric, were approved by the Board of County Commissioners:

- Shirley Banks, Deaver-Frannie Cemetery District\$ 5,000.00
- Nancy Ann Axthelm, Shoshone Recreation District\$10,000.00

Adjournment

There being no further business to come before the Board of County Commissioners, Commissioner Brewer made a motion, seconded by Fontaine, to adjourn the meeting. Motion carried.

Bucky Hall, Chairman
Park County Board of Commissioners

Bill Brewer, Commissioner

Marie Fontaine, Commissioner

Tim French, Commissioner

Jill Shockley Siggins, Commissioner

Seal:
Attest:

Kelly Jensen, County Clerk